

DRAFT MINUTES

2014/27

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 3rd September 2014 at 7.30pm

PRESENT: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were no Parishioners present.

NB: Action points highlighted

Parishioners Question Time

There were no questions.

1. Apologies for Absence

Jennifer Schram de Jong (**JSdJ**), Paul Irwin (**PI**).

2. Approval of Minutes – Wednesday 6th August 2014

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising

- **Children's Playground:** Wood Chippings. JSdJ awaiting response to email requesting confirmation that these be supplied to the Parish Council without any additional cost. **ACTION: Cllr JSdJ/Clerk to follow-up and schedule delivery.**
- **Kings Cross Footway Feasibility Study.** Working Party confirmed as Ken Birkby, Helen Keeping, Peter Bradbury, Stephen Turner and James Stonham. Feasibility meeting scheduled for late September. **ACTION: KB to keep Councillors informed.**
- **Correspondence: Grass Verges. Spicketts Lane/Holly Tree Lane.** Clerk awaiting response from TfB regarding Spicketts Lane and Holly Tree Lane.
- **Dog Bags.** Alternative supplies sourced. **Clerk to obtain samples.**
- **Town and Council Devolution Programme.** The proposed LAF meeting, involving 35 Parish Councils to discuss the Devolution Programme, is now thought to be being hosted by Haddenham. **ACTION: PI to keep Parish Council informed.**
- **AVDC Proposal - Town and Council Devolution Programme.** **ACTION: Clerk to access web form and comment in line with resolution.**
- **Website Survey, Cllr ST.** Ways to ascertain web users in the village will continue to be explored.
- **Items for Information:**
Road entrance to Playing Fields. Highway repair now made. Basketball/Netball Hoop. **ACTION: JSdJ to investigate replacement costs** (to be funded from Diamond Jubilee Funds).
Mrs Walker, Bernard Close. Concerns expressed regarding overgrowth. **ACTION: MG, CPFA representative, to raise with Association.**

4. Declarations of Interest

There were no interests declared.

5. Planning:

- **14/02128/ALB & 14/02371/APP Bay Cottage, Lower Church Street, HP18 0AS**
Single storey infill rear extension with lantern rooflight. Comment by 8th Sept 2014
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC

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- **14/02314/ALB Prospect Cottage, Lower Church Street, Cuddington, HP18 0AS**
Demolition of outbuilding and construction of two storey rear with insertion of rooflight and single storey side extension. New windows and internal alterations. Comment by 12th Sept 2014 (*Amendment to Listed Building Consent 14/01017/ALB relating to the removal of 2 windows and replace with 1 window on the ground floor south east elevation*)
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC
- **14/02585/ATC Tibbys Cottage, Tibbys Lane, Cuddington, HP18 0AR**
Fell one leylandii and one fir and reduce one ash.
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC. Note: Clerk awaiting receipt of planning application but based on information provided by email, no objections.

6. Correspondence

- **Mr Tony Digby** – Proposal received to increase verge (by giving up some of verge frontage to Malt House) to make road wider for cars to continue to park while allowing traffic to pass through. Possible funding (suggested by Parish Council) of edge cobbles to match those around the Lower Green (BCC/LAF funding). **ACTION: Initial investigations suggest this would require considerable funding. KB to meet with Stuart Campbell, TfB and discuss further with Mr Digby. KB to also discuss granite setts with Stuart Campbell.**

7. Finance

- a. **Balance from Minutes of previous meeting (6th August 2014): BALANCE: £13,821.15**

- Receipts: £0.00
- Debits: £0.00
- Plus unrepresented cheques: £25.66 (Charles Sanderson)
Balance of Bank Account: £13,846.21 (as at 26th August 2014).

Available Funds: £13,821.15 (balance of bank account less unrepresented cheques)

- b. **Orders for Payment: £489.99**

- **Venetia Davies - £206.00** (August 20 hours)
- **Venetia Davies - £24.16** (VAT £4.83) **£28.99** (Black Ink Toner)
- **Carl Small - £90.00** (Children's Playground – 3 cuts @ £30 per cut)
- **Simon Brown - £165.00** (Grass cutting – 3 cuts @ £55 per cut)
Note: Also approved:
- Mazars - £100.00 (£20.00 VAT) **£120.00** (External Audit 2013/14)
- Broker Network Ltd £1,029.28 (Insurance, Policy Term 1/10/14 – 30/09/15)
BALANCE: £12,181.88 – (Available Funds less Orders for Payment)

8. LAF – Proposal for Local Priorities Budget (deadline 24th September)

Projects concerning road repairs were considered but fell outside the criteria for funding. No proposal to be submitted but Kings Cross feasibility study (possible foot and cycle route) to be considered for 2015/16. PI has confirmed that the pathway around the Green will be resurfaced in Spring 2015 (LAF funded). **ACTION: PI to confirm exact location.**

9. Review of 2005 Village Plan

Councillors reviewed the issues from the 'Action Plan' of the 2005 Village Plan and concluded that, although the Village Plan will not be updated, Councillors will continue to keep the action plan to hand and monitor regularly. Councillors commented on the amount of work that had gone into the 2005 Village Plan and that much of it was still appropriate today.

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10. Items for Information

DK informed Councillors that a Working Group for the Save the River Thame initiative had now been established. The Parish Council is fully supportive of this initiative.

Nicholas Almond Charitable Trust – Re-election of Trustees. In line with its responsibility, James Gibson, Jim Hayward and Jennifer Schram de Jong were re-elected Trustees of the Nicholas Almond Charitable Trust by the Parish Council for a period of 4 years. KB proposed that the Trustees report to the Parish Council a month prior to the Annual Village Meeting.

ACTION: Clerk to agenda for March 2015 meeting.

11. Date and Time of Next Meeting:

Wednesday 1st October 2014 at 7.30pm in St Nicholas Church, Cuddington