

2013/14

**CUDDINGTON PARISH COUNCIL**  
**Minutes of Parish Council Meeting**  
**held in Cuddington and Dinton School, Infant Site**  
**Wednesday 5<sup>th</sup> June 2013 at 7.30pm**

**PRESENT:** Cllrs: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

**Parishioners:** There was one Parishioners present.

**NB: Action points highlighted**

**Parishioners Question Time**

There were no questions.

**1. Apologies for Absence**

There were no apologies.

**2. Approval of Minutes – Wednesday 1<sup>st</sup> May 2013**

Amendment to Matters Arising. Oak Tree. **Matthew Giorgi** has kindly agreed to water. Draft Minutes were then accepted as a true record and signed by Chairman, KB.

**3. Matters Arising**

- Cheque presented for benches in bus shelters by JSdJ, Chairman of Diamond Jubilee Committee. **ACTION : Clerk to bank.**
- Planting of Trees (open foliage) in Church yard. **ACTION: Clerk to write to CPCC re tree in Church yard requesting donation of tree to be planted.** AVDC notified of location of Diamond Jubilee Oak Tree in playing fields.
- Village Tidy. Thanks paid to everyone involved for their wonderful efforts. Less litter was noted this year and all encouraged at how much tidier the village was. **ACTION: JH to keep bus shelters swept.**

**4. Declarations of Interest**

There were no interests declared.

**5. Planning:**

- **13/01278/ATC - Prospect Cottage Lower Church Street Cuddington HP18 0AS**  
Crown reduction of one Apple tree to 4m height and 3m spread and one Cherry tree to 4m height and 3m spread.  
**ACTION: Clerk to return NO OBJECTIONS**
- **Permit**  
**13/0052/APP – 12 Hillside Cottages, Dadbrook, Cuddington, HP18 0AQ.**  
Lowering of curb to front.

**6. Contributions from AVDC and BCC Cllrs**

There were no contributions. **ACTION: Clerk to forward Minutes and formally invite Paul Irwin UKIP, newly elected BCC Councillor for Stone and Waddesdon, to Cuddington Parish Council meetings.**

## 7. Correspondence

- **Suzan Jones, Thames Valley Police re 'No Cold Calling Area'**. Councillors agreed not to become a 'No Cold Calling Area' but instead focus on the vulnerable by way of supporting literature and stickers and distribute to Sunshine Club members and others.
- **AVDC re Have your say with your Police and Crime Commissioner**. Councillors agreed not to join The Safer Future Communities Network.
- **BALC re notes of the Parish Liaison Meeting**. Items of interest circulated.
- **AVDC – Adoption of section 45 Local Government (Miscellaneous Provisions) Act 1976**. Request for correspondence of documentation from the period 01 January 1980 to 1 May 1989. No copy of the Notice received from AVDC. **ACTION: Clerk to respond.**
- **AVDC – request for Audit of Dog Bins**. Agreed AVDC will hold this information on file.
- **AVDC – Right of Way Bulletin**. Possible grants for Footpath clearance. **ACTION: DK to enquire.**
- **Vale of Aylesbury Plan Strategy** - notice about the public consultation on the Vale of Aylesbury Plan Strategy. Final date for comments is 5pm on 19th June 2013. **ACTION: Clerk to respond to Jenny Hunt.** In summary, Cuddington Parish Council has no issues with it in principle but reserves its position to comment on the detail when the plan is available. To also copy Cllr ME and Cllr MH to ensure there are no issues that have been missed or should be of concern.

**NOTE:** With the increase in volume and spread of email correspondence, it was reiterated that items will not be listed as an Agenda item unless a response is required or a Councillor requests it to be listed.

## 8. Finance

- a. **Balance from Minutes of previous meeting (1<sup>st</sup> May): BALANCE: £9,264.56**
- Receipts: £4,559.55 + £957.25 = £5,516.80 (AVDC Precept)
  - Debits: £0.00
  - Plus unrepresented cheques: £0.00
- Balance of Bank Account: £14,781.36 (as at 20<sup>th</sup> May 2013)**

**Available Funds: £14,781.36 (balance of bank account less unrepresented cheques)**

- b. **Orders for Payment: £599.76**
- Clerk's Salary - **£191.80** (20 hours)
  - Stationery - £28.99 (toner), £8.97 (paper) **£37.96**
  - S Brown Grass Cutting - May - **£220.00**
  - Carl Small - Maintenance of Children's Playground (including refurbishment works) - **£90.00**
  - AVDC – Play Around the Parishes – April session - **£60.00**
- BALANCE: £14,181.60** – (Available Funds less Orders for Payment)

**ACTION: Clerk to list Jacqueline Anne Florist (bedding plants) under Orders for Payment next month.**

- c. **Audit 2012/13**. KB and Clerk formally approved accounting statements and annual governance statement for External Audit. Special thanks were paid to Myles Saker, Internal Auditor. **ACTION: Clerk to return External Audit to Mazars.**

**9. Children's Playground – final works and inspection - Cllr JSdJ**

Final works to be completed include repair of spring and staining of climbing frame. **ACTION: KB to photograph spring so exact part can be sourced.** Additional wood chippings noted for a later date. Playground Inspection agreed at £59.95 (+ VAT) by The Play Inspection Company Ltd (recommended by Came & Co, insurance company). Lead time 4-6 weeks. **ACTION: Clerk to circulate date once available.** Maintenance register to be available at inspection. **ACTION: JSdJ to arrange installation of bench which must be anchored.**

**10. Website – Update Cllr ST**

Recent meeting held with ST and Chris Long to discuss ideas of website improvements over coming year including a possible booking system for the 'cinema' in the Bernard Hall (which could be 'rolled out' to include booking of other events by village organisations) as well as discussions on Cookies and supporting photography for articles.

**11. Community Speedwatch – selection of June dates**

**ACTION: Clerk to request dates in June, possibly morning (7.15-9am) and afternoon slots (5.15-6.30pm).**

**12. Listing of assets of community value**

Legislation that allows a Parish Council to have its community assets (land or buildings which are used by the community) listed by Aylesbury Vale District Council as assets of community value, were discussed. It was unanimously agreed, with the full support of John Moore, proprietor of Cuddington Stores, that this safeguarding should be actioned. **ACTION: Clerk to request application form.**

**13. LAF Meeting – Feedback Cllr KB**

Haddenham & Long Crendon Local Community Area Forum - Wednesday 26th June 2013 7.30 pm at Ickford Village Hall. **ACTION: KB to attend.**

**14. Items for Information including Play Around the Parishes – Thurs 25th July (pm) & Mon 12th August (pm).**

**ACTION: Clerk to publicise on Notice Boards and website and request School to circulate via book bags.**

**15. Date and Time of Next Meeting:**

**Wednesday 3<sup>rd</sup> July in Cuddington and Dinton School – Infant Site**

Signed: ..... Ken Birkby, Chairman