

DRAFT MINUTES

2016/24

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Bernard Hall
Monday 11th July 2016 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Barbara Buckley (**BB**), Lorraine Stevens (**LS**), Ken Trew (**KT**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were 12 Parishioners presents including Cllr Michael Edmonds and Cllr Paul Irwin.
NB: Action points highlighted

Parishioners Question Time

Chris Blumer (CB) thanked the Parish Council for the selection and positioning of Jim Hayward's bench.

1. Apologies for Absence

Stuart Anderson (**SA**), Cllr Judy Brandis.

2. Approval of Minutes: Monday 13th June 2016

Draft Minutes were accepted as a true record and signed by Vice Chairman KMB.

3. Matters Arising from previous Minutes/Extraordinary Minutes

- **Traffic Survey** to collect speed and volume data (at agreed amount of £900 + VAT) instructed with TfB by Chris Blumer. Currently running. **ACTION: CB to monitor.**
- HGV traffic watch through villages. KB thanked all volunteers who helped record 2nd HGV traffic through Cuddington. Results to be fully processed and further meeting scheduled with representatives of all four villages on 4th August. **ACTION: KB/CLERK to publicise results in VV/Website and report back on follow-up meeting scheduled for 4th August.**
- Dog Fouling. **ACTION: KB to relocate dog bag green dispenser near to red dog waste bin in Frog Lane. CLERK to produce laminated signs.**
- Village Notice Boards. KB confirmed that Trustees of Baptist Burial Ground have given permission to attached Notice Board on wall of burial ground.
- **Nicholas Almond Trust. ACTION: CLERK to retrieve archived file for JSdJ.**
- **Dinton Crossroads to Cuddington Speed Limit Review.** Clerk has confirmed Cuddington Parish Council will be providing £1608 toward taking the scheme forward. **ACTION: CLERK to monitor progress.** A Parishioner gave credit to the recent re-surfacing works to Cuddington roads, made a priority by Cllr Paul Irwin. Thanks were paid to Paul. **ACTION: CLERK to request similar attention is paid to exit from Dadbroke to crossroads (A418) from Cllr Margaret Aston (responsible for this part of the road).**
- Pedestrian access to the 280 bus service. **ACTION: KB/SA to survey.** Pruning of Cherry Trees along Dadbrook. **ACTION: KB to assess.**
- Water in Church Street. Job raised by TfB to install a new gully and clean in Lower Church Street. **ACTION: CLERK to monitor.**
- Footpath Map. In hand with Angela Sanderson. Parishioners interested in taking part in the footpath research (of major circular walks) to contact Clerk. AS/Parish Council also keen to hear from a graphic designer who could assist with the design of the leaflet. **ACTION: CLERK to Agenda for future meeting.**
- Replacement plaque for Leslie Jole's memorial tree. **ACTION: LS to arrange.**

4. Declarations of Interest

There were no interests declared.

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5. **Vale of Aylesbury Local Plan, to consider response.** (Draft plan to manage District's growth over next 20 years, includes proposed locations for 33,300 new homes. Public consultation: 7th July to 5th September).

KB informed Parishioners that the Vale of Aylesbury Local Plan (VALP) is now in its consultation period and that the first of the public drop in sessions had taken place in Haddenham (11/07/16). Councillors will be attending a presentation for Parish and Town Councils on 13th July. Alongside discussions concerning a possible new settlement to the east of Haddenham, towards Ilmer, KB stressed that the 'big issue' for Cuddington (since the previous draft) is its inclusion in a new tier in village size. In addition to a 'small' and 'large' category, a 'medium' size category has been introduced. Cuddington is the only village to have been 'upped' into this medium category, based on its community facilities and its proximity to a service centre [Haddenham]. As a result of this re-categorisation, Cuddington (with its population of 569 and 7 total criteria) will now be expected to increase its housing by 19%, which translates to 50 houses. Ken Birkby explained that the purpose of the Agenda item was to assess if Cuddington residents object to this re-categorisation and, if so, to consider how best to respond. Discussions took place around the 'crude' measurement of the new criteria (the average population of all other medium size villages is 1152), the lack of public transport and footway to Haddenham, which makes the 1.5 miles distance 'artificial', that the school is at capacity, etc, etc. Cllr Ken Trew also added that the criteria adopted hadn't taken into consideration that Cuddington is in an Area of Attractive Landscape. Regarding a Neighbourhood Plan, it was reiterated (as per the Annual Village Meeting) that the role of a Neighbourhood Plan could influence the type, design, location and mix of new development (but, again, not *block* the building of new homes if the final version of the VALP has defined the required development numbers). It was unanimously agreed that Cuddington has a good case to demonstrate it is a 'small village' (which would result in a minimum development of approximately 12 houses) and that a meeting should be held to take forward Cuddington's objection. It was stressed that individuals should also comment in the public consultation (closes 5th September 2016). **ACTION: KB/CLERK to initiate a meeting and advertise in Village Voice/Website/Notice Boards. Suggested date: Monday 8th August 2016, 7.30pm, Bernard Hall.**

NB: KMB chaired the meeting from Item 6.

