

DRAFT MINUTES

2013/11

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 3rd April 2013 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**), Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Parishioners: There were five Parishioners present.

NB: Action points highlighted

Parishioners Question Time

- Introduction from Cllr David Vicks, Prospective Liberal Democrat Councillor for Bucks County Elections, 2nd May 2013. dvick@aylesburyvaledc.gov.uk

1. Apologies for Absence

Cllr Michael Edmonds

2. Approval of Minutes – Wednesday 6th March 2013

Amendment to Matters Arising. *From: Planting of tree in churchyard. No objections to proposal but subject to application for planning, to be made by Oxford Diocese. To: Planting of tree in churchyard.* JSdJ informed the Council that St. Nicholas PCC had no objections in principle to a proposal to plant one/possibly two trees in the church yard, subject to space, site, type of tree, etc. Should agreement be reached to proceed with the proposal, the PCC would have to apply for a faculty to the Diocese of Oxford for the work to be carried out. Draft Minutes were then accepted as a true record and signed by Chairman, KB.

3. Matters Arising

- Parishioners Question Time. Rights of Way Report for *Application for a Definitive Map Modification Order to show a path from Public Footpath No 10b Lower Winchendon at The Old Mill to Public Footpath No 3 Upper Winchendon (from public right of way to permissive)*
NOTE: No notification that applicant is appealing for modification order. **ACTION: KB to monitor.**
- Bus Shelter. Quotation of £149.00 received for bench in second bus shelter. **ACTION: Clerk to instruct works at same width but 2" higher. JSdJ to propose Diamond Jubilee funds take on costs of both seats to Committee and revert at May meeting.**
- Diamond Jubilee – planting of Oak Tree. **ACTION: JSdJ to inform AVDC on location of tree for inclusion in AVDC map of Diamond Jubilee Trees.**

4. Declarations of Interest

There were no interests declared.

5. Planning:

- **13/00255/ALB - Prospect Cottage, Lower Church Street, Cuddington HP18 0AS**
Two storey rear extension linking with existing utility room; insertion of rooflights and relocation of dormer window.
ACTION: Clerk to return NO OBJECTIONS
- **13/00052/APP - 12 Hillside Cottages, Dadbrook, Cuddington, Bucks, HP18 0AQ**
Lowering of curb to front.
ACTION: Clerk to return NO OBJECTIONS

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6. Contributions from AVDC and BCC Cllrs and Cuddington “Seaside” Village Fete 2013

There were no contributions from AVDC or BCC due to absence. Jeremy Galpin, Chairman of the Fete Committee 2013, outlined plans for this year’s “Seaside” fete to be held on Saturday 13th July, at the slightly later time of 2pm (procession) with an official opening time of 2.30pm. With a new enthusiastic Committee (all member details on www.cuddingtonvillage.com), preparations are well underway for this fun family annual event where attractions will include, amongst others, a full-size surf simulator, a beach and sandcastle flag competition. So that the Fete is inclusive as possible, road closures have been applied for. It is hoped the opening of the Fete by a major TV celebrity can be announced shortly. Jeremy asked Parish Councillors to do all they can to promote and support the event, of which the objective is to have a fun family day whilst fundraising for the many good causes of Cuddington village. Whilst considered a ‘perceived challenge’ that Thame Show is on the same day, the Committee are confident the Fete, well established on the second Saturday of July, will achieve record attendance as a result of promoting the Fete through various avenues throughout neighbouring villages as well as further afield.

7. Correspondence

- **Email to JSdJ** from James Frost reference planting of trees in Churchyard.
- **ST** updated Councillors on Healthwatch Bucks - a new consumer champion for Bucks which aims to give users and communities a stronger voice to influence and challenge how health and social care services are provided in Bucks.

8. Finance

a. Balance from Minutes of previous meeting (6th February): **BALANCE: £10,560.03**

- Receipts: £0.00
- Debits: £0.00
- Plus unpresented cheques: £30.00 & £31.50 (000178 & 000192 Bernard Hall Committee, £960.00 South Bucks Tree Surgeons Ltd)
Balance of Bank Account: **£11,581.53**

ACTION: KB to raise issue of unpresented cheques with Trustees of Bernard Hall Committee.

