

# DRAFT MINUTES

2016/10

**CUDDINGTON PARISH COUNCIL**  
**Draft Minutes of Parish Council Meeting**  
**held in Cuddington and Dinton School**  
**Monday 14<sup>th</sup> March February 2016 at 7.30pm**

**PRESENT:** Ken Brown (**KMB**), Stuart Anderson (**SA**), Barbara Buckley (**BB**), Lorraine Stevens (**LS**), Andrew Vickers (**AV**), Venetia Davies (**Clerk**).  
Cllr Judy Brandis, Cllr Michael Edmonds, Cllr Paul Irwin.

**Parishioners:** There were 2 Parishioners present.

## Parishioners Question Time

- In advance of correspondence (received from Daniel Crawford), Angela Sanderson pointed out that the markings of some footpaths are unclear. Angela also highlighted that at the recent public inquiry, it was noted that the barrister had said that if a footpath is blocked or unwalkable, the public has a right to deviate. Angela enquired about the works to the willows adjacent to the sewage works. **ACTION: CLERK to ascertain.**
- Jennifer Schram de Jong gave grateful thanks to Barbara Buckley for organising a successful *Clean for the Queen* tidy, supported by a record number of volunteers. Thanks were also paid to Lorraine Stevens for the Welford Way tidy and the painting of the bench. Lorraine thanked Ellen and The Devey's.

## **NB: Action points highlighted**

### 1. Apologies for Absence

Ken Birkby (**KB**), Ken Trew (**KT**), Brian Foster (**BF**).

### 2. Approval of Minutes: Monday 8th February 2016 and Extraordinary Minutes: Friday 26th February 2016

JSdJ requested amendment to Item 3 Village Tidy Group. Jennifer Schram de Jong has kindly offered to plant the war memorial garden (not clean the war memorial). Draft Minutes of both meetings were then accepted as a true record and signed by Vice Chairman, KMB.

### 3. Matters Arising from previous Minutes/Extraordinary Minutes

- **Bus Stop Bins.** **ACTION: KB** to arrange for additional keys to be cut.
- **Community Defibrillator.** Deliver of defibrillator received. **ACTION: BB** to instruct maintenance contract at a cost of £300 per defibrillator. **CLERK** to enquire re electrician used for Haddenham defibrillators. Demonstration of resuscitation and defibrillator to take part at Annual Village Meeting.
- **Jim Hayward Memorial Bench**  
**ACTION: KB/SA** to lay concrete base and liaise with Chris Blumer for exact location. Ceremony of installation of Jim's bench to be made in Spring. Volunteers are available for installation if required.
- **Budget 2016/17.** **ACTION: CLERK** to agenda Budget update for April meeting.
- **Cuddington Allotments.** **ACTION: CLERK** to establish from AVDC the planning policies that would and to establish which Parish Councils in Buckinghamshire have or are preparing a Neighbourhood Plan.
- **Cuddington and Dinton School Hall, to discuss alternative public meeting venue for Parish Council.** **ACTION: KB** to meet with Governors.
- Faulty 30 mph sign in Dadbrook. **ACTION: CLERK** to follow up with Signature.
- **Annual Village Meeting.** Confirmed contributors include: Helen Keeping (Village Voice), Marcus Bolton (Bernard Hall and The Village Picture House), Sue Jones,

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PSCO, Jo Goodson (Village Fete) **ACTION: CLERK** to invite Lorraine Ray, CPFA. **KB/CLERK** to devise Agenda and invite District Councillors and a representative from the Waddesdon Neighbourhood Plan Committee or AVDC.

- **Playground Repairs.** **ACTION: LS/CLERK** to apply to AVDC Community Chest Project grant. **PI** to provide examples of previous applications. Closing date to be confirmed.
- **Devolution Trance 2.** **ACTION: CLERK** to meet with Keith Gray, Aylesbury Town Council; Thursday 17<sup>th</sup> March and to ensure contract agreements are met (as per Extraordinary Meeting Minutes, Friday 26<sup>th</sup> February).

#### 4. Declarations of Interest

There were no declarations

#### 5. Planning

- **16/00477/APP - Baileys House, Upper Church Street, Cuddington, Buckinghamshire, HP18 0AP**  
Single storey rear extension. Case Officer: Peter Anderson 01296 585407. Comment by: 14<sup>th</sup> March 2016. **ACTION: CLERK to return NO OBJECTIONS to AVDC.**
- **16/00431/APP - Foxglove Farm, Gibraltar, Dinton, Buckinghamshire, HP17 8TY (as adjoining Parish)**  
Variation of Condition 8 relating to planning permission 14/02058/APP in order to amend the proposal to have a ground floor flat and a first floor flat. This would allow full disabled access. Case Officer: David Wood 01296 585218. Comment by: 14<sup>th</sup> March 2016. **ACTION: CLERK to return NO OBJECTIONS to AVDC.**

