

DRAFT MINUTES

2015/25

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Monday 7th September 2015 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Lorraine Stevens (**LS**), Venetia Davies (**Clerk**), Paul Irwin (**PI**) County Councillor (**to Item 4**).
Stuart Anderson (**SA**), Barbara Buckley (**BB**), Ken Trew (**KT**) (**from Item 4**).

Parishioners: There were 5 Parishioners present.

NB: Action points highlighted

The passing of Jim Hayward

The sad passing of Councillor Jim Hayward was recorded and Ken commended Jim for all he had done, not just to the village, but also to the Parish Council. Ken said, "Jim will be sorely missed in the village for his amazing contribution and the PC will miss his valuable knowledge and experience."

Parishioners Question Time

- Charles Sanderson commented on the increase in weeds throughout the village and offered to clear those around The Bernard Hall on a regular basis. The Parish Council were very grateful for this kind offer. This point was further discussed under Matters Arising, as below.
- Chris Blumer informed the Parish Council that the School has been able to reduce the number of school buses into the village from two to one. This should help alleviate traffic congestion in the village at drop off and pick up times.
- Chris Blumer noted that planning application 15/00578/APP (The Barn, off Frog Lane) had been permitted and enquired the reasoning. KB explained that he had addressed the committee with the PC's objections at the Development Management Committee meeting (along with another Objector) but for a number of reasons, including a change in legislation for conversion of barns and that the wychert barn was considered to be important, the Committee had unanimously approved the application.
- A Parishioner expressed various objections to the planning 'application' **15/02873/COUAR**. The Applicant highlighted that this was a pre-application for change of use. If required, a full planning application would come before the Parish Council for comment.

1. Apologies for Absence

Cllr Michael Edmonds (**ME**), Cllr Judy Brandis (**JB**), Andrew Vickers, John Moore

2. Approval of Minutes – Monday 13th July 2015

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising from previous Minutes

- Working Groups. **ACTION: KB to start-up the Traffic Action Group and seek further members, in addition to those who have already indicated an interest.**
- Planning. **ACTION: Clerk to sign up to alerts on AVDC portal. Parish Council to republish article outlining considerations to address when making a planning application.**
- Kings Cross Feasibility Study. Ongoing
- Welford Way tidy. **CPC to undertake further work. JSdJ kindly offered to help in September with cutting back of lavender. ACTION: Clerk to follow up with JSdJ.** KMB commented that this area needs a thorough tidy, to allow full use as a seating area. Following on from Charles Sanderson's suggestions, the Parish Council agreed that various areas of the village need to

DRAFT MINUTES

2015/26

be divided-up and then find volunteers to take the lead in arranging to tidy each of these. This to include the various planting schemes in the village which were carried out by Jim Hayward.

ACTION: Village Tidy group to be formed and lead. Clerk to Agenda for October meeting.

- Christmas tree lights. Following discussions to run a new cable from Greenways to power Christmas lights, it was agreed to engage an electrician to make this outside connection.

ACTION: KB to arrange with owner of Greenways.

- Cost of Election: **ACTION: Clerk awaiting invoice from AVDC.**

4. Co-option of Councillors

The Parish Council has received 4 responses to its Casual Vacancy advertisement for Parish Councillors. All applications have been considered. It was unanimously agreed to co-opt the following at this meeting and schedule the co-option of one further Councillor at the October meeting: **Stuart Anderson (SA), Barbara Buckley (BB), Ken Trew (KT)**

Councillors joined the meeting. **ACTION: SA, BB, KT to sign Declaration of Acceptance of Office and complete Register of Members Disclosable Pecuniary Interests at the October meeting. Clerk to Agenda. Clerk to also circulate Councillor Induction training dates.**

5. Declarations of Interest

There were no interests declared.

6. Planning:

- **15/02873/COUAR - Hollywell Farm Barn, Aylesbury Road, Cuddington, Buckinghamshire, HP18 0BG**

For: Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling and in relation to design and external appearance. Case Officer: Paul Hemms. Observations by: 11th September 2015.

ACTION: Site Visit arranged for Thursday 10th September at 6pm. ACTION: Clerk to circulate appropriate documents.

- **15/00578/APP - Conversion of barn to dwelling at Wychert Barn, Frog Lane, Cuddington Permitted.**

7. Public Inquiry: "Definitive Map Modification Order" Wednesday 25th November, Bernard

Hall, 10am. Angela Sanderson gave background to case. The Inquiry is open to anyone who has made an objection or representation and anyone else with an interest in the Order.

