

DRAFT MINUTES

2015/21

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council
held in Cuddington and Dinton School, Infant Site
Monday 13th July 2015 at 7.30pm

PRESENT: Ken Birkby (**KB**), Ken Brown (**KMB**), Lorraine Stevens (**LS**), Venetia Davies (**Clerk**)
Paul Irwin (**PI**) County Councillor, Michael Edmonds (**ME**) District Councillor.

Parishioners: There were 6 Parishioners present.

NB: Action points highlighted

Ken Birkby informed Councillors and Parishioners of news about Jim Hayward. Everyone wished Jim the very best for a speedy recovery. Thoughts are with all his family.

Parishioners Question Time

- A Parishioner highlighted to the Parish Council that a copy of its letter, which was in response to correspondence refuting the handling, eligibility of Councillors, the voting process and objections to planning application (15/01583/APP), had been uploaded on the AVDC planning portal. KB confirmed the inaccuracies in several email correspondence (from the Applicant and Agent) and stated that the Parish Council needed to take a firm stance on this matter.
- A Parishioner asked if there had been a response to the Parish Council's question concerning a minimum distance between a new residential dwelling and an existing listed building. CPC confirmed that a response had been received. There is no minimum distance and each proposal has to be considered on its own merits.

1. Apologies for Absence

Jim Hayward (**JH**), Cllr Judy Brandis (**JB**).

2. Approval of Minutes – Wednesday 3rd June 2015

Draft Minutes were accepted as a true record and signed by Chairman, KB.

Approval of Extraordinary Planning Meeting – Monday 6th July

Draft Minutes were accepted as a true record and sign by Chairman, KB

3. Matters Arising from previous Minutes

- Working Groups. **ACTION: KB** to start-up the Traffic Action Group and seek further members, **in addition** to those who have already indicated an interest.
- Planning. **ACTION: Clerk** to sign up to alerts on AVDC portal. Parish Council to **republish article** outlining considerations to address when making a planning application.
- Kings Cross Feasibility Study. Ongoing
- Welford Way tidy. **ACTION: CPC** to undertake further work. JSdJ kindly offered to help in September.
- Christmas tree lights. Damage to underground power supply. **ACTION: Damage now located. KB** to instigate repairs.
- **Transparency Code.** Councils in England with an annual turnover not exceeding £25,000 required to specify key provisions in the Code. **ACTION: Clerk** to publish these by July 2015 and annually thereafter on cuddingtonvillage.com
- Replacement wheeled strimmer to value of up to £300. **ACTION: KB** to purchase.
- Cost of Election: **ACTION: Clerk** awaiting invoice from AVDC.

4. Declarations of Interest

There were no interests declared.

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Item 13 was discussed. Please see below.

5. Planning:

- **15/01995/APP - 1 Church Close, Cuddington, Buckinghamshire, HP18 0AT**
Erection of single storey side and rear extensions, new front porch, dormer windows and external alterations. Case Officer: Mrs Rebecca Jarratt. Comments by: 22nd July
ACTION: Clerk to return NO OBJECTIONS to AVDC
- **15/02118/ATC – Spicketts, Frog Lane, Cuddington, Buckinghamshire, HP18 0AX**
Fell one Apple Tree. Whilst the tree is leaning at an angle of 60 degrees, the Parish Council agreed to be guided by the Green Spaces (Trees) decision on whether the tree should be preserved, or not.

6. Correspondence

- In Jim Hayward's absence, Venetia Davies announced that Cuddington is the winner of the Morris Cup (villages with a population 500-1500) in this year's Best Kept Village Competition. Cuddington has also had the added honour of being selected for the Savills' sponsored Community Award. *Competition chairman, Richard Pushman commented: "Cuddington is a worthy winner of the Community Award. In particular, The Cuddington Picture House, run by volunteers, is an ambitious community project which has been a great success."* Jim Hayward has spearheaded the entry of Cuddington village year after year for this community competition and organised and led the annual village tidy up in advance of its judging. Jim will be delighted to hear of Cuddington's success once again in the 2015 competition. Thanks were also paid to Committee Members of the Village Picture House for this wonderful community asset.

7. Contributions from AVDC and BCC Cllrs

- Cllr Michael Edmonds (AVDC) reported on further cuts in public spending which has impacted both the Legal Department and Planning Department at AVDC. He highlighted difficulties with other local authorities providing information concerning the Vale of Aylesbury Local Plan (VALP). The VALP will include the overall strategy for the district, site allocations and development management policies. The draft plan consultation is due in Spring 2016 and the submission of the plan in early 2017.
- Cllr Paul Irwin, Deputy Cabinet Member for Transportation (BCC) updated Councillors on the £3 million released from BCC reserves to fund resurfacing of a number of minor roads and confirmed that Dadbrook Road had been earmarked for restoration work ('plane and patch') to resurface this badly worn section of road. The funding aims to restore roads in around 300 locations, mainly unclassified rural routes in Buckinghamshire, starting in September. It was agreed that drainage of roads needs constant revisiting and that Parishes can help by reporting.

