

DRAFT MINUTES

2014/21

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 2nd July 2014 at 7.30pm

PRESENT: Ken Birkby (**KB**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were 2 Parishioners present.

NB: Action points highlighted

Parishioners Question Time

Angela Sanderson raised two issues:

1. Town and Council Devolution Programme

Following conversations with Dinton Parish Council (Chairman has also been in contact with Ken Birkby and Clerk), discussions concerning devolution of Council services was discussed and Item 9 of Agenda brought forward (see Item 9 below).

2. Wildlife and Countryside Act 1981 Section 53 The Buckinghamshire County Council Definitive Map and Statement Claim for Public Footpath from Public Footpath 10B Lower Winchendon to Public Footpath 3 Upper Winchendon

Following an Order to modify the Definitive Map and Statement Claim, Angela Sanderson outlined the procedure that will follow if an objection from the landowner is made (the matter will be referred to the Planning Inspectorate for determination and could result in a public inquiry to decide whether or not the Order should be confirmed). Angela also highlighted that, whereas comments on such matters could only be received from those who had walked a path for 20 years or more, the number of years had been recently reduced to 7.

1. Apologies for Absence

Frank Crowdy (**FC**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**)

2. Approval of Minutes – Wednesday 4th June 2014

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising

- **Children's Playground:** Revisit from Mrs Jill Macbeth from Bucks Tree Surgeons complete. **ACTION: Cllr JSdJ and Clerk** awaiting confirmation of additional supply of wood chippings (smaller pieces) for playground. **Annual Playground Inspection.** Inspection took place on 6 June 2014, Inspection Ref: 100619. Overall rating of report classified as Low Risk. Report circulated to all Councillors. **ACTION: Clerk** to include cost of annual playground inspection in budget.
- **Diamond Jubilee Commemorative Item.** **ACTION: MG** to report from Cuddington Playing Fields Association with ideas and suggestions.
- **Review of 2005 Village Plan.** **Clerk** to Agenda for September meeting.
- **Kings Cross Footway Feasibility Study.** **ACTION: KB** to arrange a 'think tank' meeting with those who have expressed in interest in forming a Working Party.
- **Water in Lower Church Street.** Following further investigation, TfB believe that the highway drainage system is picking up water from a spring and there is thought to be a

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collapsed section under a private access. An instruction has been issued for the system to be jetted so that the problem section(s) can be located and the necessary repairs made.

- **Correspondence** BCC concerning detailed inquiry into county's public transport. **ACTION: Paul Irwin** to enquire directly with Warren Whyte on ways to respond. **Grass Verges.** Clerk confirmed TfB responsibility for Swan Hill Cottages. **ACTION: CLERK** to request urgent cut to verges at Swan Hill Cottages. **TfB Working together to limit damage to verges.** **ACTION: ST/DK** to arrange photos of pre development work to support any damage to verges during development works.

4. Declarations of Interest

There were no interests declared.

5. Planning:

- **14/01817/ACL Brookfields, Low Lane, Cuddington, HP18 0BQ**
Application for a Certificate of Lawfulness (existing use) for occupation of dwelling without compliance with agricultural occupancy condition no. 2 imposed by permission ref 80/00470/AV. Comment 21.07.14
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC but comment:
The Parish Council would note that in the past, the Parish Council has objected twice to the removal of the agriculture occupancy condition on this property but currently has no objections to its removal at this time.
Permit: 14/00745/APP - Haddon, Frog Lane, Cuddington, HP18 0AU, **14/00780/APP** - 1 Meadow Cottages, Aylesbury Road, Cuddington, HP18 0BG, **14/01016/APP & 14/01017/ALB** - Prospect Cottage, Lower Church Street, Cuddington, HP18 0AS, **14/00902/APP** - Cuddington & Dinton CofE School, Upper Church Street, HP18 0AP
Appeal: 13/03038/APP - Woodbine Cottage, Lower Church Street, Cuddington, HP18 0AS. First floor rear extension over existing single storey rear extension with 4 no. rooflights. Appeal Decision: **Appeal Allowed.**

6. Contributions from AVDC and BCC Cllrs

Cllr Paul Irwin confirmed that road surface repairs (Cuddington Hill) are in progress.

