

DRAFT MINUTES

2017/45

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in The Bernard Hall
Monday 11th December 2017 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Ken Trew (**KT**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were 11 parishioners present.

NB: Action points highlighted

Parishioners Question Time

Parishioners contributed to Item 2, as below.

1. Apologies

Richard Stanczyk (**RTS**)

2. Rectory Homes Presentation

Following the withdrawal of its previous application for 7 homes on the Aylesbury Road site, Rectory Homes presented its proposed new application (a complete redesign and yet to be submitted to AVDC), consisting of a “rural and characterful” courtyard of 8 units - 2 two bedroom (both single storey), 2 three bedroom and 4 four bedroom homes clustered around a courtyard with a variety of heights, offset distances and insets. All have garages, which are oversized in terms of width and depth, and parking. In total there are 26 bedrooms with 28 car parking spaces. The materials proposed are red brick, black weatherboarding and sand face stone. The roof tiles are sand colour clay tiles though it is undecided whether there will be a single or two-colour roof. The surface materials are tarmac to the road entrance and a block paving courtyard. There are no gates. There will be landscaping of one or two trees and existing hedgerows and trees will be retained and infilled.

. Parishioners were invited to give feedback and individuals expressed concerns over:

1. Parking and the distribution of parking spaces including turning areas and visibility splays. It was suggested the parking spaces be redistributed so each house has 3 car parking spaces
2. The continuous run of connected buildings (a previous objection) - now two storeys with windows. With over-looking of one existing property.
3. The central area of the development giving inadequate vehicle space for cars and refuse/service vehicles.
4. The rise from 7 houses (previous application) to 8 houses (current proposal). It was suggested less houses would address the space and line issues above.
5. A footpath route to village centre.
6. Traffic calming issues. Whilst the access falls within the 30mph speed limit, it was asked that Rectory Home support the extending of the speed limit outwards, as well as traffic calming measures.
7. Several people commented favourably about the development.

ACTION: KT to comment on latest proposals against original objection and ask Rectory Homes:

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1. To review the design along the northern boundary to reduce overlooking, for example, by considering the positioning of the houses and/or reviewing the north-facing windows and/or positioning of screening planting at the point in question.
2. Provide more details of the pedestrian access and potential traffic calming measures between the development and the pub/shop/school. To support extending the 30 mph limit back to the village sign on Aylesbury Road.
3. If there is a planning reason for the increase from 7 units in the original application to 8 units. To ascertain how the overall floor areas, compare between the old and new schemes.

3. Approval of Minutes – Monday 27th November 2017

Draft Minutes of the above meeting were accepted as a true record & signed by Chairman, KB.

4. Matters Arising from previous Minutes

- Prune **Cherry trees** along Dadbrook. **Footpath map.**
- **Defibrillator Light.** **ACTION: CLERK** to chase electrician for repair of light on the Bernard Hall defibrillator.
- **Water on Dadbrook Road and safety concerns.** **ACTION: PI** to advise treatment and also ownership of ditch for clearing.
- **Reforms to the Data Protection Act.** **ACTION: CLERK** to attend BALC training course – 14th March 2018.
- **Title of Village Green.** **ACTION: KB** awaiting response from Helen Francis re inclusion of Greenways title on Register of Common Land, and, also from Land Registry.
- **Playground.** **ACTION: LS/KB** to produce a plan of works and apply for funding for a new bench from the new NHB Micro Grants of up to £1,000. An opening ceremony to be organised and a plaque with list of funders.
- **Land for Churchyard.** Awaiting meeting date – CPCC.
- **Litter in Low Lane.** **ACTION: KB** to install sign discouraging litter.
- **Uneven footpath (due to tree roots) and low hanging branches of cherry trees in Swan Hill.** BCC to carry out repairs between now and April. Working party arranged for February for pruning by LS. **ACTION: LS** to approach local tree surgeons to take away or chip. Risk Assessment to be produced.
- **Footpath Lower Winchendon 10B / Cuddington 1.** **ACTION: KB/CLERK** to monitor repairs to hand rails and boardwalk with Rose-Marie Gibbard.
- **Parish Council Insurance.** AV has contacted Came and Company reference the increase in the valuation of the Council's assets. This is as a result of a number of changes to the policy in the last year, including increases in the Council's Playground Equipment sum insured and the addition of a war memorial and speed indicator device.
- **'Slow Down for Horses'** signs (near Low Lane) and steps to reduce speed in Low Lane (permitting a legal limit of 60mph). **ACTION: KB** to provide list of landowners.
- **Sentinel Speed Training Update.** **ACTION: LS/RTS/KMB/RS** to compile risk/health and safety assessment and arrange training session for volunteers to develop into first observation. **CLERK** to inform Came and Company of training dates and speed assessment dates and to list equipment on Asset Register.
- **Online banking.** **ACTION: KB, KMB, LS** to complete necessary applications.
- **Defibrillator Awareness session.** RS has arranged training session for up to 20 people on Saturday 10th March at 3pm (until 4.30). **ACTION: RS** to book hall and publicise. Parishioners to confirm attendance at cuddingpc@gmail.com.

