

## CUDDINGTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE  
PARISH COUNCIL WILL BE HELD ON:

Monday 22<sup>nd</sup> May 2017 at 7.30pm in the Bernard Hall  
ANNUAL GENERAL MEETING

### A G E N D A

Parishioners Question Time will take place after Item 9.

1. **Election of Chairman**, to elect the Chairman of the Parish Council for 2017/18
2. **Apologies**, to receive apologies for absence
3. **Election of Vice Chairman**, to elect the Vice Chairman of the Parish Council for 2017/18
4. **Declaration of Acceptance of Office by Chairman**, to complete relevant form
5. **Representatives of Committees/Working Groups**, to agree representations of Working Groups. To also appoint a Councillor responsible for monitoring Parish Council Assets and reviewing Insurance policy.
6. **PC Governance**, to review and adopt for 2017/18 Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment, Complaints Procedure and Equality Policy.
7. **Devolved Services**, to approve Annual Report (relating to cuts by Aylesbury TC) BCC (by 31.05.17)
8. **Clerk Salary**, to formally approve increase to £11.00 from 1<sup>st</sup> April 2017
9. **Parishioners Question Time**
10. **Approval of Minutes** – Monday 26<sup>th</sup> April 2017
11. **Matters Arising** from previous Minutes
12. **Declarations of Interest**, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
13. **Planning**
  - **17/01721/APP - 37 Bernard Close, Cuddington, Buckinghamshire, HP18 0AJ**  
Single storey rear extension and front entrance porch.  
**Correspondence**, including a request for grant of £300 for Village Voice.
14. **Reports from Councillors attending meetings and outside**
15. **Contributions from AVDC and BCC Cllrs**
16. **Finance**
  - a. **Balance from Minutes of previous meeting** (27<sup>th</sup> March 2017): **BALANCE: £9,044.58**
    - **Receipts: £10,525.00 (£25.00 CPFA Peppercorn Rent, Precept Payment £10,500.00)**
    - **Debits: £0.00**
    - **Plus unrepresented cheques: £159.00** (£24.00 Bernard Hall, £45.00 Cartridge World, £36.00 CPRE, £54.00 SLCC)
    - **Balance of Bank Account: £19,728.58** (as at 17<sup>th</sup> May 2017)  
**Available Funds: £19,569.58 (balance of bank account less unrepresented cheques)**
  - b. **Orders for Payment: £1,149.60**
    - **Venetia Davies - £367.04 (£15.04** (increase for April) and **£352.00** for May)
    - **Venetia Davies - £35.57** (laminating pouches, photocopying, stationery)
    - **Lorraine Stevens - £4.31** (paint/materials for playground)
    - **Lorraine Stevens - £30.00** (BCC land register)
    - **Richard Stanczyc - £31.85 (BALC Councillor Training)**
    - **Ken Birkby - £27.83** (£23.19 + £4.64 (VAT) – Hi Vis Jackets)
    - **Trustees of Bernard Hall Committee - £48.00** (Hall hire AGM & April 2017)
    - **Simon Brown - £220.00** (Grass Cutting 24.4.17, 2.5.17, 9.5.17, 15.5.17)
    - **Carl Small - £85.00** (Strim of new matting areas 30.4.17, cut/strim of remainder 3.5.17, cut/strim 12.5.17)
    - **Village Voice - £300.00**
    - **BALANCE: £18,419.98** (Available Funds less Orders for Payment)
  - c. **Audit 2016/17**, to approve accounting statements and annual governance statement (deadline to Mazars 30<sup>th</sup> June 2017).
17. **Land for Churchyard**, to pose questions for discussion with Cuddington Parochial Church Council.
18. **VALP Update**, to note and resolve to prepare a report on constraints on housing/land in Cuddington prior to 'proposed submission' stage of plan – July-September 2017
19. **Playground**, to agree quotation for replacement post on baby swings
20. **Items for Information**
  - **VALP – Parishes Seminar** – Monday 17<sup>th</sup> July at 7.30pm
  - **LGC/NALC supplement (what next for Localism) survey** – request to respond by 31<sup>st</sup> May 2017
21. **Date and Time of Next Meeting:**

**Monday 26<sup>th</sup> June 2017 at 7.30pm in the Bernard Hall**

The Parish Council meet on **the last Monday of every month** (or the 4<sup>th</sup> Monday in the event of a Bank Holiday Monday).

Venetia Davies  
Clerk and RFO