

DRAFT MINUTES

2016/44

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in The Bernard Hall
Monday 12th December 2016 at 7.30pm

PRESENT: Ken Birkby (KB), Ken Brown (KMB), Stuart Anderson (SA), Barbara Buckley (BB), Lorraine Stevens (LS), Andrew Vickers (AV), Venetia Davies (Clerk and RFO).
Parishioners: There were 3 parishioners present including Cllr Paul Irwin (PI)

Parishioners Question Time

- Angela Sanderson asked the Parish Council to consider the installation of two new metal kissing gates on the footpaths behind Bridgeway. **ACTION: CLERK to make enquiries with Jim Robinson/Alan and Stella Marsh and establish cost. PI to advise possible funding sources.**
- **1602977/APP Land rear of Stone House, Cuddington - erection of 7 dwelling houses.** It is understood that the agents are working on amended plans to address concerns raised. AVDC will re-consult the Parish Council on these once available. AVDC has advised Rectory Homes to approach the Parish Council with the amended scheme too.

NB: Action points highlighted

1. Apologies for Absence

Cllr Judy Brandis (JB), Michael Edmonds (ME)

2. Approval of Minutes: Monday 14th November 2016

Draft Minutes of the above meeting were accepted as a true record & signed by Chairman KB.

3. Matters Arising from previous Minutes (Monday 14th November 2016)

- **Village Maintenance/Administration. Outstanding jobs:**
 1. Attached Notice Board to wall of burial ground.
 2. Pruning of Cherry Trees along Dadbrook.
 3. Chase quotation for War Memorial
 4. Copies of Neighbourhood Plans to Councillors.
 5. Cuts to footpath and overgrown 30mph signs.
 6. Pension auto enrolment obligations.
 7. Dog Fouling. Signs to be issued on Notice Board and in Village Voice/Website.
- **Pedestrian access to the 280 bus service.** SA informed Councillors that this has now been surveyed and recommended that the best possible path would be on the near side verge going outside the village. A summary of recommendations will be produced. **ACTION: KB/SA to prepare summary of recommendations. KB/SA/PI to liaise with TfB, Dave Smith and other contractors for estimate.**
- Risk Assessments to Simon Brown and Carl Small. Issued for ride on mowers and grass cutting and strimming. **ACTION: KB to forward to Clerk for files.**
- **Sentinel speed watch equipment.** KB informed Councillors that the LAF is purchasing its own sentinel speed watch unit which will be available for use. Speed watch to be conducted in early Spring.
- **Devolved Services. ACTION: CLERK to arrange meeting with Steve Webb, Aylesbury Town Council for review of service.**
- **Dinton Crossroads to Cuddington Speed Limit Review. ACTION: CLERK to issue letters to local properties pending TfB liaising with legal services for a consultation date. PI to chase.**
- **Provision of telephone and broadband connection in the Bernard Hall. ACTION: CLERK to liaise with Chris Long and Bernard Hall Committee.** Hearing loop is also being installed.

DRAFT MINUTES

2016/45

4. Declarations of Interest

Cllr LS declared an interest in planning application **16/03722/APP**

5. Planning

- **16/03722/APP - 3 Frog Lane, Cuddington, Buckinghamshire, HP18 0AU**
Removal of conservatory and erection of single storey rear and side extension. Case Officer: Bibi Motuel. Comment date: 29th December 2016
ACTION: CLERK to return NO OBJECTIONS to AVDC.
- **16/04075/APP and 16/04076/ALB – Bridgeway, The Green, Buckinghamshire, HP18 0AN**
Erection of first floor side extension above current sitting room and garage. Case Officer: Diana Locking. Comment date: 29th December 2016
ACTION: CLERK to return NO OBJECTIONS to AVDC.
- **Waddesdon Neighbourhood Plan Pre-Submission Plan / Statutory Consultation.**
ACTION: CLERK to respond that CPC has no further comments to add to the Plan.