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5. Declarations of Interest

There were no interests declared.

6. Correspondence

There was none outside the Agenda items.

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7. Reports from Councillors attending meetings and outside organisations

There were no meetings attended.

8. Contributions from AVDC and BCC Cllrs

There were no contributions.

9. Planning

- **17/03939/APP - 1 Dadbrook Close, Cuddington, HP18 0AH**
Erection of dwelling. ACTION: CLERK to register LS to speak at Development Management Committee Meeting on 14th December and request, if possible, for the application to be later on the Agenda.

10. Vale of Aylesbury Plan

KT has submitted the Parish Council's objections to the Draft Plan.

11. Finance

- a. **Balance from Minutes of previous meeting (27th November 2017): BALANCE: £20,531.45**
 - **Receipts: £0.00**
 - **Debits: £0.00**
 - **Plus unpresented cheques: £391.40** (£137.40 JRB Enterprises, £80.00 Carl Small, £55.00 2D Print, £60.00 Royal British Legion, £59.00 Gilly Cottman) **plus total of Orders for Payment from November meeting £2,391.69**
 - **Balance of Bank Account: £23,314.54** (as at 15th November 2017)
Available Funds: £20,531.45 (balance of bank account less unpresented cheques)
- b. **Orders for Payment: £748.35**
 - **Venetia Davies - £352.00** (December)
 - **Trustees of Bernard Hall Committee - £24.00** (Hall hire - November Meeting/heating)
 - **Carl Small - £40.00** (Cutting/Strimming - 1 cuts @ £40 – (27/10))
 - **AVDC – £332.35** (£276.96 + VAT £55.39) (Dog Waste Service – April 2017 to March 2018)
 - **BALANCE: £19,783.10** (Available Funds less Orders for Payment)

c. BUDGET and PRECEPT

At the PC meeting in November, where the Vale of Aylesbury Local Plan was discussed in detail, there was unanimous agreement from the floor that a Neighbourhood Plan should be produced for Cuddington. In conjunction with the VALP, this would have the effect of restricting any developments only to those listed in the plans (other than for individual householders). This plan will require considerable work from a group of villagers, including some Parish Councillors. This could cost around £19,000 for which Cuddington Parish

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Council would seek any available grant funding. However, the cost to Cuddington might still be £10,000.

In addition to the basic running costs of the village, there are various future project costs to account for, such as traffic studies to try and improve the speeding situation and the long term project to try and achieve a safe pedestrian route to the a A418 and buses. Whilst this latter project is hugely costly, it may be more achievable with contributions from developers and grants. Nonetheless, the village could have substantial costs. For these reasons it was felt that it would be prudent to build-up reserves to be able to progress these projects that have been demanded by villagers.

The Council also took into account that whilst in 2017/18 Central Government decided not to extend council tax capping principles to any size of parish council, this may well happen in the near future. In view of all the above, councillors resolved to increase the Precept from £21,000 to £31,000. Whilst this looks a substantial increase, the Parish Council element of total Council Tax is small, and the increase equates to an increase of 67p per week for the average household. **ACTION: CLERK to return precept request to AVDC (deadline Friday 19th January 2018). KB/CLERK to finalise budget for rationale and publicise details to everyone in the village.**

12. Neighbourhood Plan

It was agreed to request AVDC attend an Extraordinary Meeting (February) to explain the process. Various villagers have already volunteered and more help would be sought. **ACTION: CLERK to enquire with other Parish Councils of 'Made' Plans for feedback on process/cost.**

13. Items for Information including Diary Dates

- **LAF** - Thursday 14th December 2017, 7.00pm at Haddenham Village Hall. **ACTION: KMB to attend.**
- **Footpath Stile.** It was noted that a footpath stile (in field behind Frog Lane) has been removed. **ACTION: KB to contact Mr Spencer Barnard and ask if there are plans for it to be replaced.**

14. Date and Time of Next Meeting:

Monday 29th January 2018 in the Bernard Hall 7.30pm

The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).