

DRAFT MINUTES

2013/32

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 4th December 2013 at 7.30pm

PRESENT: Ken Birkby (**KB**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were four Parishioners present.

NB: Action points highlighted

Parishioners Question Time

- Gareth Anderson welcomed any queries/questions on the planning application for Woodbine Cottage.

1. Apologies for Absence

Cllr Frank Crowdy (**FC**), Cllr Michael Edmonds (**ME**), Paul Irwin (**PI**).

2. Approval of Minutes – Tuesday 5th November 2013

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising

- **Cuddington Stores:** The fragility of the Shop was discussed. It was reiterated that the policy of the Parish Council is to support the Shop in the interest of the village as a whole. It was agreed a questionnaire will be circulated to all households in the New Year asking Parishioners for feedback on what would encourage them to use the Shop more. **ACTION: KB to draft.**
- **Grundon Recycling:** **ACTION: KB to observe, take photos and report to Grundon.**
- **Matters Arising: Listing of Assets of Community Value:** **ACTION: KB to liaise with John Moore to complete nomination form.**
- **Children's Playground:** **ACTION: JSDJ/Clerk to follow up requested revisit from Bucks Tree Surgeons (Mrs Jill McBeth) in New Year.**
Planning: ACTION: Clerk to also ascertain if a Code of Conduct from AVDC exists regarding building control for use of skips, etc.
- **Play Around the Parishes:** **ACTION: Clerk awaiting confirmation of two sessions for 2014 – Easter and Summer.**
- **Verges.** Verges were discussed under Matters Arising and it was agreed that previously resolved action regarding cutting of summer verges would be recirculated to Matt Whincup. **ACTION: Clerk to send to Matt Whincup for distribution to new contractors with agreed map.**

4. Declarations of Interest

There were no interests declared.

5. Planning:

- **13/03016/APP – Kents View, Great Stone, Cuddington, HP18 0AZ**
Change of use from agricultural to residential garden
ACTION: Clerk to return NO OBJECTIONS to AVDC.
- **13/03038/APP – Woodbine Cottage, Lower Church Street, Cuddington, HP18 0AS**
First floor extension over existing single storey rear extension with 4 no rooflights.
ACTION: Clerk to return NO OBJECTIONS to AVDC.

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6. Contributions from AVDC and BCC Cllrs

There were no contributions.

7. Correspondence

- BCC – Feedback questionnaire on LAT Service (questionnaire)
- AVDC - Review of scheme of officer delegated powers relating to planning applications (questionnaire).
- BCC - Questionnaire to Parish and Town Councils about local youth involvement

ACTION: Clerk to return all completed questionnaires.

8. Finance

a. Balance from Minutes of previous meeting (2nd October): **BALANCE: £13,949.19**

- Receipts: **£150.00** (The Village Picture House and CYD – website development)
- Debits: £0.00
- Plus unrepresented cheques: 000241 £15.00 (Bernard Hall Committee), 000252 £25.00 (Jacqueline Anne Florist), 000254 £90 (Carl Small) and 00256 £55.00 (Royal British Legion).

Balance of Bank Account: £14,284.19 (as at 20th November 2013)

Available Funds: £14,099.19 (balance of bank account less unrepresented cheques)

b. Orders for Payment: **£332.79**

- **Clerk's Salary - £191.80** (20 hours)
- **Venetia Davies – Paper £3.99**
- **Simon Brown - Grass Cutting – November 1 cut @ £55 - £55.00**
- **Oxford IT Solutions - Web Hosting Package (12 Months) (cuddingtonvillage.com) £42.00**
- **Cartridge World – Parish Council Christmas Card printing - £33.33 (VAT (£6.67) £40.00**

BALANCE: £13,766.40 – (Available Funds less Orders for Payment)

c. Budget 2014/15 and Precept (return due 24th January)

Initial discussions were made regarding precept and budget breakdown. Confirmation of budget and precept to be listed on January's Agenda. It was agreed, information would be circulated to the Village regarding the precept. **ACTION: Clerk to Agenda for January meeting.**

9. Parish Council Christmas Card and Christmas Tree

Christmas Tree purchased and to be erected 9th December.

10. LAF Meeting – Feedback, Cllr KB

KB gave feedback on the recent LAF meeting which was reasonably well attended by the Parishes. Priorities were outlined and Councillors were assured that the priorities for CPC were put forward. Involvement to be maintained.

11. Items for Information

- **DK.** Disappointing email received from Councillor Stanier in response to serious concerns over recent major leakage with Aylesbury sewage works and the damaging impact on wildlife living on the River Thames. **ACTION: KB/DK to draft a further letter to**

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Cllr Stanier. It was agreed to enlist the support of District Councillors, Coldharbour Parish Council, and other Parishes equally affected.

- **DK.** Meeting of Footpath Working Group scheduled for New Year. DK reminded Councillors that he proposes to stand down as Chair.
- **DK.** Re application for a 'Definitive Map Modification Order' to show a path from Public Footpath No 10b Lower Winchendon, at The Old Mill to Public Footpath No 3 Upper Winchendon. DK informed Councillors of an email received from BCC inviting DK to discuss in more detail. KB suggested DK liaises with Angela Sanderson.
- **JH.** JH requested Green is properly repaired after recent works by Electricity Board. KB informed all that an email had been sent to the Project Manager specifically regarding the tarmac, informing them that the Parish Council is expecting restoration in the spring.
- **JH.** Notified Councillors that the school hall will now be opened prior to the Parish Council meeting by a nominated key holder and, again, locked afterwards.

12. Date and Time of Next Meeting:

Wednesday 8th January 2014 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Ken Birkby, Chairman