

DRAFT MINUTES

2017/04

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in The Bernard Hall
Monday 27th February 2017 at 7.30pm

- PRESENT:** Ken Brown (**KMB**), Stuart Anderson (**SA**), Ken Trew (**KT**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).
- Parishioners:** There were 3 parishioners present including Cllr Paul Irwin (**PI**) and Cllr Judy Brandis (**JB**)

The meeting was chaired by Ken Brown (**KMB**), Vice Chairman

Parishioners Question Time

- Angela Sanderson confirmed locations of kissing gates (on footpath behind Bridgeway – see also Item 14) and reiterated, as neighbours of Hesleden, that there were no objections to the planning application **17/00487/APP**.

NB: Action points highlighted

1. Apologies for Absence

Ken Birkby (**KB**), Lorraine Stevens (**LS**)

2. Approval of Minutes: Monday 30th January 2017

Draft Minutes of the above meeting were accepted as a true record & signed by Vice Chairman KMB.

3. Matters Arising from previous Minutes (Monday 30th January 2017)

- Village Maintenance/Administration. Outstanding jobs:**
 - Attach Notice Board to wall of burial ground.
 - Prune Cherry trees along Dadbrook.
 - Chase quotation for War Memorial.
 - Distribute copies of Neighbourhood Plans to Councillors.
 - Cuts to footpath and overgrown 30mph signs.
 - Dog Fouling. Place notices on boards and in Village Voice/Website.
- Pedestrian access to the 280 bus service. ACTION: KB to email PI with details of accidents.** See also Item 13.
- Sentinel speed watch equipment.** Speed watch to be conducted in early Spring. **ACTION: KB to brief TAG 2.**
- Provision of telephone and broadband connection in the Bernard Hall. ACTION: CLERK to liaise with Chris Long and Bernard Hall Committee.** Hearing loop to also be installed.
- Occupier of Greenways requesting vehicle access across the green. ACTION: CLERK to agenda for March meeting.**
- Playground. ACTION: LS to organise working party, opening ceremony and a plaque with list of funders. To also prepare accounts for the Annual Village Meeting.**
- Cuddington Stores.** The shop sign on the Village Green is being replaced.

4. Declarations of Interest

There were no interests declared.

5. Casual Vacancy

There was no by-election called by residents in response to the Casual Vacancy Notice. The position of one vacancy in the office of Parish Councillor by co-option has now been advertised on the Notice Boards, Village Voice and on www.cuddingtonvillage.com. The deadline for applications is 12 noon on Friday 17th March.

DRAFT MINUTES

2017/05

6. Planning

- **17/00487/APP – Hesleden, Spurt Street, Cuddington, HP18 0BB**
First floor side extension above garage/utility, two storey front extension and first floor extension above front wing. (Amendments to planning refusal ref. 16/03310/APP)
Case Officer: Rebecca Jarratt. Comment Date: 20th March 2017
ACTION: CLERK to return NO OBJECTIONS to AVDC.
 - **17/00158/APP - Dadbrook Farm, Dadbrook, Cuddington, HP18 0AG**
Demolition of existing dwelling and erection of 1no. replacement dwelling
Case Officer: Rachel Jones. Comment Date: 23rd March 2017
ACTION: CLERK to return NO OBJECTIONS to AVDC.
- The Parish Council also considered the newly received application:**
- **17/00541/APP - 3 Dadfield Close, Cuddington HP18 0BH**
Single storey rear extension
Case Officer: Mr Naim Poptani. Comment Date: 23rd March 2017
ACTION: CLERK to return NO OBJECTIONS to AVDC.

