

DRAFT MINUTES

2015/36

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School
Monday 14th December 2015 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Stuart Anderson (**SA**), Barbara Buckley (**BB**), Lorraine Stevens (**LS**), Ken Trew (**KT**) (from Item 10), Andrew Vickers (**AV**), Venetia Davies (**Clerk**).
Cllr Paul Irwin.

Parishioners: There was 1 Parishioner present.

NB: Action points highlighted

Parishioners Question Time

- **Angela Sanderson** noted the Minutes of the Extraordinary Meeting (held to formulate a response to the Issues and Options paper/latest consultation paper for the Vale of Aylesbury Local Plan) and commented favourably on Councillors recommendations. The limited amount of influence a Parish Council has over the VALP was briefly discussed along with the benefits of a Neighbourhood Plan. It was agreed to include this as a discussion topic at the Annual Village Meeting. **ACTION: Clerk to include on AVM Agenda.**
- Angela gave a summary of the Public Inquiry (Definitive Map Modification Order) heard in the Bernard Hall on Wednesday 25th November 2015, Bernard Hall. The hearing has now been adjourned until **Monday 1st February 2016, Bernard Hall.**

1. Apologies for Absence

Cllr Judy Brandis

2. Approval of Minutes – Monday 9th November 2015

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Approval of Extraordinary Minutes – Monday 30th November 2015

Draft Minutes were accepted as a true record and signed by Chairman, KB.

4. Matters Arising from previous Minutes

- **Traffic Action Group 2 (TAG).** Ongoing.
- **Village Tidy Group/Clean for the Queen** (Friday 4th to Sunday 6th March 2015)
ACTION: Clerk to bring forward for January meeting.
- **Overflowing Litter Bins.** **ACTION: Clerk** to notify, again, AVDC of unemptied bins and ascertain contract specification. **Clerk** to give contact details to **KB** and Jay, Cuddington Village Stores.
- **Community Defibrillator.** **BB** reported that the application for funding two defibrillators has been approved. Cuddington will receive 2 x iPad SP1 defibrillators, 2 x DefibSafe cabinets and a Call Push Rescue Training Kit. The defibrillators will be placed at Cuddington Playing Field Club and at the Bernard Hall. The local NHS ambulance service has been advised of the locations. Thanks were given to all involved. **ACTION: BB/LS** to attend CPFA meeting on 06/01/16 to ascertain location/electric supply. Similar to be arranged with Bernard Hall. **Sherry Scott, Chair of Sunshine Club** and **BB** to liaise re training, signage and publicity. Funding for works to electricity supply, etc to be shared between Sunshine Club, who has worked hard to fundraise for a defibrillator, and Cuddington Parish Council.
- **LAF meeting on 9th December.** Postponed. Funding reduction of up to 35% noted.

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- **Christmas Tree/Lights.** Thanks were paid to Ken Birkby for the Christmas tree.
ACTION: Clerk to list under Orders for Payment in January.

5. Declarations of Interest

There were no interests declared.

6. Correspondence including email:

- **Steve Sharp (Haddenham Community Library).** Request for funding (Haddenham Library is saving to redevelop building. Grant likely to be reduced as part of BCC freeze on expenditure). Councillors agreed to consider donation once a Fundraising Appeal is underway. **ACTION: Clerk to respond.**
- **Jennifer Schram de Jong (JSdJ) (Nicholas Almond Trust)** re procedural changes to the Nicholas Almond Trust. Councillors unanimously agreed to Revd Jonathan Hawkins being appointed second signatory to the Nicholas Almond Trust and, for the sake of total clarity, the name of the Charity to be changed from "The Cuddington Charity" to "The Nicholas Almond Cuddington Charity." PC approval was also given to Jennifer Schram de Jong, Revd Jonathan Hawkins, James Gibson and Andrew Vickers standing as Trustees of The Nicholas Almond Cuddington Charity for the next 4 years and for Jim Hayward's name to be removed from the list of Trustees. **ACTION: Clerk to notify JSdJ.**

7. Contributions from AVDC and BCC Cllrs

PI noted that despite the freeze on non-essential spending and its impact in terms of highways and pavement maintenance, the 4% rise in Council Tax will now give a more adequate budget for Transport for Bucks. 'Plane and patch' treatment on Dadbrook Road, Spicketts Lane, Frog Lane and Spurt Street to commence soon.