6. **Correspondence** including email from Daniel Crawford, Farm Manager, Waddesdon Farms re field grass 'margins'.  
Email received expressing concerns that the grass margins around the fields in Cuddington (under an environmental scheme) are being used as footpaths. Meeting arranged for Friday 18<sup>th</sup> March at 12 noon with Daniel Crawford and Doug Kennedy, Footpaths Committee. **ACTION: KMB or KB to also attend.**
7. **Public Inquiry (Definitive Map Modification Order)**, update from Angela Sanderson.  
The Claimed Route will now become a Public Footpath provided no challenge (regarding a point of law; and not the decision) is lodged by the landowner (within 6 weeks). Councillors gave thanks to Angela for all her work on this lengthy Inquiry.
8. **Clean for Queen**, feedback from BB.  
BB reported a record attendance of 30 volunteers. All jobs identified were completed. Councillors thanked Barbara for heading up *Clean for the Queen* and thanked all Parishioners for taking part. **ACTION: BB to arrange for litter pickers and bags to be returned to KB.**
9. **Nicholas Almond Trust**, Jennifer Schram de Jong.  
JSdJ circulated Report and Accounts on the Nicholas Almond Trust to Councillors. **ACTION: CLERK to circulate at Annual Parish Meeting. CLERK to retrieve archived file for JSdJ.**
10. **War Memorial and Memorial Garden**, Jennifer Schram de Jong.  
JSdJ gave Councillors a background to the cleaning of the War Memorial organised by Jennifer in 2009. Whilst the memorial is still in good condition, JSdJ recommends a simple clean (gentle hand

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washing using water, non-ionic detergent solution and natural bristle brush). **ACTION: COUNCILLORS to assess. SA to assess height and recommend platform for safe cleaning.**  
**Note:** No work at height should be undertaken without prior referral to Parish Council insurers. With regard to the memorial garden, JSdJ suggested that, unless the Parish Council could form a gardening committee to maintain the garden, it may be sensible to add a strip of turf around the edge of the garden (edged with wood for mowing) and gravel the garden. JSdJ would be happy to co-ordinate and obtain costings. A temporary pot, for colour, was suggested for the Queen's Birthday. **ACTION: COUNCILLORS to assess.** Village planting was further discussed including the flower tubs outside the Bernard Hall. **ACTION: COUNCILLORS to review.**

### 11. Contributions from AVDC and BCC Cllrs.

Cllr PI reported on the developments for a community bus scheme which will involve trustees, volunteer drivers, co-ordinators and other local supporters. PI also informed Councillors that Chearsley, Cuddington and Ashendon have all expressed concerns over HGV vehicles and suggested a meeting is arranged with all 3 parishes. **ACTION: PI/CLERK to liaise and arrange.** PI asked for pot holes to be reported on line at <http://transportforbucks.net/report-it-pothole>. Category 1 potholes have to be prioritised. Cllr ME informed Councillors that finance across all authorities is tight and that AVDC is looking at "all ways and means to save money, make money and let out services." It was confirmed, that in the absence of a Local Plan, AVDC follow The National Planning Policy Framework. Housing stock will be increased, at the very least, by 31,000 new homes. Cllr JB confirmed that the Vale Lottery is increasing in popularity and is helping more local causes. Judy also informed Councillors of AVDC's new home and garden service, Limecart. The advantages and disadvantages of Neighbourhood Plans were discussed.

### 12. Finance

- a. **Balance from Minutes of previous meeting (8<sup>th</sup> February 2016): BALANCE: £14,920.42**
  - Receipts: 0.00
  - Debits: £0.00
  - Plus unrepresented cheques: £66.00 (Trustees of Bernard Hall Committee)
  - **Balance of Bank Account: £14,986.42** (as at 3rd March 2016).  
**Available Funds: £14,920.42** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £545.10**
  - **Venetia Davies - £252.72** (24 hours, Devolution/Extraordinary Meeting)
  - **Venetia Davies - £49.88** (£41.57 + £8.31) Toners
  - **JRB Enterprises - £135.00** (£112.50 + £22.50) Dog Bags
  - **Helping Hand - £107.50** (£89.58 + £17.92 VAT) 10 Litter Pickers
  - **BALANCE: £14,375.32** - (Available Funds less Orders for Payment)

### 13. Grass Cutting - Parish greens, review.

It was agreed that the Parish greens should continue to be cut by local parishioner Simon Brown, existing contractor for parish greens. **ACTION: CLERK to inform Simon Brown.**

### 14. Clerk's hours, review in light of additional tasks (including Devolution from 1st April).

Additional clerking hours for the Council to be recorded and reviewed in June. **ACTION: CLERK to agenda for June.** In the meantime, additional hours to be invoiced monthly under existing agreement.

### 15. Best Kept Village Competition, (deadline for entry 30th April).

Councillors unanimously agreed to participate. **ACTION: CLERK/KMB to submit entry by 30<sup>th</sup> April.** £20 entry fee to be listed under Orders for Payment (April meeting). Call for Volunteers to be made in time for judging in June.

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### 16. Village Notice Boards, update from Clerk.

- One quotation received. **ACTION: CLERK** awaiting two additional quotes.

### 17. Items for Information including:

- **Haddenham & Long Crendon Extraordinary LAF meeting, 22 March, 6.30pm, Haddenham Village Hall** to discuss Local Priorities Budget. **ACTION: KMB/KB to attend.**
- **Transparency Funding for smaller Councils.** Application form submitted. **ACTION: CLERK** awaiting outcome.

### 18. Date and Time of Next Meeting:

**Monday 11th April 2016, 7.30pm  
Cuddington and Dinton School – Infant Site**

**Annual Village Meeting - Monday 18<sup>th</sup> April 2016, 7.30pm  
Bernard Hall**