

DRAFT MINUTES

2013/01

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 9th January 2013 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were three Parishioners present.

Jim Hayward, Vice Chairman, chaired the meeting to Item 7. Correspondence.

NB: Action points highlighted

Parishioners Question Time

Pam Kilarski reported uneven path at Swan Hill Cottages and expressed safety concerns.

ACTION: Clerk to contact AVDC for repairs. John Moore, Cuddington Stores, notified Councillors of closure of shop due to works (new flooring) and application to Bernard Hall for use as a temporary shop. Timings tbc.

1. Apologies for Absence

Jennifer Schram de Jong (**JSdJ**), Michael Edmonds (**ME**)

2. Approval of Minutes – Wednesday 9th December 2012

Amendment to Draft Minutes - 10. Website (shown in *italics*). Editors changed to *Administrators*. *Administrators* should contribute to evaluate news stories for publication but seek consent of the Parish Council *if the Council are likely to be concerned or embarrassed*. Draft Minutes were then accepted as a true record and signed by Vice Chairman JH.

3. Matters Arising

- Response received from John Lockett re purchase of marquee. Total cost £2,500 with sources of funding identified – Fete Committee, Jubilee Committee, Parish Council (£1,000 requested) and fundraising. Further information required concerning storage, insurance and assembling. **ACTION: KB** to request information. **Clerk to Agenda for next meeting.**
- Playground. Replacement swings received. **ACTION: Clerk to order wood chippings on instruction of JSdJ.**
- Dog Bins/Signage. **ACTION: KB to install sign in Tibbys Lane.**
- Play Around the Parishes. Dates for 3 sessions confirmed by AVDC - Tues 2nd April pm, Thurs 25th July pm, Mon 12th Aug pm.
- Bus Shelter. Works instructed.
- Diamond Jubilee – planting of Oak Tree. Location to be confirmed at CPFA meeting on 5th March. Jubilee Committee to plant. Awaiting response from Church re planting of trees in church yard.

4. Declarations of Interest

There were no interests declared.

5. Planning:

12/02725/APP – Dadbrook Farm, Dadbrook, Cuddington, HP18 0AG

Erection of agricultural building.

ACTION: Clerk to return NO OBJECTIONS

Permit – 12/02273/APP, 14 Swan Hill Cottages, **12/02351/ALB**, **12/02354/ACD** and **12/02353/APP**
The Old Thatch, **12/02441/ATC** Wichert Cottage, **12/02420/ATC** Seven Stars.

DRAFT MINUTES

2013/02

6. Contributions from AVDC and BCC Cllrs

There were no contributions.

7. Correspondence.

- **Emails. Simon Shaw re control of editorial content by Parish Council.** Councillors agreed that whilst the Parish Council would not take overall editorial control, on the few occasions where Administrators are unclear as a Group whether the Parish Council would approve of editorial, they would seek the advice of the Parish Council as the arbiter and owner of the website.
- **Peggy Cattell, Village Voice.** Village Voice accounts received. Whilst Councillors were surprised not to see a contribution from Cuddington Parochial Church Council, the value of Village Voice and the efforts to produce and distribute the village newsletter were applauded. It was unanimously agreed to increase the Parish Council contribution to cover the deficit of £120 from £300 to £420 for one year only.

8. Finance

a. Balance from Minutes of previous meeting (5th December): **BALANCE: £13,496.88**

- Receipts: £900.00 (Aylesbury Vale Community Chest Grant – Children’s Playground)
 - Debits: £0.00
 - Plus unrepresented cheques: £30.00 (000178 Bernard Hall Committee)
- Balance of Bank Account: £14,426.88**
Available Funds: £14,396.88 (balance of bank account less unrepresented cheques)

b. Orders for Payment: **£975.48**

- Clerk’s Salary - **£191.80 (20 hours)**
 - Venetia Davies – Laminating Pouches - £4.92 (VAT £0.98) **£5.90**
 - **Mr M Cox** – Powering of Christmas Tree lights - **£25.00**
 - **Ken Birkby** – Christmas Tree - £266.67 (VAT £53.33) **£320.00**
 - **Sutcliffe Play** – Replacement Swing Seats - £334.40 (VAT £66.88) **£401.28**
 - **Bernard Hall** – Booking of Hall (Editors meeting 30th January 2013) – **£31.50**
- BALANCE: £13,421.40** (Available Funds less Orders for Payment)

9. Budget update and Precept 2013/14

Budget revised and agreed. Parish Councillors sought Dispensation prior to Precept setting. Cuddington Parish Council resolved to set a precept for the 2013/2014 financial year of **£10,000**. Payments due in two equal instalments (26th April 2013 and 27th September 2013).

ACTION: Clerk to return Precept to AVDC. Deadline 21st January 2013.

10. Cutting of Verges in Villages

Awaiting details from AVDC on new contractors. **ACTION: Clerk to draft note for next meeting requesting cut in early March (Holly Tree Lane and Spicketts Lane) and the first week in July prior to the Fete (Saturday 13th July 2013).**

11. Horticulture, Street cleansing and Dog Bag empties

Joint contractors (John O’Connor Grounds Maintenance Ltd and SITA UK) chosen by AVDC (at 50% less than current charges). Effective as of 21st January 2013.

DRAFT MINUTES

2013/03

12. Children's Playground

Works to include weeding, replacement wood chippings, fence works and protection varnish to new wooden equipment. Inspection to follow and small opening ceremony to be scheduled for early Spring. **ACTION: JSdJ to oversee.**

13. LAF Update

KB updated Councillors on December meeting. Now headed by Paul Hodson, Localities Manager. Agreed no submission of funding appropriate within LAF's local priorities.

14. Items for Information:

JH: Flooding in Frog Lane reported to Dave Smith, Area Technician.

Clerk: Dates for village walk around requested from Dave Smith. **ACTION: Clerk to obtain available dates and circulate to Councillors.** Councillors to respond to Clerk re thoughts for Cuddington.

Planning Applications: Agreed to retain planning applications for one year from submission.

15. Date and Time of Next Meeting:

Wednesday 6th February 2013 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Ken Birkby, Chairman