

## DRAFT MINUTES

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### CUDDINGTON PARISH COUNCIL Draft Minutes of Parish Council Meeting held in The Bernard Hall Monday 27<sup>th</sup> November 2017 at 7.30pm

**PRESENT:** Ken Birkby (**KB**), Ken Brown (**KB**), Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Ken Trew (**KT**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

**Parishioners:** There were 17 parishioners present including Cllr Judy Brandis (**JB**).

#### **NB: Action points highlighted**

#### **Parishioners Question Time**

This was a special meeting to discuss the Parish Council's response to the Proposed Submission Vale of Aylesbury Local Plan (14th December 2018). Parishioners voiced their concerns over emerging traffic at the proposed Dadbrook site, the increase in volume and speed of traffic, the provision of affordable housing and social housing, the protection of house style in a conservation area, rural sprawl/creep to the neighbouring village of Hadddenham and whether, if the Parish Council agreed to the development of the proposed sites, it would open the flood gates for further development. Aspirations for the village were also expressed.

#### **1. Parish Council Response to Proposed Submission Vale of Aylesbury Local Plan**

A Paper was produced by Cllr KT and circulated for discussion. It included a summary of the feedback forms circulated in Village Voice. The Parish Council was grateful to those who had completed the forms (12 were received by 1pm on Monday 27<sup>th</sup> November 2017). The comments, which covered the topic of the Aylesbury Road development, Dadbrook Farm development, Allotment development, Housing Mix and Other (highway and social infrastructure; schools, doctors, etc) were summarised in the Paper.

A table listing the main objections by Cuddington Parish Council to previous Drafts of the Local Plan, reference to the contents of the current Submission Draft and proposed action to the Consultation were included in the Paper. Following discussions, responses were **agreed** as follows:

#### **Cuddington as a Medium Village**

If was **agreed** not to object to this classification.

#### **The % Housing Allocation**

As the VALP is now based on capacity studies with two sites identified in Cuddington, as below, it was **agreed** no action is required.

#### **Housing Allocation:**

- **The Aylesbury Road Site**

It is likely that the detail of the planning application will be resolved before the VALP process is complete and the Plan adopted. In light of the proposed extension of residential development to Spicketts Lane, the Parish Council has asked the developer to relocate the position of the 30mph signs further towards Aylesbury as part of the

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site's highway proposals. This to be asked to be added to the site criteria in the VALP or included in a S106 agreement. The development should deliver a holistic highway solution at this sensitive location (pedestrian and cycle linkage into the village).

**Rectory Homes** will be presenting its revised planning application (prior to submission to AVDC) at the Parish Council meeting on **Monday 11<sup>th</sup> December**. Parishioners were invited to attend.

- **Dadbrook Road Site**

A number of concerns were raised by Residents however, if housing was required, this was felt to be the most acceptable site in the village. It was **agreed** not to object to the principle of development at Dadbrook Farm, however it was **agreed** to object to the timing and suggest that the site is re-assessed at the review of the Plan to allow more work to be done on the detail. Proposals would need to make provision for a pedestrian linkage to the bus stop at King's Cross. This could be added as a site criterion and /or incorporated in a S106 requirement.

### **Expansion of Haddenham risks coalescence with Cuddington**

Under the current proposals (Haddenham to accommodate growth of 1,051 (736 completion or commitments) and 315 new allocations) development would stop well south of the Aylesbury Road. Therefore, it was **agreed** no further action is required but this will be reviewed again if the future reviews of the Local Plan seek further extensions in this area.

### **Haddenham as a new Settlement**

There is growing support of the East West Rail link and support of the Oxford/Cambridge growth corridor. As it is unlikely Haddenham will be the site of any future new Settlement, it was **agreed** that no further action is required but will be reassessed at the next review of Local Plan.

### **Neighbourhood Plan**

Grant funding is available, and support provided by AVDC. The main benefit of a Neighbourhood Plan is that it allows the Village to have its say on how it should be developed, gives greater protection for green spaces and gives the Parish access to more community infrastructure funding. It would also allow for a more detailed consultation on alternative sites/visions for the village ahead of the VALP review. The findings of the Neighbourhood Plan could also be taken into account about future housing allocations. It was agreed to start a Neighbourhood Plan in the New Year with the aim to get it 'made' by the end of 2018 (at the same time as the adoption of the Local Plan) but this requires the support of local Parishioners as well as one or two members of the Parish Council. **ACTION: CLERK to agenda for December.** Parishioners to email [cuddingtonpc@gmail.com](mailto:cuddingtonpc@gmail.com) to join working party.

