

DRAFT MINUTES

2017/01

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in The Bernard Hall
Monday 30th January 2017 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Lorraine Stevens (**LS**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were 5 parishioners present including Cllr Paul Irwin (**PI**)

Parishioners Question Time

- A Parishioner enquired as to the progress of planning application 16/02977/APP – Land to rear of Great Stone House, Cuddington. KB reminded the meeting of the detailed response from the Parish Council (please see September 2016 Minutes). AVDC will re-consult the Parish Council on amended plans addressing concerns raised, once available. AVDC has advised Rectory Homes to approach the Parish Council with the amended scheme too.

NB: Action points highlighted

1. Apologies for Absence

Stuart Anderson (**SA**), Ken Trew (**KT**), Cllr Judy Brandis (JB), Michael Edmonds (ME)

2. Approval of Minutes: Monday 12th December 2016

Draft Minutes of the above meeting were accepted as a true record & signed by Chairman KB.

3. Matters Arising from previous Minutes (Monday 12th December 2016)

- **Village Maintenance/Administration. Outstanding jobs:**
 1. Attach Notice Board to wall of burial ground.
 2. Prune Cherry trees along Dadbrook.
 3. Chase quotation for War Memorial.
 4. Distribute copies of Neighbourhood Plans to Councillors.
 5. Cuts to footpath and overgrown 30mph signs.
 6. Dog Fouling. Place notices on boards and in Village Voice/Website.
- **Pedestrian access to the 280 bus service.** KB notified Councillors of a recent accident involving a car and pedestrian (walking to King's Cross to the 280 bus). The dangers of this road were once again highlighted and the hopes for the creation of a footpath reiterated. The Parish Council has set aside £10,000 of its 2017/18 budget for works. PI suggested applying to the LAF for additional funding (up to £5,000) and also agreed to look at options of re-routing the 280 bus service. Of equal concern for both Haddenham and Cuddington residents is the danger of using the junction at King's Cross. There have been many accidents and it is thought that the situation will inevitably be made far worse by large housing developments planned in the future. Cuddington Parish Council has written to its District Councillor, Judy Brandis, asking her to lobby the County (and District) over this issue. With regard to the Dadbrook footpath, PI agreed to arrange a swift site visit with Dave Smith, TfB on Wednesday 1st February. **ACTION: KMB to attend. KB to email PI with details of accidents.**
- **Sentinel speed watch equipment.** Speed watch to be conducted in early Spring. **ACTION: KMB to address the issue of the recently announced £142 'match funding' by Parishes for the purchase of the equipment at the upcoming LAF meeting - unanimously thought to be unfair given the varying size of Parishes that will use the equipment; the larger of which will undoubtedly use the equipment more frequently.**
- **Provision of telephone and broadband connection in the Bernard Hall. ACTION: CLERK to liaise with Chris Long and Bernard Hall Committee.** Hearing loop to also be installed.
- Installation of two kissing gates on footpaths behind Bridgeway. **ACTION: CLERK to agenda for February meeting. PI to advise possible funding sources.**

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4. Declarations of Interest

KB highlighted that the applicant was a neighbour but that he had no prejudicial interest.

5. Councillor Barbara Buckley Resignation

Councillors formally noted the resignation of Barbara Buckley and thanked Barbara once again for her contribution. **ACTION: CLERK** to put a Casual Vacancy Notice on website and notice boards. This to also be sent to the Democratic & Electoral Services Officer. After a period of 10 working days, the Monitoring Officer will inform the Parish Council if a by-election has been called by residents. If this is not the case, the Parish Council to then take steps to fill the vacancy by co-option.

6. Planning

- **16/04397/APP - Old Inn, 6 Bridgeway, Cuddington, HP18 0AW.**

Part two storey, part single storey rear extension. Case Officer: Mr Amit Patel. Comment Date: Extended to 31st January 2017 for Parish Council comment.

ACTION: CLERK to return **NO OBJECTIONS** to AVDC.