6. Correspondence

The Parish Council responses to 'Future of local government in Bucks' - feedback form, response to TfB Highway Safety Inspection Policy and response to AVDC Democratic & Electoral Services service reviews were noted.

- ### 7. Reports from Councillors attending meetings and outside organisations including Buckinghamshire County Council workshop for Town and Parish Council Clerks, The workshop was designed to give an opportunity to comment on what clerks would want from a new council and how a new council could best communicate with and support clerks. It was felt the workshop wasn't particularly useful.

8. Contributions from AVDC and BCC Cllrs

PI briefly updated Councillors on the Working Together for Buckinghamshire Town and Parish Council Conference and their importance with less funding and less resources from County. KB stressed that the role of a Councillors is voluntary and that Parish Councils are inundated from BCC with unnecessary correspondence and surveys.

9. Playground

LS informed Councillors that works to the refurbishment of the playground are underway. Thanks were paid to James Gibson, who has allowed the rotted chippings to be disposed of on the farm site, saving the Parish Council the cost of removal. Installation of matting will commence as weather improves. LS confirmed grant payments total £8,500, the Parish Council has committed £5,500. A basketball net for older children will also be installed.

10. Finance

- **Balance from Minutes of previous meeting (14th November 2016):**
BALANCE: £23,676.35
 - **Receipts:** £6,500 (AVDC and VAHT Community Chest)
 - **Debits:** £0.00
 - **Plus unrepresented cheques:** £0.00
 - **Balance of Bank Account: £30,176.35** (as at 7 December 2016)
Available Funds: £30,176.35 (balance of bank account less unrepresented cheques)
- a. **Orders for Payment: £1,032.45**
- **Venetia Davies - £372.27** (£336.96 – November and £35.31 toners and paper)

DRAFT MINUTES

2016/46

- **Ken Birkby - £24.98** (£20.83 + £4.15 VAT) - hardware for repairing stiles.
- **Simon Brown - £55.00** (Grass cutting – 1 cut @ £55.00: 10.11.16)
- **Bernard Hall Committee - £9.00** (additional for heating in October) and **£24.00** (November)
- **Cuddington Parochial Church Council - £450.00** - donation for upkeep of Churchyard of St Nicholas' Church (for year end March 2017).
- **Oxford IT Solutions - £97.20** (£81.00 + 16.20 VAT) Web Hosting - cuddingtonvillage.com (12 months) and Email Processing Platform - cuddingtonvillage.com (12 months)
- **BALANCE: £29,143.90** (Available Funds less Orders for Payment)
Also approved
 - **Brian Woodford - £35.00** (for electricity for lighting of Christmas Tree)
 - **BALANCE: £29,108.90**

b. BUDGET and PRECEPT, to agree Parish Council Budget for 2017/18 and Precept 2017/18 (submission date Friday 20th January 2017).

Councillors took account of the increase in running costs, maintenance projects, further devolved services and future projects, including a possible pedestrian footpath from Dadbrook to Kings Cross in next year's budget and resolved to increase the Precept to £21,000. There will be no Precept grant from AVDC this year. **ACTION: CLERK to update budget figures and return precept request to AVDC (deadline Friday 20th January 2017).** A fuller note of the budget plans will be produced. KB

11. Items for Information

- **Aylesbury and Buckingham Transport Strategies Consultation** - 18 Nov to 3 Jan. Public are encouraged to comment at <https://www.research.net/r/8Z2S9DV>.
- **BCC budget consultation.** Residents and communities encouraged to take part in survey at www.bucksc.gov.uk/budget to Sunday 8th January 2017.
- **Barbara Buckley.** Barbara resigned from her role as Parish Councillor. KB thanked Barbara for her contribution, particularly for her role in sourcing and installing the two village defibrillators. **ACTION: CLERK to inform AVDC of BB resignation.**

12. Date and Time of Next Meeting:

Monday 30th January and Monday 27th February at 7.30pm in the Bernard Hall

Please Note: From January 2017, the Parish Council will meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).