7. Correspondence

- An email regarding fly-tipping of a mattress and duvets (in black plastic bags) and other large pieces of rubbish along the Cuddington/Aylesbury Road off the A418 had been received. Whilst this has been reported, the mattress has not been removed. **ACTION: CLERK to report again.** The increase in fly-tipping was noted (including an incident before Christmas in Low Lane). **ACTION: PI to ask David Randall to monitor this area more closely.**

8. Reports from Councillors attending meetings and outside organisations

- **LAF meeting, 16th February 2017, attended by KMB.** A report by KMB had been circulated to Councillors which included an update on: Thame Valley Police Report (anti-social behaviour reported in Haddenham), Transport for Bucks (cost of salt bins and debris being cleared on the footpath between Low Lane and Stone to make more usable for cyclists and pedestrians), Transport for Community (the Bernwode Bus and Haddenham Community Car available for use **ACTION: CLERK to promote in Village Voice and website**), Budget Allocation for 2017/18 (Project proposals for 2018/19 can be submitted after 31st May 2017), Local Priorities Update (which included a summary of the proposed 50mph speed limit review - Dinton Crossroads to Cuddington Speed Limit Review - and Active Bucks (KMB has logged Cuddington as a venue for TAG rugby sessions – **ACTION: CLERK/LS to liaise with Diane Farmer, Public Health Projects Office, dfarmer@buckscc.gov.uk**). The use of the Sentinel speed watch equipment was agreed to be hired out at a charge of £10 per time (Parish Councils to make provision for insurance when used) rather than the recently announced £142 match funding by Parishes – thought to be unfair given varying sizes of Parishes that will use the equipment.
- **Modernising Local Government meeting, 23rd February 2017, attended by KMB.** The District Councils in Buckinghamshire have voted in favour of a proposal for two Unitary Councils, one in the North and one in the South of the county. This has now been submitted to the Secretary of State for Communities and Local Government, The meeting invited Parish Councils to receive an update on the District Councils' proposal which claims a saving of £58m over 5 years through an 'effective, efficient, local and simplified' service.
- **Buckinghamshire Freight Strategy Meeting, 13th February 2017, attended by KB (Report provided by J Howard, HGV Traffic Group).** The meeting was attended by approximately 100 people, including Bucks CC personnel and representatives from a significant number of Parish Councils. There was also representation from engineering consultants, AECOM, who are assisting the Council in putting together a new Freight Strategy.

DRAFT MINUTES

2017/06

The purpose of the meeting was to get input from local Parish Councils in the early stages of the strategy work, which will take at least six months but possibly 1-2 years to complete. The HGV Traffic Group raised the issue of volume, high speeds and weight through villages and made suggestion that 'end users' should only employ hauliers who are signed up to a Code of Conduct on driving behaviour – it appears that no effective scheme is currently available from the two main industry associations, the FTA and RHA. It is important to maintain work in documenting problems including the use of the Speed Sentinel in Spring, to record vehicle speeds. **PI** to keep Parish Council informed of Freight Strategy developments.

9. Contributions from AVDC and BCC Cllrs

Contributions were given under Item 8.

10. Finance

a. **Balance from Minutes of previous meeting (30th January 2017): BALANCE: £12,879.78**

- **Receipts:** £0.00)
- **Debits:** £0.00
- **Plus unrepresented cheques:** £14.88 (Ken Birkby), £24.00 (Bernard Hall), £1,440.00 and £15,180.00 (Safe & Sound Playgrounds)
Balance of Bank Account: £29,538.66 (as at 3rd February 2017)
Available Funds: £12,879.78 (balance of bank account less unrepresented cheques)

b. **Orders for Payment: £545.71**

- **Venetia Davies - £336.96** (February)
- **Venetia Davies - £24.75** Stationery: Laminating Pouches (£8.33 + £1.63 VAT) **£9.99** and Storage Files (£12.30 + £2.46) **£14.76**
- **Ken Birkby - £160.00** (Christmas Tree)
- **Bernard Hall - £24.00** (Hall hire January 2016)
- **BALANCE: £12,334.07** (Available Funds less Orders for Payment)

