

DRAFT MINUTES

2013/23

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 4th September 2013 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were 6 Parishioners present.

NB: Action points highlighted

Parishioners Question Time

- Tony Digby queried whether the presentation of the Best Kept Village trophy was opened to all villagers. Cllr KB reassured those present that everyone is invited to the presentation of the Tindall Cup on the Upper Green (Bernard Hall in the event of wet weather). Food for the presentation party was discussed under **Item 10**.
- Markus Bolton, Chairman of the Village Picture House (a sub committee of the Bernard Hall Management Committee) informed Councillors that work to equip **The Village Picture House** had been completed (a grant from AVDC has allowed for a commercial-sized 4.5 metre screen, sound system and upholstered seating) and that the web page, with online booking facility, was now live. Film schedule begins on Thursday 3rd October with a screening of Iron Man 3. Tickets are priced at just £4 for adults and £3 for under-18s, students and over-60s. Markus went on to reveal that *The Village Picture House* had scored a significant coup – one of just 250 venues in the UK (and the only village hall) licensed to show live and pre-recorded filming of National Theatre productions. The first event will be on Thursday 26th September when a live screening of Othello is presented. National Theatre prices are set at £10 per person, the lowest price allowed to charge under the terms of the contract. Tickets can be purchased at Cuddington Stores or online at www.cuddingtonvillage.com using PayPal, a debit or credit card. *The Village Picture House* will also be used to screen major sporting occasions on free-to-air terrestrial television. In the longer term, *The Village Picture House* facilities will also be made available to local clubs and societies for fund-raising events and hired to individuals for private parties. Cuddington Stores will operate a licensed bar and provide refreshments and catering (a free spread to launch the first film and live production). Cllr ST assured Councillors that a website disclaimer had been legally approved and that, because the Paypal/Credit Card facility does not involve the Parish Council handling any monies, there were no issues from Parish Council Insurers Came and Co. On behalf of the Parish Council, Cllr JSdJ and Cllr ST thanked the Committee for providing a splendid village facility which was unanimously supported. Cllr ST also paid thanks to Chris Long and James Stonham.

1. Apologies for Absence

There were no apologies.

2. Approval of Minutes – Wednesday X August 2013

Small amendment to Item 10. Presentation of Best Kept Village Award, 14th September 2013. *It was (agreed) discussed that lunch would be provided for the presentation party, parish councillors and partners. ACTION: JSdJ to discuss catering (book) with Elaine in village shop.* Draft Minutes were then accepted as a true record. Clerk wishes to thank Viv Semmens for kindly taking draft Minutes during holiday absence.

DRAFT MINUTES

2013/24

3. Matters Arising

- **Parishioners Question Time: Grundon Recycling** – **ACTION: KB to observe, take photos and report to Grundon.**
- **Matters Arising: Community Speedwatch.** Newer speed camera available with improved software. **ACTION: KB to bring forward at future meeting once costs are known.**
- **Matters Arising: Listing of Assets of Community Value.** **ACTION: KB to liaise with John Moore to complete nomination form.**
- **Contributions from BCC.** In the absence of Paul Irwin, it was agreed the action points (Potholes, Speedwatch, Footpath) should be carried forward to a future meeting.
- **Correspondence: Width restriction signs and vehicle ramp.** Awaiting response from Matt Whincup. **Overflowing drain in Spicketts Lane.** Agreed to keep a watchful eye.
- **Items for Information: Bin emptying at shop and bus stops.** **ACTION: Clerk to notified BCC of irregular emptying.**

4. Declarations of Interest

There were no interests declared.

5. Planning:

13/02312/APP & 13/02314/ALB Prospect Cottage, Lower Church Street, Cuddington, HP18 0AS
Two storey rear extension with balcony to rear incorporating existing store room; first floor link to enlarged dormer and insertion of rooflights.

It was agreed, site visit required. Suggested date Sunday 22nd September at 10.00am. **ACTION: KB to contact Mr A Baillie. Clerk to request extension to 'comment' date from AVDC.**

JSdJ commented on the excellent off street parking facilities created at Spicketts, Spicketts Lane.