8. Finance

- a. **Balance from Minutes of previous meeting (3rd June 2015): BALANCE: £8,144.72**
 - Receipts: George Brown (Mower 'Trade in Amount') £750.00 (VAT £150.00) **£900.00**
 - Debits: £0.00
 - Plus unrepresented cheques: £0.00**Balance of Bank Account: £9,044.72 (as at 3rd July 2015).**
Available Funds: £9,044.72 (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £713.32**
 - **Venetia Davies - £309.00** (30 hours)

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- **Venetia Davies - £66.20** (Stationery: notepad, files, black toner, 12 x 2nd class stamps)
 - **Ken Birkby - £28.12** (Bags for litter pick, photocopying, Chairman's expenses)
 - **Simon Brown - £220.00** (Grass cutting - 4 cuts @ £55 per cut)
 - **Carl Small - £90.00** (Children's play area – 3 cuts @ £30 per cut)
- BALANCE: £8,331.40** - (Available Funds less Orders for Payment)

- c. **Banking.** It was resolved to add new authorised signatories to the Nat West Bank Account/Cuddington Parish Council account (Kenneth Brown and Lorraine Stevens) and remove an existing authorised signature (Jennifer Schram de Jong). **ACTION: Clerk to organise.**

9. **Speeding Issues** including TAG and Speed Limit Review (with Dinton Parish Council)

In association with Dinton with Ford & Upton Parish Council, CPC has made a joint application for a traffic calming feasibility study for a section of the road (C56 Cuddington Road). A joint application for funding from LAF (£450 for such a review) has also been submitted. **ACTION: KB to keep Councillors and PI informed of date of review and progress of both. It was agreed that the Cuddington Traffic Action Group (TAG) could also investigate such a review for the C66 Dadbrook Road.**

10. **Local Area Forum (LAF) and Funding**

It was unanimously agreed that an application for funding the repair of the VAS in Cuddington should be made to LAF on the basis that Cuddington was the first village to install vehicle activated signs some 8 years ago and at a cost of £22,500 (funded entirely from the Precept), particularly given this "trial" was analysed and has now become a policy across the County and is funded by BCC. **ACTION: KB to submit application to LAF.**

11. **Waddesdon Local Area Forum/HGVs and route enforcement** (feedback from KB on meeting 24th June 2015)

PI and KB reported on the difficulties in obtaining a Traffic Road Order to restrict HGV's and concluded that the legislative route is almost unenforceable.

12. **Co-option of Councillors**

The Parish Council is taking steps to fill the vacancy for 3 Parish Councillors by co-option. One application has been received as a result of advertising the position of Casual Vacancy. **ACTION: Clerk to continue to advertising until closing date of Friday 14th August 2015. Clerk to agenda for September meeting.**

13. **Public Inquiry: "Definitive Map Modification Order"** (to show a path from Public Footpath No 10B Lower Winchendon to Pubic Footpath 3 Upper Winchendon).

Angela Sanderson announced the date of the Public Inquiry **as Wednesday 25th November, in the Bernard Hall at 10am** and asked the Council for its support in "rallying the troops in our last very last chance to keep Donkey Meadow open for everyone to enjoy as we have been doing for the last 35 years or so, until 2010." The Inquiry is open to anyone who has made an objection or representation and anyone else with an interest in the Order. It was agreed a petition would be drafted and publicised in Village Voice, www.cuddingtonvillage.com, and sent to Rt Hon John Bercow, MP for Buckingham. **ACTION: KB and Angela Sanderson to draft. PI to submit to full Council in preparation for its September meeting.**

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14. Items for Information

- Overflowing bin/Cuddington Playing Fields. The Parish Council had been alerted to an overflowing bin, in the children's playground area, which also contained used nappies,. **ACTION: LS to produce a polite notice for display.**
- Given Jim Hayward's absence, the Parish Council noted that it may not be quorate during any planning applications received in August when one, or more, Councillors may be on holiday. Whilst the Parish Council would call an Extraordinary Planning Meeting in the absence of an August meeting, it would ensure its status was declared on any comments submitted on a planning application.
- Presentation of Best Kept Village Award - Saturday 12th September 2015. **ACTION: Clerk to book Bernard Hall in event of wet weather.**

15. Date and Time of Next Meeting:

Councillors resolved that there would be no August meeting. The date and time of the next meeting will be **Monday 7th September**. Parish Council meetings will thereafter be held on the **2nd Monday of each month**.

MONDAY 7th September 2015 at 7.30pm in Cuddington and Dinton School – Infant Site

Saturday 12th September 2015 – Presentation of Best Kept Village Award. Time tbc.