11. Vale of Aylesbury Local Plan (VALP) update

The Government published its Housing White Paper on Tuesday, (7 February 2017). It contained a number of proposals for increasing house building as the number of new homes being built continues to fall short of the Government's housing target. The proposals will have implications for planning decisions in Aylesbury Vale as well as the final stages of development of the Vale of Aylesbury Local Plan (VALP). AVDC cannot say exactly what impact the white paper may have, particularly whether the proposals will mean an increase in the amount of housing that Aylesbury Vale has to accommodate. This means that despite the work done thus far in preparing the new local plan, progress is now likely to be slower as any new measures introduced as a result of the white paper are taken into account. An updated timetable will be published as soon as AVDC are able to do so. Meanwhile, work in relation to the local plan continues. Planning officers have been instructed to ensure that any changes to the timetable is kept to an absolute minimum. The following meetings are now cancelled: Monday 6 March - VALP Scrutiny, Tuesday 7 March – Cabinet, Wednesday 29 March - VALP Council.

KT has followed this up and spoken to AVDC concerning the length of delay at it inevitably holds back the details of housing (something the White Paper seeks to redress). He reported that the main issue to be clarified is the standardisation of the methodology for the calculation of housing need (the latest reduction in housing numbers in the VALP was based on a review of housing need). **KT** has been informed that AVDC are meeting Government officers this

DRAFT MINUTES

2017/07

week to understand the timetable for the new methodology but the general feeling is that the VALP should be issued later in the summer.

12. Cuddington Tennis Club Constitution

Email from Charles Sanderson. Cuddington Tennis Club wishes to add to its constitution an action to be taken regarding the Tennis Clubs financial assets should it cease operating (that funds held by the Tennis Club are transferred to Cuddington Parish Council to be held in Trust until the Club restarted, or that the funds are transfer sport clubs and facilities operating in Cuddington if the Club was not reformed after a period of 10 years). **ACTION: CLERK has requested governance advice from BALC and is awaiting a response.** Cllrs suggested that funds could be transferred to CPFA, who manage the Tennis Court. **ACTION: CLERK to ask Charles Sanderson if this has been explored.**

13. Pedestrian access to the 280 bus service (along Dadbrook Road)

Following a site meeting with PI and Dave Smith, local Area Technician, it has been agreed to request quotes from BCC contractors for works to produce a grass path, possibly phased where the grass verge is first levelled (cut and filled) with builds across drainage considered as a phase 2. PI confirmed that re-routing the 280 bus is not a possibility. The opportunity of a future cycle path was discussed but it is felt this would need to be on land adjacent to the road, (funding would need to be sought from the New Homes Bonus [Government] or Section 106 [Developers]. **ACTION: PI to arrange soonest meeting with contractors and Ken Brown and Stuart Anderson, who will brief the team for specifying the work. TAG 2 to be involved in progressing project.** If constructed, Cuddington would be required to maintenance responsibility.

14. Installation of two kissing gates (on footpaths behind Bridgeway).

Two Woodstock mobility gates are available from BCC Jonathan Clark, Strategic Access Officer, Transport Economy Environment. The Parish Council will need to pay for installation (approximately £200 each), **agreed. ACTION: CLERK to write to landowners James Gibson and Robert Spencer Bernard for permission and confirm exact locations to BCC. If permitted, CLERK to arrange for Mark Nicholas Fencing to install.**

15. Items for Information

- **10 years of Aylesbury Vale Community Chest:** Friday 17th March 2017, from 5pm. **ACTION: LS to attend.**
- **Roadside Litter Pick:** Saturday 25th March, 10am. **ACTION: CLERK to advertise on Notice Boards and website.** PI suggested contacting ADVK to clear hedgerows.
- **Litter Bins** remain full and overflowing. **ACTION: CLERK to again request empties and scheduled of empties. To also inform JB for follow up.**

16. Date and Time of Next Meeting:

Monday 27th March at 7.30pm in the Bernard Hall
Please note change of day: Wednesday 26th April in the Bernard Hall
Annual Village Meeting: Monday 3rd April

The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).