7. Correspondence

Email received via Website re. Shooting Birds/Dadbrook. Agreed outside Parish Council remit.
ACTION: KB to respond.

8. Finance

- a. **Balance from Minutes of previous meeting (4th June 2014): BALANCE: £15,154.95**
 - Receipts: £25.00 - CPFA Annual Peppercorn Rent
 - Debits: £0.00
 - Plus unpresented cheques: £90.00 (Carl Small)
Balance of Bank Account: £15,269.95 (as at 20th June 2014).**Available Funds: £15,179.95 (balance of bank account less unpresented cheques)**
- b. **Orders for Payment: £787.14**
 - **Venetia Davies - £206.00** (June 20 hours)
 - **Carl Small - £150.00** (Children's Playground – 4 cuts @ £30 per cut plus pressure wash and bench preservation treatment)
 - **Simon Brown - £2 20.00** (Grass cutting – 4 cuts @ £55 per cut)
 - **Arrow Packaging – £104.00 (VAT £20.80) £124.80 and Carriage £12.00 (VAT £2.40) £14.40** (Dog Bags)
 - **The Play Inspection Company – £59.95 (VAT £11.99) £71.94**
BALANCE: £14,392.81 – (Available Funds less Orders for Payment)
ACTION: Clerk to obtain alternative quotes for dog bags.

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9. Town and Council Devolution Programme

BCC currently has devolved arrangements with 23 town and parish councils. It is now proposing to enable and fund ALL town and parish councils to take on a devolved set of transport services across the county which could include urban grass cuts, cleaning and minor maintenance of traffic signs, clearing vegetation obscuring pavements and footpaths, hedge cutting, rights of way clearance, verge maintenance, snow clearance of footways, siding out of footways, clearing of drainage grips and kerb weirs. It is asking towns and parishes to form "clusters" which will decide the best form of service delivery for those areas using allocated resources. BCC would like an informal commitment to proceed in September 2014 (to commence services from April 2015). For those looking to commence in April 2016, it would like to be kept up to date with progress of discussions. A final budget for Cuddington in 2015/16 is £1,273.82 and for 2016/17, £914.00. Whilst Parish Councillors agreed that it was appropriate for these services to be carried out locally, further discussions were essential. Cllr PI notified Councillors of a proposed LAF meeting, involving 35 Parish Councils, to discuss the Devolution Programme. **ACTION: PI to circulate date and questionnaire.**

10. Website Update, Cllr ST

Following a recent WWG meeting, ST gave a brief review of the website, now 5 years old. He explained how the policy of allowing Editors to control 'their' pages had produced a range of usage and that the governance (a working website group governed by the PC) had worked very well. This year's budget remains unspent (as well as an additional 6 hours free work – Shiplake Parish Council) and a number of future developments were discussed including additional preference boxes set as a default when new members join, a Parish Council *Chairman's Blog* and also the use of a survey to establish the penetration of internet use in the village. It was resolved to dispute to the WWG to draft a survey in the village. The idea of offering a workshop for residents to learn how to use the internet was also discussed.

ACTION: ST with WWG to produce a Survey and circulate in the winter months.

11. Items for Information

- Chiltern in Bloom Judging takes place on Thursday 10th July at 3pm. **ACTION: Clerk to advertise on Notice Boards and Website.**
- Grass Cutting. **ACTION: Clerk to request more frequent strimming, especially around the Crown PH wall and Village Pump.**
- A Resident has reported that a load of rubble has been put down at Cox's Orchard.
- British Telecom. Telephone pole needs to be replaced in the garden of The Lodge. It was agreed this should be relocated but in August, once the village activities have taken place.
- Play Around the Parishes - 30th July from 2pm to 4pm. **ACTION: Clerk to arrange opening of Club House.**

12. Date and Time of Next Meeting:

Wednesday 6th August 2014 at 7.30pm in St Nicholas Church, Cuddington