

2018/23

CUDDINGTON PARISH COUNCIL
Minutes of Parish Council Meeting held in The Bernard Hall
Monday 25th June 2018 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Richard Stanczy (**RTS**), Ken Trew (**KT**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were 2 Parishioners present. Cllr Judy Brandis (JB) was also present.

NB: Action points highlighted

Parishioners Question Time

There were questions regarding timings for judging of the Best Kept Village, VALP (see below) and the proposed entrance/exit at the proposed Allotment site development. The meeting was reminded that this site was not put forward in the VALP and that the Parish Council needs to consider what is before it whilst the Neighbourhood Plan is being prepared. It was agreed to establish if there is a fixed traffic capacity to the junction on Dadbrook.

ACTION: KB to enquire with BCC.

1. Apologies

Lorraine Stevens (LS), Ravern Stevens (RS),

2. Approval of Minutes – Monday 29th May 2018

Draft Minutes of the above meeting were accepted as a true record & signed by Chair, KB

3. Approval of Extraordinary Minutes – Monday 18th June 2018

Draft Minutes of the above meeting (Rectory Home/Allotment Society Exhibition/Asset of Community Value and the right to bid) were accepted as a true record & signed by Chair, KB. Feedback by way of comments to Rectory Home and by email to the Parish Council has been complied by Rectory Homes and was noted.

4. Matters Arising from previous Minutes

• **Village Maintenance/Administration**

- Footpath Map (Angela Sanderson). Draft provided. **ACTION: PC to comment and decide further action.**
 - Playground – Plan of Works, Funding (New Homes Bonus deadline **27th July 2018**), Opening Ceremony (**LS**)
 - Water on Dadbrook Road – treatment and ownership of ditch for clearing (**PI**)
 - Uneven Footpath – Swan Hill. Dave Smith has notified that due to budget constraints, this has been postponed until late summer at earliest. (**LS**)
 - Pruning of Cherry trees along Dadbrook (**KB**)
 - Online banking (**CLERK**)
 - ‘Slow Down for Horses signs’/Steps to reduce speed - Low Lane (**PI**)
 - Footpath Lower Winchendon 10B / Cuddington 1. Works raised by BCC to replace boardwalk. Part handrail replaced.
 - Inclusion of Greenways title on Register of Common Land, and, also from Land Registry. (**KB/Helen Francis**)
- **Sentinel Speed Watch Sessions.** It was agreed to aim to conduct a speed watch before the Traffic Feasibility Study is underway. **ACTION: KMB to arrange with Volunteers.**

2018/24

- **Defibrillator.** The Bernard Hall Committee are not in favour of a low wattage night light close to the side gate.
- **Drains at village crossroads** and inability to cope with winter rainfall. Order raised by KB (14.03.18). Works also instructed for clearance of drains on Dadbrook and jetting of pipework by Local Area Technician, Dave Smith.
- **Mobile Phone Coverage in Village.** A booster for rural communications was suggested. **ACTION: RTS/KB** to research.
- **GDPR Legislation.** **ACTION: CLERK** to buy Shredder and obtain list of documentation to be retained by PC from B&MALC. **CLERK/LS** to clean files.

5. Declarations of Interest

There were no interests declared.

6. Clerk Salary

ACTION: KB/KMB to review.

7. Correspondence

- **Village Voice Grant Request.** A donation of £300 was agreed. **ACTION: CLERK** to notify Helen Keeping and list under Orders for Payment at July meeting.
- **Bernard Hall Committee** - request for S106 grant (Aylesbury Road development) towards heating. As the Section 106 agreement is conditional on the development proceeding, Councillors agreed to defer this request. **ACTION: KB** to notify Markus Bolton.

8. Reports from Councillors attending meetings and outside organisations

KB was unable to attend the Freight Strategy Workshop but will keep informed of developments. Minutes of workshop circulated.

9. Contributions from AVDC and BCC Cllrs

- **Cllr JB, AVDC.** Decisions are still awaiting on Unitary (no time scale) and the Oxford/MK/Cambridge Growth Corridor (expected to hear in July).

