

CUDDINGTON PARISH COUNCIL
Minutes of Parish Council Meeting
held in Cuddington and Dinton School
Monday 9th November 2015 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Barbara Buckley (**BB**), Lorraine Stevens (**LS**), Ken Trew (**KT**) (from Item 10), Andrew Vickers (**AV**), Venetia Davies (**Clerk**).
Cllr Judy Brandis and Cllr Paul Irwin.

Parishioners: There were 2 Parishioners present.

NB: Action points highlighted

Parishioners Question Time

- **Angela Sanderson (AS).** Angela informed Councillors of preparation underway prior to the Public Inquiry: "Definitive Map Modification Order" - **Wednesday 25th November 2015, Bernard Hall, 10am.** **ACTION: AS to provide copy of the landowners statement, with attachments, to KB (who will attend as a witness).**
- **Chris Blumer (CB).** Input on Jim Hayward's memorial bench and Christmas card as minuted under **Item 14** and **Item 15**. CB kindly agreed to fill dog bag dispenser near bus stop. Key for dispenser provided.

1. Apologies for Absence

Stuart Anderson (**SA**), Michael Edmonds (**ME**).

2. Approval of Minutes – Monday 12th October 2015

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising from previous Minutes

- **Traffic Action Group 2 (TAG).** Initial meeting held. KB outlined discussions and resulting action points. Funding likely to be sought for items of research from Cuddington Parish Council. Email for TAG 2 (and possibly web page) to be available on cuddingtonvillage.com. Next meeting scheduled for 23rd November 2015.
- **Declaration of Acceptance of Office and completion of Register of Members Discolosable Pecuniary Interests** by co-opted Councillors. **ACTION: Clerk to email completed forms to AVDC.**
- **Haddenham Community Library.** Clerk awaiting statement of accounts in order for Council to consider request for funding.
- **Village Tidy Group.** Various areas of village to be divided into slots to ensure regular maintenance. Gardening Club has kindly offered to maintain tubs/hanging baskets to a budget of approximately £100. Planting has already commenced at Best Kept Village sign. Jennifer Schram de Jong has generously offered to plant further bulbs at War Memorial. Village Tidy minuted further under **Item 6**.
- **Overflowing Litter Bins.** **ACTION: Clerk to notify AVDC of unemptied bins (bus stop and shop).**
- **Best Kept Village Cup/Community Trophy and Certificates.** Certificates and trophies arranged. Community Award plaque has been installed on exterior wall of Bernard Hall.

4. Declarations of Interest

There were no interests declared.

5. Planning

- 15/03552/APP - 4 Dadbrook Close, Cuddington, Buckinghamshire, HP18 0AH
Two storey side and single storey front and rear extensions (Amendment to planning permission ref 15/01416/APP). **ACTION: Clerk to return NO OBJECTIONS to AVDC.**

6. Correspondence

BCC/BMKALC “Clean for the Queen” (Friday 4th to Sunday 6th March 2015). A request for support from Parish Councils/Local Authorities to inspire people/community groups to sign up and volunteer for “most monumental of all litter clear-ups” as a run up to the Queen’s 90th Birthday in April. **ACTION: Councillors to inform AV of items to include, such as litter pick, cleaning of war memorial, telephone box and other sites/areas that require maintenance and fixing. Villagers to be involved. Clerk to sign up for downloadable resource pack. KB to include article in Village Voice.**

7. Contributions from AVDC and BCC Cllrs

- **JB** informed Councillors that the *Vale Lottery* has been launched. **ACTION: Clerk to inform Cuddington Youth Drama and Sunshine Club (as charities that could acquire funding).** The new AVDC website has been nominated for an Award.
- **PI** informed Councillors that the new railway for services between Oxford and Bedford, Aylesbury and Milton Keynes will be delayed by between 3 and 7 years (to 2024). BCC has also announced a freeze on non-essential spending (activities that are not required by law) to address a possible budget shortfall of almost £6m by March 2016, this mainly due to increasing demand for social care for both adults and children. The public will see an impact in terms of highways and pavements maintenance, as routine repairs and improvement projects will be postponed. LAF’s are likely to suffer. **PI** confirmed, however, that the ‘plane and patch’ treatment on Dadbrook Road will still take place in February/March next year (and, as previously reported, on Cannons Hill). Devolved services were briefly discussed (in more detail below **Item 11**).