Available Funds: £10,560.03 (balance of bank account less unpresented cheques)

b. Orders for Payment: **£837.66**

- Clerk’s Salary - **£191.80**
- Arrow Flexible Packaging Ltd (Dog Bags) - £114.00 (VAT £22.80) - **£136.80**
- BALC – Best Kept Village Fee - **£12.00**
- Thames and Chiltern in Bloom Competition - Entry Fee - **£20.00**
- BALC Membership - **£92.80**
- Society of Local Council Clerks Membership 2013 - **£75.00**
- Cuddington & Dinton School Fund (Hire of Premises 2013/14) - **£70.00**
- AVDC – Dog Bin Empties £155.22 (VAT £31.04) - **£186.26**
- Oxford IT Solutions – Domain Renewal (cuddingtonvillage.com) - **£24.00**
- CPRE – Membership - **£29.00**

BALANCE: £9,722.37 – (Available Funds less Orders for Payment)

9. Grass Cutting and Children’s Playground – Maintenance 2013/14

Suppliers for grass cutting of Village Greens and Children’s Playground agreed as previous years. Simon Brown at £55 per cut (Village Green) and Carl Small at £30 (Children’s Playground). **ACTION: KB** to liaise with Simon Brown re timing of first cut.

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10. Children's Playground – Cllr JSdJ

JSdJ informed Councillors that the playground is looking very good with all works, except wood chippings and protection varnish, now complete. Cheque given to JSdJ for wood chippings. **ACTION: KB, JH and JSdJ to inspect seesaw at Waddesdon w/c 8th April 2013. Inspection to follow and small opening ceremony to be scheduled.**

Note: The grant from Aylesbury Vale Community Chest must be claimed by 22nd May 2013.

11. Annual Village Meeting – 17th April 2013

Agenda confirmed. Matt Whincup, Local Area Technician unable to attend. Confirmation received from Sue Jones, PSCO. **ACTION: KB to produce resume of year.** Refreshments to be provided by Cuddington Stores.

12. Items for Information including Local County Elections – 2nd May 2013.

- **DK – Footpaths** works to fallen tree on Path 1 in hand with Owner and Farm Manager. Works to Footpath 17 (replacement of stile) and others to commence April. **Garden Watch** research project, organised by Greener Cuddington, to be repeated this year.
- **Clerk – Play Around the Parishes.** Record number of attendance (28 children) for the afternoon session on Tuesday 2nd April. **Maintenance of garages** by Vale of Aylesbury Housing Trust in Welford Way chased but non responsive. **ACTION: Clerk to forward details to Cllr David Vick for input.**
- **JH – Blocked Drain in Frog Lane.** **ACTION: Clerk to contact Local Area Technician for urgent repair, already reported.** **Village Tidy, Sunday 19th May at 10.30am.** **ACTION: Clerk to advertise.** **Village Maintenance.** **ACTION: JH to circulate maintenance wish list (to include staining of bus shelters, noticeboards, village pump, etc) to Councillors for distribution of tasks.** **Reinstatement of fence to boundary/incursion of playground area following extension works to 23 Bernard Close.** **ACTION: JH to report at next meeting.**
- **JSdJ – The 60th anniversary of The Queen's Coronation in June 2013.** CPC has no plans to celebrate. **Bench for Playing Fields.** **ACTION: JSdJ to transfer funds from Diamond Jubilee to CPC for purchase.** **Suggestion of Bench for new Bus Stop in Dadbrook.** To be considered.
- **ST – LAF Meeting.** Expressed disappointment of recent 'non user friendly' meeting. **ACTION: KB to approach LAF to prompt re discussion of priorities.**

13. Date and Time of Next Meeting:

Annual Village Meeting - Wednesday 17th April 2013 at 7.30pm in Bernard Hall

AGM - Wednesday 1st May 2013 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Ken Birkby, Chairman