

# DRAFT MINUTES

2013/20

**CUDDINGTON PARISH COUNCIL**  
**Draft Minutes of Parish Council Meeting**  
**held in Cuddington and Dinton School, Infant Site**  
**Wednesday 7<sup>th</sup> August 2013 at 7.30pm**

**PRESENT:** Cllrs: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Stephen Turner (**ST**), Jennifer Schram de Jong (**JSdJ**), Viv Birkby (**VB**,  
**Acting Clerk**)

**Parishioners:** There were 3 Parishioners present.

**BCC Councillor:** Paul Irwin (**PI**)

**NB: Action points highlighted**

**Parishioners' Question Time**

**Issues raised by John Moore (JM):**

- **Post Office Community Fund.** The Post Office is to award grants of £10000 to 200 villages nationwide, to help village groups. **ACTION: JM to give KB a copy of the application.** JM suggested some of the money could be used to help CYD and creative groups within Cuddington, who could exhibit their work at Dadbrook Gallery.
- **Alcohol licence.** The Bernard Hall Management Committee has applied for an alcohol licence for film nights. JM would be the licence holder.
- **Grundon Recycling.** Grundon empty the bins at the school and The Crown on Fridays, 7-7.30am. The vehicle reverses down Upper Church St without a banksman leading, although there is one on board. Similarly, the vehicle reverses up Aylesbury Rd into the Crown car park without using a banksman. The practice is dangerous. **ACTION: KB to observe, take photos, and report to Grundon.**

**1. Apologies for Absence**

Venetia Davies (**Clerk**).

**2. Approval of Minutes – Wednesday 3<sup>rd</sup> July 2013**

Draft Minutes were accepted as a true record and signed by Chairman, KB.

**3. Matters Arising**

- **Parishioners Question Time.** BCC Rights of Way Committee rescinded decision on Winchendon footpath. Process begins again.
- **Matters Arising.** Community Speedwatch. ST, KB and Clerk trained in using the equipment. All felt that it was too complicated and expensive. **ACTION: KB to investigate more simple system with Community Speedwatch team and the supplier.**
- **Item 10.** Listing of Assets of Community Value. Clerk to complete. Shop and The Crown are key. **ACTION: KB and JH to confirm who owns Bernard Hall**
- **Item 11.** LAF meeting. 4x4 training was prioritised in last LAF email. **ACTION: KB to question priorities at next LAF meeting.**

**4. Declarations of Interest**

There were no interests declared.

**5. Planning:**

13/01515/ALB – Bridgeway, The Green, Cuddington, HP18 0AN.

Replacement of garage & front door.

No objection, subject to the opening doors not impinging on the public highway.

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### 6. Contributions from AVDC and BCC Cllrs

There was no contribution from the AVDC Councillors.

PI (BCC) raised the issues of:

- **Bridgeway:**
  - Patch and plane of road to take place within a few months. KB informed meeting that UK Power Networks are due to underground power supply to Bridgeway during August. **ACTION: PI to inform BCC. ACTION: VB to send PI contact details of UK Power Networks.**
  - DK questioned the correlation between method of filling pot holes and longevity of the repair, and how this is being monitored. **ACTION: PI to report at next PC meeting.**
- **Speedwatch:**
  - Police may lend a camera for use by PCs. **ACTION: PI to check with Quanton PC.**
  - Suggested PCs get together to discuss speeding issues and raised at LAF meetings.
- **Pathways across fields.** DK reported path cross Cuddington Meadows has not been cut. **ACTION: DK to discuss with R Spencer Bernard.**
- **R Spencer Barnard path across Donkey Meadows.** **ACTION: PI to check BCC stance and confirm next stage at next PC meeting.**
- **Leaders' Fund.** £2000 available for schools, clubs etc, so about £2-300 per village. PI has further information.
- **Pot holes.** 40mm or bigger for more than 24 hours can be reported on TFB website. They must check within 10 days.

### 7. Correspondence

- **Letter from BCC re: Public Consultation on a Private Bill relating to Filming on the Highway.** BCC is considering promotion of a private bill to gain legal powers to make it easier to film movies, TV shows etc, on highway. Public consultation closes 9<sup>th</sup> Sept 2013. Further info from Nazneen Ahmad, 01296 383672, [nahmad@buckscc.gov.uk](mailto:nahmad@buckscc.gov.uk) Resolved – no action
- **Letter from Alan and Stella Marsh re: Lower Church St.** - request for width restriction signage. **ACTION: KB and Clerk to discuss with Matt Wincup.**
- **Vehicle ramps crossing footpaths outside Judy Miller's and Jacquie Oliver's houses.** DK reported paths have eroded and could be a hazard. **ACTION: KB to discuss with Matt Wincup**

### 8. Finance

Audit fee incurred due to income/expenditure exceeding £10000.

