

CUDDINGTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE
PARISH COUNCIL WILL BE HELD ON:

Monday 29th May 2018 at 7.30pm in the Bernard Hall
ANNUAL GENERAL MEETING
A G E N D A

1. **Election of Chairman**, to elect the Chairman of the Parish Council for 2018/19
2. **Apologies**, to receive apologies for absence
3. **Election of Vice Chairman**, to elect the Vice Chairman of the Parish Council for 2018/19
4. **Declaration of Acceptance of Office by Chairman**, to complete relevant form
5. **Representatives of Committees/Working Groups**, to agree representations of Working Groups, Parish Council Assets and Insurance policy.
6. **PC Governance**, to review 2018/19 Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment, Complaints Procedure and Equality Policy.
7. **PC Privacy Policy**, to agree to adopt.
8. **Website Privacy Policy**, to agree to adopt and make necessary changes to website.

Parishioners Question Time

9. **Approval of Draft Minutes** - Monday 30th April 2018
10. **Matters Arising** from previous Minutes
11. **Declarations of Interest**, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
12. **Correspondence**, outside Agenda items
13. **Reports from Councillors attending meetings and outside organisations**
14. **Contributions from AVDC and BCC Cllrs**
15. **Planning**, to note minor amended plans:
 - **18/00776/APP- Rosetree Cottage, Lower Church Street, Cuddington, Buckinghamshire, HP18 0AS**
Change to a flat roof design of pitched element.
16. **Traffic Safety Feasibility Study**, to resolve to proceed.
17. **Neighbourhood Plan**:
 - to sign appointment letter to O'Neill Homer
 - to note approved grant offer of £8,975.00 and submission of acceptance of terms and conditions
 - to note Neighbourhood Plan 'Vision' Meeting on **Wednesday 30th May from 6pm-8pm in Ashendon Village Hall (HP18 0HB)**, to be chaired O'Neill Homer. This meeting to form a Steering Group with sub-groups undertaking specific tasks and set out ideas about the future of Cuddington.
18. **Cuddington Allotments**. To note confirmation from AVDC that it has received notice that the owner intends to proceed with the sale of part of the land which is listed as an Asset of Community Value. To resolve to register an expression of interest to purchase the property by providing an expression of interest form within a 6-week period (9th May 2018 to 20 June 2018)
19. **Rectory Homes and Allotment Society Village Presentation (proposed date Monday 18th June 2018)**. To note presentation date and agree publicity.
20. **Finance**
 - a. **Balance from Minutes of previous meeting** (30th April 2018): **BALANCE: £16,601.75**
 - **Receipts:** £15,500.00 (Precept – April Payment)
 - **Debits:** £0.00
 - **Plus unrepresented cheques: £308.00 (£22.50 Bernard Hall, £30.00 2D Print World, £36.00 CPRE, £57.50 SLCC, £120.00 Carl Small, 42.00 Oxford IT).**
 - **Balance of Bank Account: £32,409.75** (as at 2018)
Available Funds: £32,101.75 (balance of bank account less unrepresented cheques)
 - b. **Orders for Payment: £7,725.70**
 - **Venetia Davies - £429.00** (additional 8 hours – PC Governance 4 and NP 4)
 - **Venetia Davies - £8.76** (Stationery and Postage – Audit)
 - **Simon Brown - £165.00** (Grass Cutting – 1/5, 7/5, 21/5)
 - **Carl Small - £160.00** (Children's Playground cut/strim – 28/4, 6/5, 15/5, 23/5)
 - **2D Print World - £51.00** (£30.00 AVM Minutes, £21.00 NP Flyer)
 - **Ringway Jacobs Ltd - £6,911.94** (Traffic Safety Feasibility Study)
 - **BALANCE: £24,376.05** (Available Funds less Orders for Payment)
21. **Items for Information**
 - Road Closure: Frog Lane outside No 2. 18 June (up to 5 days 7am-5pm) for electric cabling works.
22. **Date and Time of Next Meeting:**

Neighbourhood Plan Meeting: Wednesday 30th May from 6-8pm in Ashendon Village Hall
Parish Council Meeting: Monday 25th June at 7.30pm in the Bernard Hall

Venetia Davies
Clerk and RFO