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CUDDINGTON PARISH COUNCIL

**Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 7th July 2010 at 7.30pm**

PRESENT: **Cllrs:** Sherry Scott (**SS**) Ken Birkby (**KB**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).
Cllr: Michael Edmonds, (ME), BCC & AVDC.
Parishioners: 5 Parishioners present.

NB: Action points highlighted

1. Apologies

David Smith (DS), AVDC

2. Minutes of previous meeting held on Wednesday 2nd June 2010

Minutes accepted as true record and duly signed by Chairman SS. Item 4. JSdJ expressed that planning does not consider refuse bins to be an issue.

3. Matters Arising

Minutes 2nd June 2010. 8d. Grant Applications for next financial year. KB confirmed the unlikelihood of obtaining a grant for new litter bins unless a recycling element is involved. However, following last month's LAF meeting, MP suggested it may be possible. It was agreed to await outcome but either way new bins need to be purchased. **ACTION: MP to update at next meeting. 8e. Banking. ACTION: SS to notify Bank of Ireland and arrange transfer of funds to new Lloyds TSB account. 10. Car Parking, Upper Green. ACTION: JH to display sealed byelaws in a prominent position on the Green. 14. Any Other Business. Chearsley Parish Council. ACTION: SS to arrange meeting with Chearsley PC Chairman.**

4. Retrospective approval of CPFA invoices for Internal Audit:

Wires and Pliers £138.00 (cheque 264) and P&D Decor £5,607.40 (cheque 276) approved.

5. Website Presentation Website

Stephen Turner, Simon Shaw and Chris Long gave an interim presentation on the website to the Parish Council which included the website design and technical specification. The existing contract with Box-Com was discussed along with the launch of the website, anticipated to be end October 2010. The Parish Council agreed the proposed website was excellent. **ACTION: ST to write to Box-Com at the end of July giving the required 3 month termination notice.** ST formally thanked Chris Long and Simon Shaw for all their support with the website to date.

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6. Declarations of Interest

There were no interests declared.

7. Planning

10/01205/ATC: 3 Church Close, Cuddington, Bucks, HP18 0AT Fell one plum tree.

ACTION: Clerk to return 'no objections' to Development Control at AVDC.

10/01290/ALB: Upper Green Cottage, The Green, Cuddington, HP18 0AN.
Replacement Windows – Retrospective.

ACTION: Clerk to return 'no objections' to Development Control at AVDC.

Permit: 10/00745/APP – The Lodge, The Green, Cuddington, HP18 0AN

Permit: 10/00520/APP – Ridgebarn Farm, Cuddington, HP18 0AE

Refuse: 10/00576/APP – Wychen, Spurt Street, Cuddington, HP18 0BB

8. Best Kept Village

JH and SS were delighted to announce Cuddington had won the Morris Cup (population 501-1500) for Best Kept Village 2010. The Award Ceremony will take place on 4th September 2010 on the Upper Green with pop up marquees or the Bernard Hall in event of wet weather. This will involve the Presentation Party and members of the Parish Council. **ACTION: Clerk to provisionally book Bernard Hall, advertise the presentation to villagers and ensure disk is listed under Orders for Payment next month.** JH expressed his thanks to all for the amazing village clean up in May.

9. Correspondence

Peggy Catell, Village Voice. Letter received requesting donation towards the production of Village Voice. Parish Council agreed donation of £300. **ACTION: SS/Clerk to send letter confirming donation. Clerk to place on Orders for Payment on August Agenda.**

Sonia Storey, 3 Lower Church Street. Email received requesting attention to bird muck on swings in playground. **ACTION: SS/Clerk to send letter of acknowledgement and place on August Agenda for discussion.**

Michael and Sylvan Thompson, Newcastle. Letter received requesting tree to be planted in memory of Leslie Jole MC, a resident of Cuddington and Cllr of Cuddington Parish Council. **ACTION: SS/Clerk to send letter of acknowledgement and place on August Agenda for discussion.**

Tim Ecott, 4 Church Close. Letter received suggesting planting of tree on the Lower Green. **ACTION: SS/Clerk to send letter of acknowledgement and place on August Agenda for discussion.**

