

DRAFT MINUTES

2014/12

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 2nd April 2014 at 7.30pm

PRESENT: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were 5 Parishioners present.

NB: Action points highlighted

Parishioners Question Time

There were no questions raised.

1. Apologies for Absence

Cllr Michael Edmonds (**ME**), Cllr Paul Irwin (**PI**)

2. Approval of Minutes – Wednesday 5th March 2014

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising

- **Parishioners Question Time: Chearsley Village Plan.** **ACTION: Clerk** to request copy of Chearsley Village Plan.
- **Matters Arising: Listing of Assets of Community Value:** **ACTION: KB** to liaise with John Moore to complete nomination form.
- **Children's Playground:** **ACTION: JSDJ/Clerk** to follow up requested revisit from Bucks Tree Surgeons (Mrs Jill McBeth) by email and letter. Small load of wood chippings to be requested as compensation.
- **LAF:** KB attended meeting on 19th March. It was well attended and two proposals were agreed which included the Oakley Playing Fields footpath. Funding proposals will now be accepted by LAF throughout the year. Liz Wheaton to replace Katy MacDonald at LAF ewheaton@buckscc.gov.uk 01296 383856.
- **Items for Information:** Signage 'Frog Lane' (rotting and needs replacing) and 'Spicketts Lane' sign (at a kilter and needs adjusting) reported. Clerk informed by AVDC that the end date for completion is 30 April 2014. Also reported, road sign hanging down near the Crown PH on the Aylesbury Road. Job Ref: 451529. An order has also been made to make safe the trip hazards that are located outside No 4 Swan Hill Cottages. Job Ref: 447904
- **Shop Survey:** **ACTION: Working Group** discussion to be held at separate meeting.

4. Declarations of Interest

There were no interests declared.

5. Planning:

- **14/14/00481/APP - Green Pastures, Holly Tree Lane, Cuddington, HP18 0BA**
Demolition of existing conservatory and erection of new single storey front extension with two rooflights. Removal and replacement of existing roof tiles with slates on dwelling. *For comment – 4th April 2014*
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.

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- **14/00505/APP - Cowley Farm, Aylesbury Road, Cuddington, HP18 0BG**
Change of use of existing outbuilding from garaging, workshops and storage into two semi-detached cottages. *For comment - 11th April 2014*
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.
- **14/00745/APP – Haddon, Frog Lane, Cuddington, HP18 0AU**
Single storey rear extension, single storey side extension (porch). Raise roof to provide living accommodation in roof space and insertion of nine rooflights. Conversion of existing garage into a carport. *For comment - 21st April 2014*
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.
- **14/00780/APP - 1 Meadow Cottages, Aylesbury Road, Cuddington, HP18 0BG**
Demolition of existing lean-to rear extension and erection of single storey rear extension. *For comment - 25th April 2014*
NOTE: Notification of planning received by email but plans not yet received by Parish Council. Clerk to request extension to comment date by AVDC.

6. Contributions from AVDC and BCC Cllrs

There were no contributions.

7. Correspondence

- Email - Reply received from David Benson, Church Warden. *"The unanimous decision of the PCC was that it would not be possible to accommodate the Parish Council's request of planting a tree in the churchyard due to shortage of space within the churchyard."* An amount of approximately £500 is available for an alternative project. Parishioners to get in touch with the Cllr Jennifer Schram de Jong with ideas and suggestions. **ACTION: MG to also consult Cuddington Playing Fields Association.**
- Email - Christopher Prideaux, Community Forum Area Member (Quainton), concerning HS2 Ltd and it's unwillingness to address the issues of local communities. **ACTION: ST to draft response. CLERK to distribute.**
- Email - Helen Francis, Senior Definitive Map Officer, Claimed Footpath Winchendon. At its meeting on 12th February, BCC Rights of Way Committee accepted the application should be shown in the Definitive Map and Statement as a Public Footpath. In due course, an Order will be made and advertised. Once advertised, there will be a six week period for objections to be made.

8. Finance

a. Balance from Minutes of previous meeting (5th February 2014): **BALANCE: £11,731.46**

- Receipts: £0.00
- Debits: £0.00
- Plus unrepresented cheques: Chiltern in Bloom - £25.00 and Carl Small - £218.37
Balance of Bank Account: £11,974.83 (as at 28th March 2014)

Available Funds: £11,731.46 (balance of bank account less unrepresented cheques)

b. Orders for Payment: **£636.30**

- **Venetia Davies - £206.00** (March 20 hours)
- **Venetia Davies - £33.14** (VAT £5.43) **£38.57** (Stationery – Toner, Stamps, Envelopes) and £9.83, (£1.97 VAT) **£11.80** (Laminating Pouches)
- **Ken Birkby - Barriers Direct** £111.34 (£22.27 VAT) **£133.61** (Plastic posts, incl reflective strip) and **Briants** £74.74 (£14.89 VAT) **£89.32** (Servicing strimmer for footpath clearance)

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- **Carl Small - £30.00** (1 Cut – Children’s Playground)
- **CPRE - £36.00** (Membership Fee 2014)
- **Society of Local Council Clerks - £76.00** (Membership Fee 2014)
- **BALC - £15.00** (Entry for Best Kept Village)

BALANCE: £11,095.16 – (Available Funds less Orders for Payment)

Payments relating to the Annual Village Meeting were also agreed and paid as follows:

- **The Bernard Hall - £36.00** (Hire of Hall for AVM – 31st March 2014)
- **ACE Services - £40.00** (£8.00 VAT) **£48.00** (Radio Mic for AVM)
- **Cuddington Village Stores - £34.63** (Refreshments at AVM)

BALANCE: £10,976.53 – (Available Funds less Orders for Payment)

9. Wychert Way – proposal for funding for conversion of stiles to gates on routes connecting Haddenham with Chearsley, Cuddington and Dinton, Cllr DK.

ACTION: DK to arrange meeting with Mr Jim Robinson, DK, KB and other available Councillors to discuss proposal further and ascertain details about the authoritative body and the amount of funding sought.

10. Annual Village Meeting – Feedback

It was agreed the Open Forum format worked well again and the meeting was well attended. To avoid distraction, access to be made at the opposite end of the Hall next year. With reference to planning issues, it was agreed Councillors would review the 2005 Village Plan and discuss consulting further with the village to develop either a Village Plan or Neighbourhood Plan. **ACTION: Councillors** to review Village Plan.

11. Items for Information

- **All:** Kings Cross Footway. Both the feasibility of installing a footway and the riparian landowner responsibilities with regards to ditches were discussed. **ACTION: KB** to arrange a ‘think tank’ meeting. To also provide editorial for Village Voice.
- **JSDJ:** Dog Fouling on Playing Fields. **ACTION: KB** to prepare editorial for Village Voice.
- **Clerk:** Play Around the Parishes, Wednesday 9th April 10-12 noon. **ACTION: FC** to open Clubhouse at 9am.
- AVALC donations for the financial year 2014/15. It was agreed a voluntary contribution would not be made.

12. Date and Time of Next Meeting:

AGM - Wednesday 7th May 2014 at 7.30pm in Cuddington and Dinton School – Infant Site