

## DRAFT MINUTES

2017/22

**CUDDINGTON PARISH COUNCIL**  
**Draft Minutes of Parish Council Meeting held in The Bernard Hall**  
**Monday 24<sup>th</sup> July 2017 at 7.30pm**

**PRESENT:** Ken Birkby (**KB**), Ken Brown (**KMB**), Richard Stanczyc (**RS**), Lorraine Stevens (**LS**), Ken Trew (**KT**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

**Parishioners:** There were 6 parishioners present including Cllr Judy Brandis, AVDC (**JB**)

### **Parishioners Question Time**

There were no questions.

### **NB: Action points highlighted**

#### **1. Apologies**

There were none.

#### **2. Approval of Minutes – Monday 26<sup>th</sup> June 2017**

Draft Minutes of the above meeting were accepted as a true record & signed by Chairman, KB.

#### **3. Matters Arising from previous Minutes**

- **Maintenance/Administration.**
  1. Prune **Cherry trees** along Dadbrook.
  2. **War Memorial Insurance.** **ACTION: KB to enquire with CPCC re ownership.**
  3. **Cuts** to footpath and overgrown 30mph signs.
  4. **Footpath map.**
- **Sentinel speed watch equipment.** KB has confirmed availability (12<sup>th</sup> and 19<sup>th</sup> August) to LAF for training. **ACTION: KMB to confirm availability to LAF.** Appeal for volunteers to follow.
- **Defibrillator demonstration.** **ACTION: KB to liaise with Laura Ewers for Sept**
- **Pedestrian access to the 280 bus service (along Dadbrook Road)**  
**ACTION: PI to chase for quotation and arrange site visits with an additional two contractors.**
- **Installation of mobility gates.** **ACTION: CLERK to forward map locating position of gates to AVDC and finalise with Mark Nicholson Fencing.**
- **Reforms to the Data Protection Act.** **ACTION: ALL to keep informed. CLERK to book BALC training course.**
- **Title of Village Green.** KB has drafted letter to owner of Greenways with conditions of right of access over Village Green which includes no parking on the village green. **ACTION: KB to send to Councillors for comment and on approval send.**
- **Playground.** Replacement post being installed by Mike Radwell prior to playground inspection in August. **LS to organise opening ceremony and a plaque with list of funders including Community Chest, Haddenham Beer Festival and Cuddington Village Fete.**
- **Land for Churchyard.** Awaiting meeting date - Cuddington Parochial Church Council
- **Litter in Low Lane.** **ACTION: KB to install sign discouraging litter.**

## DRAFT MINUTES

2017/23

### 4. Declarations of Interest

There were no interests declared.

### 5. Resignation of Councillor Jim Will and Notice of Casual Vacancy

The resignation of Councillor Jim Will was noted. In line with the Notice of Casual Vacancy, steps to fill the vacancy by co-option can be made after 1<sup>st</sup> August subject to there being no request to fill the vacancy by election. To date, one application has been received for the position of Councillor. **Applications to be made to the Clerk at [cuddingtonpc@gmail.com](mailto:cuddingtonpc@gmail.com).**

### 6. C56 Cuddington/Aylesbury Road - 50 mph Speed Limit

Cabinet Member Report now approved and signed off. Installation works of signs will commence soon.

### 7. Playground Insurance

Following the Playground refurbishment, the Playground Equipment sum insured has been increased by £5,889.88 to a new total of £19,064.00 (in line with asset register). With the annual additional premium for this amendment being a modest £28.37 including Insurance Premium Tax (IPT), Came and Company has amended the policy and deferred charging this until the next renewal date on 1st October. **ACTION: In line with Parish Council risk assessment, AV to review Parish Council insurance policy for 2017/18 for October. CLERK to agenda for September.**

### 8. Planning

- **17/02402/ALB - Skittle Green Cottage, Lower Church St, Cuddington, HP18 0AS**  
Replace right hand single glazed window pane on ground floor window, Replace single glazed window on first floor. Case Officer: Victor Unuigbe. Comment by: 04.08.17. **ACTION: CLERK to return NO OBJECTIONS to AVDC.**
- **17/02531/APP - The Lodge, The Green, Cuddington, HP18 0AN**  
Demolition of redundant garage and erection of dwelling. Case Officer: Victor Unuigbe. Comment by: 10.08.17. **ACTION: CLERK to return NO OBJECTIONS, in principle, to AVDC but comment that issues relating to the extent of the curtilage of the Lodge property boundary fronting the road/footpath have been raised. Along this boundary, the curtilage of The Lodge is clearly defined by a metal fence line, which is behind the hedging. Hence, this important hedge line does not form part of the property and should not be cut back, as detailed in the proposal. The inaccurate site plan should be corrected.**
- **16/02977/APP - Paddock at Rear of Great Stone House.** Preliminary meeting to discuss issues with Rectory to be arranged. **ACTION: KB/KT to contact Rectory.**