8. Finance

- a. **Balance from Minutes of previous meeting (9th November 2015): BALANCE: £13,398.71**
 - Receipts: £1,000 (Fete Committee)
 - Debits: £0.00
 - Plus unpresented cheques: £225.00 (Dinton with Ford and Upton Parish Council), £90 (Carl Small), **Balance of Bank Account: £14,713.71** (as at 27th November 2015).
Available Funds: £14,398.71 (balance of bank account less unpresented cheques)
- b. **Orders for Payment: £1,132.37**
 - **Venetia Davies - £236.90** (23 hours)
 - **Venetia Davies - £66.47** (Parish Councillor Induction Training and Paper)
 - **Simon Brown - £55.00** (Grass cutting - 1 cut @ £55 per cut)
 - **Carl Small - £30.00** (Children's play area – 1 cut @ £30 per cut)
 - **Woodberry - £744.00** (£620.00 + VAT £124.00) (Jim Hayward Memorial Bench)
BALANCE: £13,266.34 - (Available Funds less Orders for Payment)
- c. **CPFA Mower.** Cheque received for £1,542.00. Balance outstanding £2,558.

9. BCC Transportation Devolution Proposal for 2016, update from KT

Clerk has registered "Expression of Interest" for Trance 2 Devolution. The possibility of clustering with Chearsley Parish Council was discussed. **ACTION: Clerk to arrange meeting between Cuddington and Chearlsey Parish Council in January. Paul Irwin and Jacqueline Austin-Lavery, BCC, to be invited to attend.**

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10. Playground Repairs, update from LS

LS informed Councillors of a significantly revised quotation (£695.00) for essential repairs to playground. Councillors agreed for works to proceed. Concerns from neighbours, regarding extension of playground, were noted. **ACTION: LS to obtain additional quotations for replacement bark chippings (required to be replaced every 4 years) against green matting, and also apply to Community Chest Micro Grant for funding.**

11. BUDGET 2016/17 and Precept 2016/16 (return due Friday 22nd January 2016)

The Cities and Local Government Devolution Bill will significantly change how England is governed with devolution of national services. The impact of this (at present grass cutting, hedge trimming, sign cleaning) together with costs such as delivery of a neighbourhood plan, and ongoing projects (such as the playground) will require the Parish Council to raise additional finances. **ACTION: KT to obtain quotations from contractors for devolved services. Clerk to obtain cost of Neighbourhood Plan. All to determine Precept request at January meeting. Clerk to agenda.**

12. Items for Information including:

- Road Closure Holly Tree Lane: 27/01/16 - 02/02/16 (due to new gas supply)
- Footway repair (TfB150198): The Green, Cuddington (Setts repair to damaged kerblineline).
- Village Walk Around with Ivan Crome, TfB: week commencing 14th December 2015. **ACTION: CLERK to contact Ivan with suggested dates (Wednesday 16th December at 1pm or Friday 18th December). KB, KMB and LS to attend.**
- BCC - Budget consultation/survey (re council tax proposal of 3.99% rise for 2106/17). Closing date for survey 17/12/15.
- Planning Application: 15/03906/APP
Wyncot, Frog Lane, Cuddington, Bucks, HP18 0AX. Erection of gates including posts. No objections from Councillors.
- It was noted that, as an organisation that provides community activities or services within Aylesbury Vale which are of benefit to the residents of Aylesbury Vale, Cuddington Parish Council would qualify.
- Bylaws. Revised LTN 14E – Bylaws [England] received. **ACTION: Clerk to give copy of existing Bylaws to KMB for any revisions.**

13. Date and Time of Next Meeting:

Monday 11th January 2016
Cuddington and Dinton School – Infant Site