8. Finance

a. Balance from Minutes of previous meeting (12th October 2015): **BALANCE: £8,851.86**

- Receipts: £3,000 (CPFA – Mower), £2,068.33 (VAT return)
- Debits: £0.00
- Plus unrepresented cheques: £225.00 (Dinton with Ford and Upton Parish Council), £90 (Carl Small), £20 (Cuddington Stores), £60.00 (Royal British Legion)
Balance of Bank Account: £14,315.19 (as at 4th November 2015).
Available Funds: £13,920.19 (balance of bank account less unrepresented cheques)
Note: £1,000 received towards playground from Fete Committee.

b. Orders for Payment: **£521.48**

- **Venetia Davies - £206.00** (20 hours)
- **Venetia Davies - £6.48** (12 x 2nd class stamps)
- **Simon Brown - £165.00** (Grass cutting - 3 cuts @ £55 per cut)
- **Carl Small - £90.00** (Children’s play area – 3 cuts @ £30 per cut for September)
- **Oxford IT Solutions - £54.00** (£45.00 + VAT £9.00) Web Hosting - cuddingtonvillage.com (1 year)
BALANCE: £13,398.71 - (Available Funds less Orders for Payment)

9. Community Defibrillator

Councillors are keen to support the provision of a community defibrillator. Sherry Scott, Chair of the Sunshine Club, has also expressed strong support. **ACTION: Clerk to inform Sherry Scott of the PC's desire to work together with its installation and funding. Other organisations to be approach for funding including the Bernard Hall Committee and Cuddington Parochial Church Council. BB to lead project, and include article for December issue of Village Voice. Copy deadline 23rd November 2015.** Cllr JB advised planning permission required.

10. Draft Technical reports to inform the VALP Issues and Options consultation, feedback from KT.

KT reported that AVDC has issued draft technical reports that require a response by **4th December 2015**. Local residents, businesses and community groups invited to give views and ideas on what plan should achieve, how new homes (31,000 in Aylesbury Vale) and jobs should be distributed and what new policies could be introduce to manage development between now and 2033. With particular regard to Cuddington, this includes the AVDC preferred options on housing allocations (between 20-24 houses in Cuddington) and the preferred AVDC approach to retain the Area of Attractive Landscape designation that covers Cuddington. The benefits and process of a Neighbourhood Plan were also discussed. **ACTION: KT to attend public exhibition on 10th November 2015 and inform Councillors.** KT also informed Councillors that there was no system at AVDC for a commercial levy.

11. BCC Transportation Devolution Proposal for 2016, update from KT

KT reported on **Trance 2**. BCC proposal is for local councils to take responsibility for services to be carried out on their own behalf with support of associated BCC funding. **Timings:** Devolved agreements will be sent to Local Council in December 2015. Receipt of all sign agreements wishing to take part in Trance 2 will be received February 2016 (end of week 3). Participating Local Councils will commence delivery of services on 1st April 2016. Councillors agreed CPC will register its *expression of intent* to devolve services and therefore to be responsible for devolved activity – urban grass cutting, hedging, siding (of overgrown footpaths), Rights of Way clearance and mainten ance (of sign posts, signs, seating). **ACTION: KT/Clerk to register with AVDC. Contractors to be approached. Public Liability Insurance, Complaints Procedures and Risk Assessments will need to be considered.**

12. Playground Repairs, update from LS

Following the annual playground inspection, quotation (Safe and Sound Playgrounds) received for repairs to playground. **LS** reported that a grant of £1,000 has been awarded from the Fete Committee. As Playground Representative, **LS** also reported that a meeting with mothers had been held to ascertain a 'wish list' for playground equipment/extension. Funding is available and this would be supported by local fundraising activities. **ACTION: LS, KB, KMB to meet on Sunday 15th November 2015 to progress. Additional quotation required for repairs.**

13. Local Area Forum (LAF) and Funding, update from KB & KMB

ACTION: KMB to attend meeting on 9th December 2015. Funding deadline of **8th January 2016** noted.

14. Jim Hayward Memorial Bench

Chris Blumer confirmed that he would be very happy for Jim's bench to be located against the wall of Southways, looking out on the Best Kept Village sign. **ACTION: KMB to order the Woodberry Bericote teak bench with inscription. KB to arrange installation.**

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15. Christmas Tree/Lights and Parish Council Christmas Card

ACTION: KB to source Christmas tree and arrange lights. It was agreed that a Christmas message with photograph printed in VV would replace a Christmas card insert. A possible enclosure of useful contact numbers could be inserted into a New Year issue of VV.

16. Items for Information including Diary Dates

- 12th November – AV to attend Tranche 2 Devolution Meetings and Discussions
- 25th November – KB to attend Public Inquiry, Definitive Map Modification Order, Bernard Hall.
- 25th November – Clerk to attend Working Together for Buckinghamshire - Town and Parish Councils Conference
- 9th December – LAF Meeting. NB: 8th January – deadline for LAF funding Form

17. Date and Time of Next Meeting:

Monday 30th November 2015 – Extraordinary Meeting at 7.30pm
MONDAY 14th December 2015 at 7.30pm
both in Cuddington and Dinton School – Infant Site