10. Planning

- **18/01936/ALB - Old Inn, 6 Bridgeway, Cuddington, HP18 0AW**
Re-render and re-roofing original dwelling. Comments by 9th July 2018
ACTION: CLERK to return NO OBJECTIONS to AVDC.

11. VALP

Following the Parish Council's response to the Proposed Submission Vale of Aylesbury Local Plan (see November 2017 Minutes for full details) the Parish Council now has the opportunity to make additional representation at a Hearing Session of the Aylesbury Vale Local Plan Examination in Public on 17th July 2018 at 10am (Agenda Session 24) with regard to Cuddington's classification as a medium village and the Aylesbury Road and Dadbrook Road site housing allocations. The Parish Council will submit its previous representations regarding the village not satisfactorily meeting the AVDC criteria for a medium village and make representations on the deliverability of the Dadbrook site and the preference for the larger proposed development of 50-60 homes to be assessed through the Cuddington Neighbourhood Plan. **ACTION: KT** to make written representation and attend hearing on 17th July 2018.

2018/25

12. Neighbourhood Plan

The Steering Group has now been formed and will be meeting on Monday 25th June 2018 at 8.30pm to establish and provide a Vision Statement for Cuddington for consultation. A *Cuddington Village Facebook* page was proposed, to support the Cuddington Village website and Village Voice to engage younger Parishioners on village news and events including the Neighbourhood Plan.

ACTION: CLERK to establish feasibility of setting up and agenda for July meeting.

13. Traffic Safety Feasibility Study TFB088

Concerns were expressed that the survey wouldn't be representative if conducted after the school term ends (Private Schools 7th July, State Schools 20th July). **ACTION: KT** to enquire with Ringways Jacobs.

14. Finance

- a. **Balance from Minutes of previous meeting** (29th May 2018): **BALANCE: £24,323.55**
- **Receipts: £9,000** (£8,975.00 Groundworks UK NP Grant Reference NPG-10099 and £25.00 CPFA – peppercorn rent)
 - **Debits: £30.00** (Ashendon Village Hall Association)
 - **Plus unrepresented cheques: £140.00** (£57.50 SLCC, £52.50 Bernard Hall, £30.00 2D Print)
 - **Balance of Bank Account: £33,433.55** (as at 15th June 2018)
Available Funds: £33,293.55 (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £3,644.62**
- **Venetia Davies - £374.00** (additional 2 hours Extraordinary meeting)
 - **Venetia Davies - £198.00** (NP – 18 hours)
 - **Venetia Davies - £66.76** (£9.75 Stationery and £57.01 White Board)
 - **Simon Brown - £220.00** (Grass Cutting – 28.5.18, 5.6.18, 11.6.18, 18.6.18)
 - **Gilly Cottman - £67.86** (Flowers for Best Kept Village garden)
 - **Trustee of Bernard Hall Committee - £15.00** (Hall hire PC 29.05.18)
 - **O'Neill Homer £2,688.00** (£2,240.00 + £448.00 VAT) (NP - 4 days on inception and visioning and meeting)
 - **Cuddington Parochial Church Council – £15.00** (donation for use of Church NP 13.06.18)
Also agreed: £140.00
 - Carl Small - **£80.00** (2 cuts to Children's Playground)
 - Oxford IT Solutions - **£60.00** (£50.00 + £10.00 VAT) (GDPR amends to website)
 - **BALANCE: £29,508.93** (Available Funds less Orders for Payment)

15. Items for Information

- Footpaths. Thanks were paid to Working Party for clearing works.
- New Online Transport Parish Portal <http://parishes.transportforbucks.net/>
- LAF – 3rd July 2018. **ACTION: KMB** to attend.
- TfB Stakeholder Conference – 4th July 2018. **ACTION: KB** to attend.
- Road Closure – Annual Village Fete – 14th July 10.00-17.00 hours

16. Date and Time of Next Meetings:

Parish Council Meeting: Monday 30th July at 7.30pm in the Bernard Hall

The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).