10. Meetings: Feedback from LAF meeting, 30th June 2010.

Attended by JH and MP. Margaret Aston reappointed as Chairman and Michael Edmonds as Deputy Chairman. Cuts being made and all services are going to be 'trimmed'. "Having a Good Day" Questionnaire to be completed. **ACTION: SS, JSdJ, ST to complete (with comments from other Cllrs if relevant) and send by 25th August 2010.** Application for Litter Bins under Delegated Budget. The NAG meeting preceded the LAF meeting. Here it was reported that crime, other than agricultural crime, had reduced over the last 12 months. A Speed Enforcement exercise has been

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running in the area over the last few months. It was also reported that Sue Jones, Police Community Support Officer and PC Dean Kingham, Neighbourhood Specialist Officer for the LAF area had come top of the list of officers for the way they carried their duties compared with others in the Thames Valley area. **ACTION: SS/Clerk to send congratulatory letter to both.** Cuddington to host LAF meeting on Wednesday 29th September. Hall booked by MP. **ACTION: Clerk to notify Village Voice. ST to update website with diary date.**
Information meeting of AVALC, Tuesday 20th July 2010. ACTION: KB & JH to attend.

11. Approval of Clerks additional 8 hours

Approved

12. Finance:

a. **Balance of Bank Account: £17,474.56**

b. Orders for Payment:

- Clerks Salary - **£213.84** (24 hours)
- Stationery - **£23.21**
- JH Expenses – Flowers - **£65.90**
- Arrow – Dog Bags - £19.60 (£3.43 VAT) **£23.03**
- S Brown – Grass Cutting - **£100**
- Broker Network Ltd – Additional Insurance for play equipment - **£25.00**
- Bernard Hall Hire - **£24.00**
- Bernard Hall Committee – donation for new Kitchen - **£1,000**

BALANCE = £15,892.03 (excludes ring fenced CPFA £1,226.77)

c. Quarterly Budget Update

Clerk presented quarterly budget update.

d. **Banking. ACTION: SS to notify Bank of Ireland and arrange transfer of funds to new Lloyds TSB account.**

13. Clerk's 6 Month Probation Period

ACTION: SS/Clerk to meet for formal appraisal.

14. Boules Ground – Progress Report

KB has submitted 3 grant applications to Bucks Play Association, Aylesbury Vale Community Chest and Bedfordshire & Luton Community Foundation. **ACTION: KB to report progress at next meeting.**

15. Contribution from AVDC and BCC Cllrs.

ME expressed concerns over cuts in social care and praised villages such as Cuddington and Chearsley for its community care for the elderly. He reported that the action taken on the road repairs were excellent. ME confirmed that although the budget is small, CPC must pitch for the LAF Delegated Budget.

ME will report progress after meetings on the Winter Road Enquiries. On a District level, he confirmed that planning control will be the responsibility of local government.

16. Any Other Business

CPFA. JSdJ confirmed a projected loss of £2,000 was reported at the Cuddington Playing Fields Association AGM. Fundraising activities were planned for a Fun Day on 5th September and Bonfire Night on 30th November. Clerk confirmed no acknowledgement had been received for the £7,500 received by the CPFA from the Parish Council. **Cuddington/Chearsley Tug of War.** Due to the dry weather, it is hoped the Tug of War will be traditionally held across the river. Chearsley Parish Council to challenge Cuddington this year. **ACTION: SS/Clerk and Nic Brown, Chairman of Chearsley PC, to confirm date.** **Census.** JSdJ confirmed and circulated article for Village Voice and costs obtained from Cartridge World. **Fete.** **ACTION: Clerk to ensure grass is cut prior to Saturday's Fete.** **Britain in Bloom.** Judging confirmed for Tuesday 14th July.

Diary Dates:	
Tuesday 20 th July	Information Meeting of AVALC
Monday 2 nd August 2-4.30pm	Play around the Parishes
Thursday 12 th August 10-12.30pm	Play around the Parishes
Thursday 19 th August 10-12.30pm	Play around the Parishes
Wednesday 25 th August	Having a Good Day Questionnaire to be completed
Saturday 4 th September	Best Kept Village Award Ceremony
Sunday 5 th September	Fun Day, Cuddington Playing Fields
Sunday 5 th September	Provisional Tug of War
Wednesday 29 th September	LAF Meeting, Bernard Hall, Cuddington
End October	Provisional launch of new Website
Tuesday 30 th November	Bonfire Night, Cuddington Playing Fields

Date of Next Meeting:

Wednesday 4th August at **7.30pm**
Cuddington School

Circulation: all Cllrs by email
Website
Notice Boards (2)

CPC Minutes: 08/10

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Sherry Scott, Chairman