Further details are available on www.cuddingtonvillage.com and Parishioners are urged to complete a User Evidence Form (by 20th September). Forms are available to download on line.

Angela Sanderson to prepare article for Village Voice and write to Rt Hon John Bercow, MP for Buckingham. Cuddington Parish Council continues to give its full support.

8. Correspondence. Email from John Moore. The question of a memorial of some form e.g.

tree/bench for Jim Haywood has been asked by Parishioners. The Parish Council unanimously agreed this to be appropriate and will agree a memorial and location. **ACTION: Clerk to agenda.**

9. Contributions from AVDC and BCC Cllrs

PI updated Councillors on road repairs. It is hoped Spicketts Lane and Frog Lane will be repaired next year. A 'plane and patch' treatment has been scheduled for Cannons Hill and Dadbrook next year (between February and April). KB expressed concerns over setts at Aylesbury Road. **ACTION:**

KB to contact Area Technician and also request repair to pathway on Spurt Street.

DRAFT MINUTES

2015/27

10. Finance

- a. **Balance from Minutes of previous meeting (13th July 2015): BALANCE: £8,331.40**
- Receipts: £0.00
 - Debits: £0.00
 - Plus unrepresented cheques: £90.00 (Carl Small)
Balance of Bank Account: £8,421.40 (as at 3rd August 2015).
Available Funds: £8,331.40 (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,843.62**
- **Venetia Davies - £412.00** (40 hours)
 - **Venetia Davies - £50.39** (Laminating pouches £15.99 (£13.33 + £2.66 VAT), paper £3.00 (£2.50 + 0.50 VAT) & Councillor Introduction course Lorraine Stevens £31.40).
 - **Ken Birkby - £307.49** (Strimming Machine - £256.24 + £51.25 VAT)
 - **Simon Brown - £385.00** (Grass cutting - 7 cuts @ £55 per cut)
 - **Carl Small - £120.00** (Children's play area – 4 cuts @ £30 per cut for July & August)
 - **Bernard Hall - £15.00** (Best Kept Village Presentation)
 - **Mazars - £120.00** (External Audit Fee - £100.00 + £20.00 VAT)
 - **Dinton with Ford & Upton Parish Council - £225.00** (part payment TfB for Speed Limit Review **JRB Enterprises - £136.80** (Dog Bags)
 - **Play Inspection Company - £71.94** (£59.95 + £11.00 VAT)
BALANCE: £6,487.78 - (Available Funds less Orders for Payment)

11. Best Kept Village Presentation - Saturday 12th September (Presentation at 3.50pm)

Presentation will take place on Upper Green with refreshments in the Bernard Hall. Ken Brown and Harry Mitchell (grandson of Jim Hayward) will receive the Morris Cup and Chris Blumer will receive the Community Trophy Award on behalf of the Village Picture House.

ACTION: Clerk to arrange refreshments. Clerk to circulate itinerary to all Councillors.

12. Playground Inspection Report and Playground Bin

Playground Inspection Report has been circulated. **ACTION: LS to obtain quotation for necessary repair works/replacements.** It was agreed to look at the possibility of new equipment for older children at a later date. Costs also received for emptying of Playground Litter Bin - £50.44 per annum based on 52 empties per year. **ACTION: Clerk to instruct.**

13. Local Area Forum (LAF) and Funding – application made for costs relating to repair of VAS

ACTION: Clerk to circulate application to KMB. Next meeting: 23/09/15. KB & KMB to attend.

14. Items for Information

- **KB:** to attend BCC Transportation Devolution Proposal for 2016 – 18/09/2015
- **KT:** Given the amount of building taking place in Cuddington, **KT** proposed that the PC could suggest to AVDC that it brings forward its plans to revise the conservation area management plan in Cuddington (last dated 1973). **KT** also raised the issue of introducing a levy on planning for road repairs to Contractors. AVDC Planning Policies and the allocation of a Councillor responsibility for planning were also discussed.
ACTION: Clerk to agenda these issues for October meeting.
- **LS/Clerk.** TfB has issued an order to mend hole appearing in Holly Tree Lane, outside Green Pastures/The Platt to prevent any further deterioration. Further investigatory/repair work will be required which may necessitate a temporary road closure. Absence of cutting verges in Holly Tree Lane reported to TfB who has informed Operations Supervisor. **ACTION: Clerk to follow up.** **BB** gave apologies for next meeting.

15. Date and Time of Next Meeting

MONDAY 12th October 2015 at 7.30pm in Cuddington and Dinton School – Infant Site

3