6. **Parish Council Contractors**, to ensure Contractors comply with Public Liability/Risk Assessment requirements.

LS confirmed that under the Employers' and Public Liability Insurance provided by the Aviva policy for Cuddington Parish Council, automatic cover is provided for someone being paid for undertaking work (such as grass cutting) on behalf of the Parish Council even though they are not considered to be an employee from a PAYE/payroll perspective but carry out work for the Parish Council. **ACTION: LS to obtain confirmation in writing.**

7. Planning

- **For Information:** TOWN & COUNTRY PLANNING ACT 1990 APPEAL BY: Mr & Mrs S Anderson SITE: Cowley Farm, Aylesbury Road, Cuddington, Buckinghamshire, HP18 0BG. PROPOSAL: Conversion and alteration of an existing building to form a pair of semi-detached dwellings together with parking and amenity space. Start date for Appeal: 21st June 2016. **Councillors agreed not to comment further.**

8. Correspondence

There was no correspondence outside the Agenda items.

9. Contributions from AVDC and BCC

Cllr ME reiterated that the VALP has to find 33,300 houses inside a 20 year period and stressed that although there is no requirement to consult at all, Aylesbury Vale is consulting

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and within an 8 week period and not the statutory 6 week period. With regard to Finance, all Local Authorities are in difficulties and whilst AVDC is addressing this, Michael said it will be a very 'slim' authority in the next 6 months. AVDC is using planning consultants rather than its own staff and there is no legal department, only a monitoring officer.

Cllr PI informed Councillors that comments and concerns regarding the development of a business case for unitary authority continues. He informed the meeting that the road re-surfacing in Cuddington had been completed. Cllr BB thanked Paul Irwin very much for 'promising and delivering' on the resurfacing of the village roads. Paul reminded all that the launch of the Bernwode Community Bus by The High Sheriff Milly Soames takes place on Thursday 14th July from 5.30pm in Waddesdon. This event will also celebrate a range of projects to inspire people in the area to get more active (Simply Walks and Active Bucks).

10. Finance

- a. **Balance from Minutes of previous meeting** (13th June 2016): **BALANCE: £19,203.54**
 - **Receipts: £470.00** (£25.00 CPFA Peppercorn Rent, £445.00 NALC Transparency Funding)
 - **Debits: £0.00**
 - **Plus unpresented cheques: £360.00** (£150.00 Carl Small, £210.00 Adam 1st Electrical Services)
 - **Balance of Bank Account: £20,033.54** (as at 23rd June 2016).
- Available Funds: £19,673.54 (balance of bank account less unpresented cheques)**
- b. **Orders for Payment: £717.15**
 - **Venetia Davies - £336.96** (June)
 - **Venetia Davies - £8.25** (Laminating Pouches and Audit postage, £0.96)
 - **Simon Brown - £220.00** (Grass cutting – 4 cuts @ £55.00: 13.06.16, 20.06.16, 28.06.16, 04.07.16)
 - **Carl Small - £120.00** (Children's play area – 3 cuts @ £30.00, 14.6.16, 21.06.16, 02.07.16, 2 hours hand weeding @ £15.00)
 - **Mr K Birkby - £31.94** (£26.62 + £5.32 (VAT) – fuel for footpath work)
 - **BALANCE: £18,956.39** - (Available Funds less Orders for Payment)

11. Standing Orders, Code of Conduct, Financial Regulations and Risk Assessment, to finalise update on annual review.

Financial Regulations and Risk Assessment were adopted. **ACTION: KB/KMB/CLERK to finalise Standing Orders and Code of Conduct in time for August/September meeting. CLERK then to agenda review of above at AGM 2017.**

12. Items for Information:

- **Draft Vale of Aylesbury Local Plan. Consultation period 7 July and 5 September 2016:**
 - Public Drop in Sessions to find out more about Draft Local Plan: See AVDC website for further venues
 - Parish and Town Council presentation on the draft Vale of Aylesbury Local Plan: 13 July at 6.30pm, Oculus Gateway. **ACTION: KB, KMB and KT to attend.**
- Dave Smith, new LAT (Local Area Technician) for Cuddington (due to reduction in LAT's from 18 to 14). Contact details: 0845 230 2882, 01296 382416, Mobile 07753 851303
- Andrew Vickers gave apologies for the August meeting.

13. Date and Time of Next Meeting:

Given the concerns over the Vale of Aylesbury Local Plan, Councillors agreed that the main agenda item for the August meeting should focus on the VALP and discussions around a Neighbourhood Plan and that the September meeting of the Parish Council then be assigned to business as usual.

Monday 8th August 2016 at 7.30pm: BERNARD HALL