

# DRAFT MINUTES

2014/15

**CUDDINGTON PARISH COUNCIL**  
**Draft Minutes of Parish Council**  
**ANNUAL GENERAL MEETING**  
**held in Cuddington and Dinton School, Infant Site**  
**Wednesday 7<sup>th</sup> May 2014 at 7.30pm**

**PRESENT:** Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

**Parishioners:** There were 5 Parishioners present.

**The Meeting was chaired by Jim Hayward, Vice Chairman**

**NB: Action points highlighted**

**Parishioners Question Time took place before Item 5.**

- Chris Blumer, Governor of Cuddington and Dinton School introduced Mrs Kim Price, Head Teacher of the School who gave a background to the School's planning application **14/00902/APP** (details below); a plan that will make the building "fit for purpose." It is likely that the works will be conducted over 3 phases and in line with secured funding. The School will keep Parishioners and the Parish Council informed of building works. On behalf of the Parish Council, JSdJ congratulated the School on its achievements. ST asked that the village be updated with news via the School page of [cuddingtonvillage.co.uk](http://cuddingtonvillage.co.uk) (in addition to its own website) perhaps once or twice a term so that Parishioners are kept informed of the School's activities.

**1. Election of Chairman**

Ken Birkby elected Chairman. Proposed by Cllr DK. Seconded by Cllr MG.

**2. Apologies for Absence**

Ken Birkby (**KB**), Cllr Paul Irwin (**PI**)

**3. Election of Vice Chairman**

Jim Hayward elected Vice Chairman. Proposed by Cllr FC. Seconded by Cllr MG.

**4. Declaration of Acceptance of Office by Chairman**

**ACTION: KB to sign Declaration at meeting on 4<sup>th</sup> June 2014.**

**5. Approval of Minutes – Wednesday 2<sup>nd</sup> April 2014**

Draft Minutes were accepted as a true record and signed by Vice Chairman, JH.

**6. Matters Arising**

- **Matters Arising: Listing of Assets of Community Value: ACTION: KB to liaise with John Moore to complete nomination form.**
- **Children's Playground: ACTION: JSDJ/Clerk to follow up requested revisit from Bucks Tree Surgeons (Mrs Jill McBeth) by email and letter. Small load of wood chippings to be requested as compensation.**
- **Items for Information:** Signage 'Frog Lane' (rotting and needs replacing). Clerk informed by AVDC that the end date for completion is 30 April 2014. Also reported, road sign hanging down near the Crown PH on the Aylesbury Road. Job Ref: 451529.

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An order has also been made to make safe the trip hazards that are located outside No 4 Swan Hill Cottages. Job Ref: 447904

- **Shop Survey:** ACTION: Working Group discussion to be held at separate meeting.
- **Diamond Jubilee Commemorative Item.** Parishioners to get in touch with the Cllr Jennifer Schram de Jong with ideas and suggestions. ACTION: MG to also consult Cuddington Playing Fields Association, Thursday 8<sup>th</sup> May.
- **Wychert Way.** Proposal for funding for conversion of stiles to gates on routes connecting Haddenham with Chearsley, Cuddington and Dinton, Cllr DK. ACTION: DK awaiting further details and costs.
- **Review of 2005 Village Plan.** ACTION: Clerk to Agenda for future meeting.
- **Kings Cross Footway Feasibility Study.** ACTION: KB to arrange a 'think tank' meeting.
- **Play Around the Parishes.** Reported as very well attended (approximately 39 participants) and enjoyed by all.

### 7. Declarations of Interest

There were no interests declared.

### 8. Planning:

- **14/00780/APP - 1 Meadow Cottages, Aylesbury Road, Cuddington, HP18 0BG**  
Demolition of existing lean-to rear extension and erection of single storey rear extension. For comment: 25<sup>th</sup> April  
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.
- **14/00902/APP - Cuddington and Dinton Church of England School, Upper Church Street, HP18 0AP**  
Single storey side (infill) extension; relocation of main entrance with new canopy; provision of new ramp access to main entrance and single storey extension to north west elevation with one rooflight. For comment: 5<sup>th</sup> May  
ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.
- **14/01017/ALB - Prospect Cottage, Lower Church Street, Cuddington, Bucks, HP18 0AS**  
Demolition of outbuilding and construction of two storey rear with insertion of rooflight and single storey side extension. New windows and internal alterations. For comment: 8<sup>th</sup> May
- **14/01016/APP - Prospect Cottage, Lower Church Street, Cuddington, Bucks, HP18 0AS**  
Two storey rear extension and single storey side extension incorporating existing store room and insertion of rooflights. For comment: 8<sup>th</sup> May
- ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.

