

# DRAFT MINUTES

2014/05

**CUDDINGTON PARISH COUNCIL**  
**Minutes of Parish Council Meeting**  
**held in Cuddington and Dinton School, Infant Site**  
**Wednesday 5<sup>th</sup> February 2014 at 7.30pm**

**PRESENT:** Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

**Parishioners:** There were 3 Parishioners present.

**NB: Action points highlighted**

**Parishioners Question Time**

- **Potholes.** Concerns were expressed over potholes and their impact on safety. Urgent repairs were noted on Dadbrook Road to King's Cross and Bridgeway. **ACTION: Clerk to report to BCC.**

As a note to all Parishioners, a Category 1 pothole is any pothole greater than 300mm in any one direction and 40 mm depth on all category roads. CAT 1 potholes will be permanently repaired within 24 hours of notification or by the end of the following day.

Parishioners are urged to report a Category 1 pothole. If a Cat 1 pothole is not reported, a compensation claim cannot be made. **ACTION: Clerk to forward details to Village Voice.**

**Please report to: Transport for Buckingham - Service Contact Centre - 0845 230 2882**

- Email correspondence concerning dog fouling in the tennis courts. This is thought to be due to a gap in the fence (for children to be able to retrieve balls). Tennis Club has taken responsibility.

**NOTE:** Item 9 of the Agenda immediately followed Parishioners Question Time.

**1. Apologies for Absence**

Cllr Michael Edmonds (**ME**)

**2. Approval of Minutes – Wednesday 8<sup>th</sup> January 2014**

Apologies; Frank Crowdy was present at the meeting on 4<sup>th</sup> December 2013. Draft Minutes were then accepted as a true record and signed by Chairman, KB.

**3. Matters Arising**

- **Matters Arising: Listing of Assets of Community Value:** **ACTION: KB to liaise with John Moore to complete nomination form.**
- **Children's Playground:** **ACTION: JSDJ/Clerk to follow up requested revisit from Bucks Tree Surgeons (Mrs Jill McBeth) by email and letter. Small load of wood chippings to be requested as compensation.**
- **Verges.** **ACTION: Clerk to send previously resolved action regarding cutting of summer verges to Stuart Campbell for distribution to new contractors with agreed map.**
- **Budget 2014/15 and Precept:** **ACTION: KB to prepare article regarding Precept in Village Voice once grant allocation is known.**
- **Items for Information** Signage 'Frog Lane' (rotting and needs replacing) and 'Spicketts Lane' sign (at a kilter and needs adjusting) reported. **ACTION: Reported for inspection. Clerk to chase AVDC.**
- **Landowner responsibility for ditches.** **ACTION: Clerk to ascertain from Stuart Campbell (LAT) if there is a standard letter that can be issued to landowners.**

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## 4. Declarations of Interest

There were no interests declared.

## 5. Planning:

- **14/00038/APP – 14 Hillside Cottages, Dadbrook, Cuddington, HP18 0AQ**  
First floor rear extension and 2 no. dormer windows to front elevation.  
**ACTION: Clerk to return 'NO OBJECTIONS' to AVDC.**
- **13/02842/APP Paddocks Pass, Frog Lane, Cuddington, HP18 0AX.**  
AVDC - Permitted.
- **13/03038/APP - Woodbine Cottage, Lower Church Street, Cuddington HP18 0AS**  
AVDC - Refused.
- Please Note: The Parish Council is concerned that part of a recent article in Village Voice, on the subject of Greener Cuddington, may have created an incorrect perception of the PC's reason for putting forward an objection to a recent planning application. There was discussion in the initial section of the meeting of 8<sup>th</sup> January, when Parishioners can have the floor, about the application "opening the door to further change of use at some time in the future ...". It should be emphasised that this opinion was not considered in the Parish Councillor's discussion of its reasons for objecting. The Minutes of the meeting of 8<sup>th</sup> January, Item 5, are an accurate statement of the reasons for the PC's objection. For **all** Planning Applications, it is only the Application itself that is considered and **not** the possibility of what might, or might not, happen in the future.

## 6. Contributions from AVDC and BCC Cllrs

Cllr Paul Irwin informed Councillors of management changes at BCC and LAF. KB expressed concerns over the deadline of 28<sup>th</sup> February 2014 for submission of projects for the 2014-2015 Local Priorities Budget, stating that it was unrealistic to have projects "lined up" and submitted by then and that it was being operated on a 'first come, first serve' basis. Paul Irwin also spoke of a likely Council Tax rise.