### 9. Correspondence

- Email from Resident re state of uneven footpath (due to tree roots) and low hanging branches of cherry trees in Swan Hill. **ACTION: CLERK to contact Dave Smith, BCC to ascertain responsibility of footpath. LS to arrange working party (with residents who have offered to help) and date for pruning of cherry trees. The cherry trees along Dadbrook could also be pruned at this time. A parishioner asked about the pruning of the Chestnuts trees on the Upper Green. CLERK to enquire with BCC.**

### 10. Reports from Councillors attending meetings and outside. There were none.

## DRAFT MINUTES

2017/24

### 11. Contributions from AVDC and BCC Cllrs.

Cllr Judy Brandis briefly updated the meeting on the Vale of Aylesbury Plan. Pressure is being put on Wycombe and Amersham to take more houses. Revised dates are: VALP Scrutiny 26.09.17, Cabinet 10.10.17, and Council 18.10.17.

### 12. Finance

- a. **Balance from Minutes of previous meeting** (26<sup>th</sup> June 2017): **BALANCE: £17,375.37**
- **Receipts:** £0.00
  - **Debits:** £0.00
  - **Plus unrepresented cheques: £245.00** (Carl Small £85.00 and £160.00)
  - **Less cheque:** £0.00
  - **Balance of Bank Account: £17,620.37** (as at 7<sup>th</sup> July 2017)  
**Available Funds: £17,375.37 (balance of bank account less unrepresented cheques)**
- b. **Orders for Payment: £749.87**
- **Venetia Davies - £352.00** (June)
  - **Ken Birkby - £53.62** (AVM Refreshments)
  - **Ken Birkby - £99.25** (£82.71 + £16.54 VAT) (Lapa Company – for replacement pole for swing)
  - **Trustees of Bernard Hall Committee - £15.00** (Hall hire for June Meeting)
  - **Simon Brown - £110.00** (Grass Cutting 13.07.17, 17.07.17)
  - **Carl Small - £120.00** (Cutting/Strimming – 3 cuts @ £40.00)
  - **BALANCE: £16,625.50** (Available Funds less Orders for Payment)  
**Also approved: Mazars - £240.00** (£200 + £40 VAT) – External Audit work.
  - **BALANCE: £16,385.50**  
Councillors **approved**, in principle and for convenience, to the purchase of a strimmer for the playing fields by Carl Small.

### 13. Items for Information

- **Best Kept Village Competition.** Cuddington has won this year's Morris Cup. Additionally, the village has been deemed the Best Overall to win the Sword of Excellence. The Winners Presentation tour has been arranged for Saturday 16th September 2017. **ACTION: CLERK to publicise on Website and send to Village Voice. To provisionally book Bernard Hall for presentation on 16<sup>th</sup> September and liaise with BKV re provision of lunch or afternoon tea, subject to tour schedule.**
- **Notice of conclusion of Audit.** The audit of accounts for the year ended 31<sup>st</sup> March 2017 has been concluded. The Annual Return is available for inspection on application to the Clerk. Announcement made on 24<sup>th</sup> July 2017.
- **East West Rail consultation.** Further information at: [www.ewrconsultation.co.uk](http://www.ewrconsultation.co.uk) and **Notification of Buckinghamshire Minerals and Waste Local Plan: Draft Plan for Consultation** (begins 02.08.17 to 27.09.17). **ACTION: CLERK to send both to KT for response.**
- **Bonfires in Village.** There have been complaints about persistent bonfires in the village. **ACTION: CLERK to write to resident requesting consideration.**
- **Great Stone** will be closed for one day (date unknown) for water repair.
- **Apologies for Absence - August meeting:** AV, KMB and Judy Brandis

### 14. Date and Time of Next Meeting:

**Monday 21<sup>st</sup> August 2017 in the Bernard Hall 7.30 pm**

The Parish Council meet on **the last Monday of every month** (or the 4<sup>th</sup> Monday in the event of a Bank Holiday Monday).