**Permit:** 14/00358/APP7 Aylesbury Road, HP18 0BD & 14/00362/ALB Bridgeway, The Green, HP18 0AN

**Notification:** Email notification for 14/01067/APP - The Platt, Holly Tree Lane, Cuddington, Buckinghamshire, HP18 0BA.

One and half storey replacement dwelling and detached garage following demolition of existing dwelling and detached garage. Comment date noted as 30<sup>th</sup> May 2014. ACTION: Clerk to request extension to comment date (Case Officer: Mrs Diana Locking 01296 585423) or Extraordinary Planning Meeting to be called.

### 9. Contributions from AVDC and BCC Cllrs

Cllr ME informed Councillors that Cllr Michael Hawckett (Long Crendon Ward) is in attendance at the Ickford Parish Council meetings (also held on the 1<sup>st</sup> Wednesday of the month), so is unable to attend Cuddington Parish Council meetings. He also informed Councillors that AVDC has increased its budget by 1.99% - the maximum a Council can increase its Tax.

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The withdrawal of the Vale of Aylesbury Plan and the lack of a new one for approximately two years could mean that Aylesbury Vale is vulnerable to development particularly with pressure from central Government for more housing. ME went on to explain that the new council ward boundaries will mean that Cuddington will be in the County Ward of Waddesdon and the District Ward of Haddenham. ME also expressed his concerns in the shift at AVDC from that of providing services to one of 'selling' services.

### 10. Correspondence

- Letter from Christine Payne re state of road in Lower Church Street due to burst pipe. **ACTION: Despite many attempts to rectify this (including several site visits with TfB), CLERK to elevate to Director level at TfB and report to Thames Water.**
- Email from BCC. Invitation to conference (27<sup>th</sup> May 2014, Green Park, Aston Clinton) to explore opportunities for the County Council to devolve further services to local councils. Councillors will not be attending.
- JSdJ reported telephone conversation with Mrs. Braybrook, Lower Church Street regarding the very poor verge cutting on Lower Church Street. **ACTION: Clerk to report to TfB.**

### 11. Finance

- a. **Balance from Minutes of previous meeting (2<sup>nd</sup> April 2014): BALANCE: £11,095.16**
  - Receipts: £196.80 (VAT Return)
  - Debits: **£36.00** (Bernard Hall Committee Annual Village Meeting AVM), £40.00 (VAT £8.00) **£48.00** (A E Electrical Services – Revolving Mic AVM), **£34.63** (Cuddington Village Stores, AVM) (Approved at meeting on 2<sup>nd</sup> April 2014).
  - Plus unpresented cheques: Chiltern in Bloom £25.00, Carl Small £30.00, CPRE £36.00, BALC £15.00 (Entry for Best Kept Village)  
**Balance of Bank Account: £11,279.33 (as at 17<sup>th</sup> April 2014).**  
**Note: Precept and Grant Payment £5,475.00 payment to bank account within 3 days 25.04.14**  
**Available Funds: £11,173.33 (balance of bank account less unpresented cheques)**
- b. **Orders for Payment: £889.38**
  - **Venetia Davies - £257.50** (including 5 additional hours relating to AVM)
  - **JE Accounts - £72.00** (Payroll Administration)
  - **Carl Small - £90.00** (Children's Playground – 3 cuts @ £30 per cut)
  - **Simon Brown - £245.00** (Grass cutting – 5 cuts @ £55 per cut; one Lower Green only @ £25.00)
  - **AVDC - £130.00** (Easter Play Around the Parishes, Wednesday 9<sup>th</sup> April)
  - **BALC - £94.88** (Membership Subscription 2014/15)  
**BALANCE: £10,283.95** – (Available Funds less Orders for Payment)

### 12. Village Tidy – Proposed Date

Sunday 1st June 2014. **ACTION: ST to publicise date - Website, Clerk - Notice Boards.**

### 13. Items for Information

- European Parliamentary Elections 22 May 2014. Polling 7am-10pm.
- JH – General Election 7<sup>th</sup> May 2015
- Footpath Map & Byelaws. **ACTION: Clerk to arrange A3 laminated copies for Notice Boards and Councillors.**
- The threat to green spaces throughout England was discussed. JH confirmed all common land owned by the Parish Council is registered.
- Website. ST notified Councillors that the Working Website Group will be meeting in June and will present its ideas to the Parish Council at the September meeting.

### 14. Date and Time of Next Meeting:

**Wednesday 4th June 2014 at 7.30pm in Cuddington and Dinton School – Infant Site**