## 7. Correspondence

- Village Voice. Letter requesting donation of £300 towards the cost of publication.
- Cuddington Parochial Church. Letter requesting donation of £450 towards the upkeep of Churchyard.
- One letter of support received for planning application: 13/03458/APP - Wychert Barn, Frog Lane, Cuddington, Buckinghamshire.

## 8. Finance

### a. Balance from Minutes of previous meeting (8<sup>th</sup> January 2014): **BALANCE:** **£13,187.11**

- Receipts: £0.00
- Debits: £0.00
- Plus unrepresented cheques: £0.00

**Balance of Bank Account: £13,187.11 (as at 20<sup>th</sup> January 2014)**

**Available Funds: £13,187.11 (balance of bank account less unrepresented cheques)**

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**b. Orders for Payment: £1,000.28**

- **Clerk's Salary** - £206.00 (January 20 hours) and £14.20 (backdated December) **£220.20**
- **Venetia Davies** – Replacement Laminator £19.16 (VAT £3.83) £22.99 and Pouches £5.91 (VAT £1.18) £7.09, **£30.08**
- **Cuddington Parochial Church Council** – Annual donation for upkeep of Churchyard (for year ended 31<sup>st</sup> March 2014) **£450.00**
- **Village Voice** – Annual donation for costs towards Village Voice (for year ended 31<sup>st</sup> March 2014) **£300.00**

**BALANCE: £12,186.83**– (Available Funds less Orders for Payment)

**9. Lower Winchendon Claimed Footpath - Winchendon Committee Report**

Report received from Helen Francis, Senior Definitive Map Officer, BCC recommending that the application be ACCEPTED (on the grounds that there is sufficient evidence to indicate on the balance of probabilities that the route should be shown on the Definitive Map and Statement as a Public Footpath). CPC made representations in 2013. Ken Birkby and Paul Irwin to attend Committee Meeting - Wednesday 12<sup>th</sup> February at 2pm, County Hall.

**10. Chiltern in Bloom, Cllr JH**

Entry fee has increased from £20 to £25. It was agreed to enter again in 2014. **ACTION: Clerk to list on next month's Order for Payment.**

**11. Planting of one Tree in Churchyard (Diamond Jubilee), Cllr JSdJ**

It was agreed that the available monies from the Diamond Jubilee Committee should be used to fund a tree to commemorate the occasion. **ACTION: Clerk to write to CPCC.** The remaining funds will be granted to the Nicholas Almond Trust. **ACTION: JSdJ to present accounts once funds have been distributed as above.**

**12. Cuddington Village Website Review, Cllr ST**

Whilst the website has continuously evolved since its implementation five years ago, its future development is imperative to the Parish Council. ST requested a review of the website so that a number of advancements can be considered as well as inviting a new representative to the Website Working Group. It was suggested this could be a topic at the Annual Village Meeting in April. **ACTION: ST to prepare for AVM.**

**13. Local Area Technician** – Village Walk Around Feedback, Cllr JH and Cllr ST

Village walk around identified pothole repairs, drainage issues and damage to verges particularly at the corner of the green opposite Denise Hairdressers. KB urged villagers to log number plates of vehicles damaging greens, so that monies can be claimed for repairs.

**14. LAF** – Local Priorities Budget (to be completed by Friday 28 February 2014).

Concerns were reiterated over the deadline of 28<sup>th</sup> February for submission of projects. Kerbstones to be considered as a funding project. **ACTION: KB to research different kerbstones/bollards and costs. KB to attend meeting on 19<sup>th</sup> March and 7<sup>th</sup> May (Waddesdon, Paul Irwin).**

**15. Items for Information**

- Play Around the Parishes, Wednesday 9<sup>th</sup> April, am and Wed 30<sup>th</sup> July, pm. **ACTION: Clerk to book Clubhouse and Bernard Hall in event of wet weather.**
- Annual Village Meeting suggested as Monday 7<sup>th</sup> April. **ACTION: Clerk to check Bernard Hall availability.**

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- Shop Survey. **ACTION: Working Group** discussion to be held at separate meeting.
- Footpath Working Group. Meeting held and minutes will follow. Concerns expressed over sprayed verges and damaged done to grass. **ACTION: Clerk to contact Stuart Campbell.**

### 16. Date and Time of Next Meeting:

Wednesday 5th March 2014 at 7.30pm in Cuddington and Dinton School – Infant Site