### **Allotment Policy**

It was **agreed** there was no action for VALP. The allotments could be identified as a Local Green Space in a Neighbourhood Plan and also registered as a Community Asset with a 'Community Right to Bid' before this.

### **Community Infrastructure Levy**

A charge on new buildings and extensions to help pay for supporting infrastructure will be developed addressing issues such as speeding traffic, accessible public

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transport, poor mobile phone reception, lack of on-street parking, infant school (security gates, building repairs, etc).

### Timing of the VALP

The Paper also outlined the timing of the VALP. The VALP Submission Draft is likely to be adopted late 2018/early 2019 and then becomes the basis for all planning decisions together with any made Neighbourhood Plan. The VALP covers the period between 2013 and 2033. It will be subject to review every 5 years. The first review will be in 2018/19 (immediately after adoption of the current Plan). It was stressed that this review will need to consider any Government increase in housing targets and that more housing sites may need to be found within AVDC.

**ACTION: KT** to format (comply with the AVDC Guidance Notes) and respond to the Submission draft. **KB** to register the allotments as a Community Asset and also the BT Red phone box.

Parishioners were encouraged to give individual comments to the VALP at [https://www.aylesburyvalecd.gov.uk/sites/default/files/page\\_downloads/Submission%20VALP%20-%20high%20res2.pdf](https://www.aylesburyvalecd.gov.uk/sites/default/files/page_downloads/Submission%20VALP%20-%20high%20res2.pdf). A vote of thanks was given to Ken Trew who was applauded for making the process clear.

### 2. Apologies

Richard Stanczyk (RTS)

### 3. Approval of Minutes – Monday 30<sup>th</sup> October 2017

Draft Minutes of the above meeting were accepted as a true record & signed by Chairman, KB.

### 4. Matters Arising from previous Minutes

- Prune **Cherry trees** along Dadbrook. **Footpath map**.
- **Defibrillator Light**. **ACTION: CLERK** to chase electrician for repair of light on the Bernard Hall defibrillator.
- **Water on Dadbrook Road and safety concerns**. **ACTION: All** to continue to report leaks to Thames Water. **PI** to advise treatment and also ownership of ditch for clearing.
- **Reforms to the Data Protection Act**. **ACTION: CLERK** to attend BALC training course – 14<sup>th</sup> March 2018.
- **Title of Village Green**. **ACTION: KB** awaiting response from Helen Francis re inclusion of Greenways title on Register of Common Land, and, also from Land Registry.
- **Playground**. **ACTION: LS/KB** to produce a plan of works and apply for funding for a new bench from the new NHB Micro Grants of up to £1,000. An opening ceremony to be organised and a plaque with list of funders.
- **Land for Churchyard**. Awaiting meeting date – CPCC.
- **Litter in Low Lane**. **ACTION: KB** to install sign discouraging litter.
- **Uneven footpath (due to tree roots) and low hanging branches of cherry trees in Swan Hill**. BCC to carry out repairs between now and April. Working party arranged for February for pruning by LS. **ACTION: LS** to approach local tree surgeons to take away or chip. Risk Assessment to be produced.
- **Footpath Lower Winchendon 10B / Cuddington 1**. **ACTION: KB/CLERK** to monitor repairs to hand rails and boardwalk with Rose-Marie Gibbard.

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- **Parish Council Insurance.** **ACTION: AV** to ascertain with Came and Company the valuation of playground equipment.
- **'Slow Down for Horses'** signs (near Low Lane) and steps to reduce speed in Low Lane (permitting a legal limit of 60mph). **ACTION: KB** to provide list of landowners.
- **Sentinel Speed Training Update.** **LS/RTS/KMB/RS** to compile risk/health and safety assessment and arrange training session for volunteers to develop into first observation. **CLERK** to inform Came and Company of training dates and speed assessment dates and to list equipment on Asset Register.

### 5. Declarations of Interest

There were no interests declared.

### 6. Correspondence

There was none outside the Agenda items.

### 7. Reports from Councillors attending meetings and outside organisations

There were no meetings attended.

### 8. Contributions from AVDC and BCC Cllrs

Contributions from Cllr Judy Brandis were made during Item 8.