7. Correspondence

- Email from Chairman of AVALC encouraging Parish Council to comment on Modernisation of Local Government in Buckinghamshire. Both proposals (a single new Unitary Council or two new Unitary Councils) have been delivered to the Secretary of State at Department of Communities and Local Government. PI updated Councillors on his views but stressed that the adoption of either plan was a difficult choice. It was agreed that if Councillors have comments, to forward these to the Clerk, in the event that it is consulted at the implementation stage.
- Letter from the Occupier of Greenways requesting vehicle access across the green (there is currently no vehicle access in the title). It was agreed that a site visit is required. **ACTION: CLERK to agenda for February meeting.**

8. Reports from Councillors attending meetings and outside organisations

There were none.

9. Contributions from AVDC and BCC Cllrs

There were no further comments from PI.

10. Playground

LS reported on completed works including the removal of bark on swing/slide areas, replacement roundabout, grass mat surfacing & general repairs together with the installation of a new basketball post. LS will organise a working party in early spring to paint the older pieces of equipment (including the rocking horse) and then arrange an opening ceremony. **ACTION: LS to organise working party, opening ceremony and a plaque with list of funders. To also prepare accounts for the Annual Village Meeting.** KMB thanked LS for applying for funding and overseeing the works to the playground.

11. Finance

- a. **Balance from Minutes of previous meeting** (12th December 2016): **BALANCE: £29,108.90**
(includes agreed payment of £35.00 Brian Woodford – electricity for Christmas Tree lights)
 - **Receipts:** £1,000 (Haddenham Beer Festival – funding towards Playground Refurbishment)
 - **Debits:** £0.00
 - **Plus unrepresented cheques:** £97.20 (Oxford IT)
 - **Balance of Bank Account: £30,206.10** (as at 3rd January 2017)

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Available Funds: £30,108.90 (balance of bank account less unrepresented cheques)

b. Orders for Payment: £17,229.12

- **Venetia Davies - £570.24** (£233.28 December and £336.96 January)
- **Ken Birkby - £14.88** (£12.40 + VAT £2.48) (Ladder Hire)
- **Bernard Hall - £24.00** (Hall hire December 2016)
- **Safe & Sound Playgrounds - £1,440.00** (£1,200 + VAT £240) (Basketball Post and net)
- **Safe & Sound Playgrounds - £15,180.00** (£12,650.00 + VAT £2,530.00) (Playground Refurbishment Project: remove bark on swing/slide areas, replace roundabout, grass mat surfacing & general repairs)
- **BALANCE: £12,879.78** (Available Funds less Orders for Payment)

ACTION: CLERK to include Christmas tree (£160) on Orders for Payment (February). Thanks were paid to KB for organising the village Christmas tree.

c. Cuddington Parish Council Pension Scheme

Letter received by Clerk from KB outlining right to join a workplace pension scheme. JE Accountants (Parish Council payroll administrator) to complete a declaration of compliance with Pension regulator. Clerk to inform Parish Council if she wishes to choose a pension scheme (membership arranged by Parish Council). If this is the case, contributions will be deducted by the Council. The Parish Council does not have to pay into the scheme itself, unless it chooses to do so.

d. External Audit: To note External Auditor 2017/18-2021/22 will be PKF Littlejohn.

12. Dinton cross roads to Cuddington village - 50 mph Speed Limit Proposal

Consultation period - 18th January to 8th February 2017. Cuddington and Dinton with Ford & Upton Parishes have undertaken the printing and delivering of the formal consultation letters to local properties. The proposal has also been advertised on the village website. **ACTION: CLERK to brief KMB in preparation for providing an update at LAF Meeting (16/02/17).**

13. Annual Village Meeting

It was agreed to hold the Annual Village Meeting on Monday 3rd April at 7.30pm. **ACTION: CLERK to book Bernard Hall.**

14. Items for Information

- Buckinghamshire Freight Strategy Meeting, 13th February 2017, 10am Railway Club, Aylesbury. **ACTION: KB to attend.**
- LAF Meeting, 16th February 2017, Bishopstone Village Hall. **ACTION: KMB to attend.**
- Cuddington Stores. The shop sign on the Village Green is being replaced.

15. Date and Time of Next Meeting:

Monday 27th February at 7.30pm in the Bernard Hall

The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).