**ACTION: Clerk to confirm payment procedure for invoices submitted late.**

**ACTION: Clerk to confirm dates S Brown cut the grass in July.**

#### a. Balance from Minutes of previous meeting (5th June): **BALANCE: £13,811.12**

- Receipts: £0.00
- Debits: £0.00
- Plus unpresented cheques: 000225 £120.00 (Carl Small) 000226 £71.00 (J. Anne Florist)  
**Balance of Bank Account: £14,002.12 (as at 19<sup>th</sup> July 2013)**

**Available Funds: £13,811.12 (balance of bank account less unpresented cheques)**

#### b. Orders for Payment: **£797.81**

- Clerk's Salary - **£191.80** (20 hours)
- S Brown Grass Cutting - July – 4 cuts @ £55 - **£220.00**
- Carl Small - Maintenance of Children's Playground – July - 3 cuts @ £30 - **£90.00**
- Carl Small – 1 x 5L Wood Preserver (for climbing frame) - **£26.01**
- Mr C Jackson – timber protection to climbing frame - **£150.00**
- Mazars – External Audit - £200 (£20 VAT) **£120.00**  
**BALANCE: £13,013.31** – (Available Funds less Orders for Payment)

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## 9. Playground Inspection

JsdJ reported that she was disappointed that the inspection took place without informing anyone from the PC, as was agreed. In summary, there was nothing in the report which would affect children's safety. The playground is safe, attractive and serviceable. **ACTION: JsdJ to acknowledge receipt of report, and email a copy of report to all parish councillors.**

## 10. Presentation of Best Kept Village Award, 14<sup>th</sup> Sept 2013.

- It was agreed that lunch would be provided for the presentation party, parish councillors and partners. JH reported that BALC may provide a small grant towards the catering. **ACTION: JH to confirm party numbers. ACTION: JsdJ to book catering with Elaine in village shop. ACTION: KB to book Bernard Hall. ACTION: KB to provide wording for ST to load on village website.**
- JH had attended a meeting between Sherry Scott and a film producer, interested in making a programme about Best Kept Villages.

## 11. Website booking and payment facility

Chris Long and ST reported that the Cinema Club has been awarded a grant of £8800 from AVDC to buy equipment, including a 4.7m wide screen, to show films as soon as 4 weeks from their release date. It is envisaged there will be about two screenings per month at £5 per ticket, with concessions. It would be onerous for an individual to take responsibility for bookings and payments. The quote from Oxford IT for the on-line booking and payment facility is about £250-300. (5-6 hours' work), and would use PayPal. The system would allow for a variety of events, not just cinema, and tickets would also be available elsewhere eg from the shop. The Parish Council would have no involvement as the money from the purchaser would go straight to the promoter's PayPal account. The website would store the promoter's email address only. CYD has agreed to pay £50 towards the cost, the Cinema Club £100+. Parish Council agreed unanimously to pay the other 50% up to a maximum of £150.

## 12. Refurbishment of second bus shelter

KB reported that Mick Radwell (MR) had done a good job in refurbishing the northern bus shelter. MR quoted £275 for southern shelter, unanimously agreed. **ACTION: KB to follow up with MR.**

## 13. Village walk with Matt Wincup

Drain overflowing at bottom of Spickets Lane. **ACTION: Clerk to follow up with Matt Wincup.**  
Verge cutting. **ACTION: Village to monitor and feedback to County Council, and to inform Matt Wincup**

## 14. Community Speedwatch. See Matters Arising.

## 15. Items for Information.

- Play Around the Parishes – Mon 12<sup>th</sup> August (pm). **ACTION: FC to open clubhouse at 1.00pm and monitor usage. ACTION: JsdJ to check notice boards for information.**
- Footpath 1: Thanks expressed to Charles Sanderson for clearing path between the two sets of stiles.
- Bin emptying. **ACTION: Clerk to investigate who is responsible for emptying the bins outside the shop and bus-stop. ACTION: KB to discuss with Michael Edmonds and purchase a new liner for one bus-stop bin.**
- Fete: A vote of thanks to the Fete Committee for their brilliant work in organising an excellent fete.

## 16. Date and Time of Next Meeting:

**Wednesday 4<sup>th</sup> September in Cuddington and Dinton School – Infant Site**

Signed: ..... Ken Birkby, Chairman