### 9. Planning

- **17/02982/APP - Cuddington & Dinton Church of England School, HP18 0AP**  
Erection of new external canopy to replace existing canopy.  
**Case Officer:** Bibi Motuel - 01296 585163. **Comment by:** 8<sup>th</sup> December 2017  
**ACTION: CLERK to return NO OBJECTIONS to AVDC.**
- **17/04112/APP - Starveall Farm, Oxford Road, Dinton**  
Application for rural tipi wedding and glamping venue at Starveall Farm inclusive of partial land use change from Agricultural to Class D2 Assembly and Leisure.  
**Case Officer:** Mr James Davis - 01296 585858 **Comment by:** 12<sup>th</sup> December 2017  
**ACTION: CLERK to write to Dinton with Ford & Upton Parish Council listing series of concerns (noise, access, increase in traffic) and ask these to be addressed at its upcoming planning meeting. To also copy AVDC.**
- **Appeal Ref: APP/J0405/D/17/3177995 Hesleden, Spurt Street, Cuddington HP18 0BB.**  
It was noted that the Appeal is allowed and planning permission has been granted (16/03310/APP) subject to conditions.
- **17/02531/APP - The Lodge, The Green, Cuddington, HP18 0AN**  
It was noted that the application has been refused.

### 10. Finance

- a. Online banking. **ACTION: KB, KMB, LS** to complete necessary applications.
- b. **Balance from Minutes of previous meeting (30<sup>th</sup> October): BALANCE: £22,766.42**
  - **Receipts: £156.72** (£150.00 Fete Committee and £6.72 Insurance War Memorial)
  - **Debits: £0.00**
  - **Plus unrepresented cheques: £391.40** (£137.40 JRB Enterprises, £80.00 Carl Small, £55.00 2D Print, £60.00 Royal British Legion, £59.00 Gilly Cottman)
  - **Balance of Bank Account: £23,314.54** (as at 15<sup>th</sup> November 2017)

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Available Funds: **£22,923.14** (balance of bank account less unrepresented cheques)

c. **Orders for Payment: £2,391.69**

- **Venetia Davies - £352.00** (November)
- **Venetia Davies - £3.99** (Paper)
- **Ken Birkby - £145.00** (Christmas Trees Direct)
- **Trustees of Bernard Hall Committee - £24.00** (Hall hire - October Meeting/heating)
- **Simon Brown - £165.00** (Grass Cutting 3 cuts @ £55 – 23/10, 30/10, 13/11)
- **Carl Small - £40.00** (Cutting/Strimming - 1 cuts @ £40 – (27/10)
- **Oxford IT Solution - £97.20** (£81.00 + £16.20 VAT Web Hosting & Email Processing Platform)
- **George Browns - £412.50** (346.60 + £66.00 VAT – Strimmer)
- **Mark Nicholson Fencing - £1,152.00** (£960.00 + £192 VAT) – Installation of 4 Footpath Gates)
- **BALANCE: £20,531.45** (Available Funds less Orders for Payment)

### 11. Footpath 13 – Cuddington Mill

A report and drawings has been produced by Consultants proposing the diversion of the footpath at Cuddington Mill. It proposes to move Footpath 13 to the north of its current position. This would entail building a new gated bridge and raising part of the walkway, with the new route crossing the entrance road immediately opposite the existing route of continuing Footpath 13 going up the field towards Bridgeway House and the main road. The report details several advantages to the scheme. To complement this change to Footpath 13, it is proposed to divert Footpath 15 to meet at the entrance to the new bridge. Although this is a decision for BCC, the Parish Council and Parishioners supported, in principle, the proposals. The Ramblers Association are also being consulted.

### 12. Defibrillator Awareness session

RS has taken over responsibility for the governance of the Defibrillators and is completing the registration. South Central Ambulance Service NHS Foundation Trust has offered a free Defibrillator Awareness Training for the village to also include Ford Village Society and Chearsley PC (both are in the process of purchasing a Defibrillator). **ACTION: RS to arrange date in the February for training. CLERK to inform Ford and Chearsley.**

### 13. Items for Information including Diary Dates

- **LAF - Thursday 14th December 2017, 7.00pm at Haddenham Village Hall. ACTION: KMB to attend.**

### 14. Date and Time of Next Meetings:

**Monday 11<sup>th</sup> December 2017 in the Bernard Hall 7.30 pm  
Budget Meeting**

The Parish Council meet on **the last Monday of every month** (or the 4<sup>th</sup> Monday in the event of a Bank Holiday Monday).