6. Contributions from AVDC and BCC Cllrs

Cllr Michael Edmonds updated Councillors on events at AVDC. Recruitment of new leader is currently underway following the resignation of John Cartwright. Waitrose and Travelodge, part of the £18m Waterside development, have now opened. This development will also include an enterprise academy. Work to build a new £2 million marina in the east of Aylesbury is also about to commence and plans to redevelop the northern side of Aylesbury is scheduled towards the end of the year. Cllr ME also informed Councillors that the Vale of Aylesbury Plan (VAP) Strategy was submitted to government for an independent examination in August. It was noted too that, on the anniversary of the introduction of the recycling bins, the amount of recycling collected has doubled in the last 12 months. Cllr KB commented on the lack of facilities for additional bins in new development and housing extensions. Cllr ME said that unfortunately there is no power to ensure developers incorporate these facilities.

7. **Correspondence** including AVDC - VAP Delivery Policies document (comments on what this document ought to contain). **ACTION: Clerk to circulate in brown envelope. Councillors to comment in time for deadline 5pm on 10th October 2013.** Email from Alan Marsh re unpleasant smell from pig manure on Sunday 1st September. Cllr DK has responded.

8. Finance

a. **Balance from Minutes of previous meeting (5th June): BALANCE: £13,013.31**

- Receipts: £0.00
 - Debits: £0.00
 - Plus unpresented cheques: 000228 £191.80 (Venetia Davies), 000229 £90.00, 000231 £26.01 (Carl Small), 000233 £120.00 (Mazars)
- Balance of Bank Account: £13,441.12 (as at 19th August 2013)**

Available Funds: £13,013.31 (balance of bank account less unpresented cheques)

DRAFT MINUTES

2013/25

b. Orders for Payment: £1,860.87

- **Clerk's Salary - £191.80** (20 hours)
 - **S Brown** - Grass Cutting - August – 3 cuts @ £55 - **£165.00**
 - **Carl Small** - Maintenance of Children's Playground – August 2 cuts @ £30 and purchase of wood preserver for climbing frame - **£84.83**
 - **The Playground Inspection Company Ltd** - £59.95 (£11.99 VAT) **£71.94**
 - **Oxford IT Solutions** (Web Development for Online Booking and Payments) **£300.00**
 - **Bernard Hall Committee** (Hire of Hall for Best Kept Village Presentation) **£15.00**
 - **Gommes Forge Ltd** (Best Kept Village Plaque) £27,50 (VAT £5.50) **£33.00**
 - **Broker Network Ltd** (Came & Co – Parish Council Insurance) **£999.30**
- BALANCE: £11,152.44** – (Available Funds less Orders for Payment)

NOTE

ACTION: Clerk to invoice The Village Picture House (£100) and CYD (£50) for agreed contribution to web development. It was agreed that if further specification works are required for the website, development time will have to be met by The Village Picture House.

9. Children's Playground

Inspection report circulated. **ACTION: JSdJ and Carl Small (CS)** to work through report and action any necessary repairs. **CS and/or JSdJ** to continue to inspect playground weekly and maintain register of works carried out. Councillors expressed concern over accident reported from mother whose child hurt her foot on bark chippings. **ACTION: As a matter of urgency, CS** to rake and remove any large pieces. **Clerk** to write to Bucks Tree Surgeon to notify them of large pieces (with samples enclosed) and highlight the inconsistency in grade. Approximately 50 cubic yards of woodchip to playing field was purchased to provide a 'soft' surface.

10. Best Kept Village Presentation, Saturday 14th September (1.05pm - 2.15pm) to include Lunch, Cllr JH

As agreed, the Best Kept Village Presentation will take place on the Upper Green or Bernard Hall (in the event of wet weather). Everyone in the village has contributed to this magnificent achievement and is invited to the presentation and to enjoy a glass of wine or soft drink. Elaine Moore to provide a light sandwich lunch for the presentation party at a total cost of £100. **ACTION: ST** to publicise on Website. **KB** to publicise on Notice Boards. **KB** to provide wine, glasses and tablecloth.

11. Website Booking and Payment Facility, Cllr ST

This item was discussed under Parishioners Question Time.

12. Items for Information including LAF Meeting, 18th September 7.30pm. A chance to meet with AVDC's Cabinet, **Wednesday 25 September 2013 at 6.30pm – 8.30pm**, CPFA Family Fun Day and Dog Show, **Sunday 15th September**, Fireworks Night, **Saturday 26th October.**

13. Date and Time of Next Meeting:

Wednesday 2nd October at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Ken Birkby, Chairman