

DRAFT MINUTES

2013/29

CUDDINGTON PARISH COUNCIL
DRAFT Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Tuesday 5th November 2013 at 7.30pm

PRESENT: Ken Birkby (**KB**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There was one Parishioners present.

NB: Action points highlighted

Parishioners Question Time

- John Moore, Cuddington Stores informed Councillors that notice had been given by Camelot to remove the lottery terminal due to failure to meet criteria for sales volume. As a result, concern was expressed over the loss of additional trade that is generated from ticket sales as well as general retail sales being down by 10% (like for like, year on year). Cllr KB stressed that this was a matter of great concern for the Parish Council and village and reminded Councillors of the support received during the threat of the Post Office closure. It was acknowledged that the policy of the Parish Council is that the Shop and Post Office is an essential service for the village and, for none more so, than the more vulnerable parishioners who rely on the store. It was agreed an extraordinary meeting would be held. **ACTION: All Councillors to collate and circulate support initiatives to Clerk. Extraordinary meeting to be scheduled.** John Moore thanked CPC for its letter of appeal to Camelot. He also informed Councillors that the Health Lottery will now be available in the Shop.

1. Apologies for Absence

Cllr Frank Crowdy (**FC**), Cllr Michael Edmonds (**ME**)

2. Approval of Minutes – Wednesday 2nd October 2013

Draft Minutes were accepted as a true record and signed by Chairman, KB.

3. Matters Arising

- **Parishioners Question Time: Grundon Recycling – ACTION: KB to observe, take photos and report to Grundon.**
- **Matters Arising: Listing of Assets of Community Value. ACTION: KB to liaise with John Moore to complete nomination form.**
- **Best Kept Village: JH to provide address for Ruth Powell.**

4. Parish Council Christmas Card & Christmas Tree (Agenda Item 11, discussed as Item 4)

- **Christmas Card.** Cllr JSdJ circulated the proposed 2013 Christmas Card for comment. **ACTION: Councillors to notify JSdJ of any amendments. DK to select photographs for use on front cover and forward to JSdJ.**
- **Christmas Tree.** Based on a number of quotations, a budget of £360 was agreed. **ACTION: KB to source.**

NOTE: Playground briefly discussed. **ACTION: Clerk to follow up requested revisit from Bucks Tree Surgeons (Mrs Jill McBeth) to rake large wood chippings.** Issue regarding wood chippings to be revisited in 2 months' time JSdJ also reminded Councillors of the Remembrance Service on Sunday 10th November at 10am. JSdJ gave her apologies and left the meeting.

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5. Declarations of Interest

There were no interests declared.

6. Planning:

- **13/02312/APP & 13/02314/ALB Prospect Cottage, Lower Church Street, HP18 0AS.** Minor amended plan noted.
- **13/02842/APP Paddocks Pass, Frog Lane, Cuddington, Buckinghamshire, HP18 0AX** Demolition of existing double detached garage and erection of a new detached double garage/greenhouse and new shed. Single storey extension and rear extension and rendering of existing bungalow externally.

ACTION: Clerk to return NO OBJECTIONS. Clerk to also ascertain if a Code of Conduct from AVDC exists regarding building control for use of skips, etc.

7. Contributions from AVDC and BCC Cllrs

There were no contributions.

8. Correspondence

There was no additional correspondence to bring forward or any that had been circulated (via email or internally) that was raised by Councillors for discussion.

9. Finance

a. Balance from Minutes of previous meeting (2nd October): **BALANCE: £10,058.25**

- Receipts: £4,609.54 Precept **£4,559.54, BALC** (contribution Best Kept Village) **£50.00**
- Debits: £0.00
- Plus unrepresented cheques: 000241 £15.00 (Bernard Hall Committee)
Balance of Bank Account: £14,682.79 (as at 18th October 2013)

Available Funds: £14,667.79 (balance of bank account less unrepresented cheques)

Note: Receipts due £150.00 (The Village Picture House and CYD – website development)

b. Orders for Payment: **£718.60**

- **Clerk's Salary - £191.80** (20 hours)
- **Jacqueline Anne Florist (bedding plants)** – £20.83 (VAT £4.17) - **£25.00**
- **Simon Brown - Grass Cutting – October 4 cuts @ £55 - £220.00**
- **Carl Small – September – October 3 cuts @ £30 - £90.00**
- **Arrow Flexible Packaging Ltd - £104.00 (VAT £22.80) £136.80**
- **The Royal British Legion (Poppy Appeal) - £55.00**

BALANCE: £13,949.19 – (Available Funds less Orders for Payment)

NOTE: JH to instruct Simon Brown when additional grass cutting is required (for the remainder of this year).

10. Footpaths Update, Cllr DK

Path 11 noted as being overgrown. DK announced that he will be standing down as Chairman of Footpath's Committee. ST noted flooding from drain hole in Tibby's Lane.

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11. Play Around the Parishes

The attendance figures for the 3 sessions in 2013 were presented – April (37), July (95) and August (30). It was agreed this was a very worthwhile activity for young families but due to the dramatic increase in costs (from £60 a session to £130), only one session at Easter and one in Summer, would be booked. **ACTION: Clerk to book two sessions for 2014.**

12. Items for Information including LAF Meeting – Wednesday 6th November.

- **KB** to attend LAF meeting on Wednesday 6th November. This has been billed as a 'workshop' so that local priorities for the area can be considered from a template of priorities identified (10 in total). It was however unanimously agreed amongst Councillors that this meeting should be a Forum where Parish Councils can put forward its individual needs and requests. Footways (particularly to access public transport) and paths and Broadband, for example, are considered major priorities to Cuddington Parish Council. Rather than complete the form, KB to challenge the meeting to consider and include other priorities.
- **JH** to attend BALC AGM on Friday 8th November.
- **ST** informed Councillors that the WWG has secured 6 hours of free development time due to the use of Cuddington CMS as a base platform for Shiplake Parish Council, and that a 'wish list' for enhancements is currently being compiled.

13. Date and Time of Next Meeting:

Wednesday 4th December at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Ken Birkby, Chairman