

CUDDINGTON PARISH COUNCIL
Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 5th December 2012 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Stephen Turner (**ST**), Jennifer Schram de Jong (**JSdJ**), Venetia Davies (**Clerk**).

Parishioners: There were three Parishioners present.

NB: Action points highlighted

1. Apologies for Absence

Frank Crowdy (**FC**), Doug Kennedy (**DK**).

2. Approval of Minutes – Wednesday 5th November 2012

Correction to Balance from Minutes of previous meeting (5th November) from £14,237.68 to £14,177.68. Draft Minutes were then accepted as a true record and signed by Chairman KB.

3. Matters Arising

- John Lockett, Cuddington Playing Fields Association: **ACTION: KB awaiting response re Marquee details.**
- Playground. Grant of £900 awarded. **ACTION: Clerk to purchase replacement swing seats. Wood chippings to be purchased in New Year.**
- Parish Council column in Village Voice. **ACTION: KB to provide copy on Refuse/Recycling news for forthcoming issue.**
- Cutting of Verges in Village – Possible change of Contractors for cutting of village verges noted for next year. **ACTION: JSdJ to draft letter to AVDC and contractors for distribution early next year. Clerk to Agenda for January meeting.**
- Peggy Cattell, Village Voice. Clerk awaiting copy of accounts so that informed decision can be made on increase in donation to Village Voice.
- Dog Bins/Signage. **ACTION: CLERK to inform Councillors of chosen contractor by AVDC for horticulture, street cleansing and dog bag empties once known. Costs of Dog Bag empties to be circulated on receipt. KB to install sign in Tibbys Lane.**
- Parish Council Christmas Card. **ACTION: Clerk to thank Cartridge World for printing and at a reduced rate.**
- Telephone Box. Repainting of telephone box lodged with British Telecom. Lengthy delays expected due to Diamond Jubilee and Olympic year (London boxes were priority). Enquire whether own painting works can be done.

4. Declarations of Interest

There were no interests declared.

5. Planning:

12/02351/ALB - The Old Thatch, Frog Lane, Cuddington, Bucks, HP19 0AX

Amendment to Listed Building Consent – 12/01469/ALB – Additional glazed gable at rear.

ACTION: Clerk to return NO OBJECTIONS

12/02441/ATC - Wichert Cottage Holy Tree Lane, Cuddington, Bucks, HP18 0BA

Cut back overhanging branches by approximately 1 to 2 metres of one Beech tree

ACTION: Clerk to return NO OBJECTIONS

12/02442/APP - High Banks Great Stone, Cuddington, Bucks, HP18 0AX

Single storey rear extension

ACTION: Clerk to return NO OBJECTIONS

12/02420/ATC - Seven Stars, Spurt Street, Cuddington, Bucks, HP18 0BB

Works to Beech tree

ACTION: Clerk to return NO OBJECTIONS

12/02343/APP – Bay Tree Cottage, Aylesbury Road, Cuddington, Bucks, HP18 0BG

Loft conversion into living accommodation and insertion of 3 no roof lights to east elevation, 1 no. roof lights to west elevation and provision of 2 no. sun pipes

ACTION: Clerk to return OPPOSES the application on the basis of the proposed north facing window overlooking several properties in Great Stone. Also to highlight that the original application went to Appeal with conditions imposed. It was granted that no windows were to be inserted "to preserve the amenities of the occupants of the adjacent dwelling." There are now proposed windows on 3 of the 4 elevations.

12/02614/APP – 9 Swan Hill Cottages, Aylesbury Road, Cuddington, HP18 0BE

Creation of new vehicular access through front verge & provision of new driveway with gates.

ACTION: Clerk to return NO OBJECTIONS but question the ability of the front garden to provide adequate turning space.

6. Contributions from AVDC and BCC Cllrs

There were no contributions.

7. Correspondence.

- **Chris Muldoon, Great Stone Cottage** opposing planning application 12/02343/APP, Bay Tree Cottage. Discussed under Planning.
- **AVDC – Play Around the Parishes.** **ACTION: Clerk to respond with dates for three sessions in 2013.**
- **The Bernard Hall Committee.** Request for letter of support (not financial) for film club and associated costs of equipment. **ACTION: KB to respond on behalf of Parish Council, who unanimously support the project.**
- **British Legion.** Letter received thanking village for Poppy Appeal collection.

8. Finance

a. Balance from Minutes of previous meeting (5th November): **BALANCE: £14,117.68**

- Receipts: £0.00
- Debits: £0.00
- Plus unrepresented cheques: £30.00 (Carl Small) and £30.00 (Bernard Hall Committee)
- **Balance of Bank Account: £14,177.68**
Available Funds: £14,117.68 (balance of bank account less unrepresented cheques)

b. Orders for Payment: **£620.80**

- Clerk's Salary - **£191.80 (20 hours)**
- **Venetia Davies** - Stationery (toner, paper and envelopes) - £26.49 (VAT £5.30) - **£31.79**
- **Carl Small** – Children's Playground (Labour for replacement of rotten timbers) **£120.00**
- **Penn Flowers** - additional flowers for War Memorial - £11.63 (VAT £2.33) - **£13.95**
- **Oxford IT Solutions** – web hosting package - **£42.00**
- **Cartridge World** - printing of Christmas Card 2012 - £29.17 (VAT £5.85) - **£35.00**
- **AVDC** - dog bin empties (April - September) £155.02 (VAT £31.04) - **£186.26**

BALANCE: £13,496.88 (Available Funds less Orders for Payment)

9. Budget Update and Precept 2013/14

Amendments made. **ACTION: Clerk** to list as Agenda item for next meeting when budget and precept will be finalised. Completion of precept required by **21st January 2013.**

10. Website

Chris Long outlined enhancements for website including a new 'Latest Update' panel and social media links and sought approval on budgeted costs which will exceed the permitted '£100 spend without reference to the PC' policy. Approved. Editorial policy also discussed. It was confirmed that, as a website owned by the Parish Council, Administrators should continue to evaluate news stories for publication but seek consent of the Parish Council if the Council are likely to be concerned or embarrassed. Meeting of website Editors agreed as **16th January 2013.**

11. Bus Shelters

Quotations received. Resolved to instruct Mike Radwell to commence works. **ACTION: Clerk** to notify and works to commence.

12. Diamond Jubilee

Distribution of profit to include: seat in bus shelter, bench on playing field, planting of trees in churchyard and small grant to Nicholas Almond. **ACTION: JSdJ** to pursue and write to Rev'd Margot Hodson requesting planting of tree in Churchyard. Location of Jubilee Tree on playing field agreed. **ACTION: JSdJ and MG** to liaise and keep CPFA informed. **AVDC** to be informed of location as map of Diamond Jubilee Oak Trees will be produced.

13. CPFA

ACTION: MG to discuss cleanliness of Clubhouse at next meeting of CPFA. Installation of spotlights on Pavilion agreed.

14. Christmas Tree

Tree agreed to be purchased if necessary.

15. Items for Information

- LAF meeting on 12th December at Stone School. **ACTION: KB** to attend.
- JSdJ and Ken Birkby to decide on playground equipment from Waddesdon.

16. Date and Time of Next Meeting:

PLEASE NOTE THE JANUARY MEETING WILL TAKE PLACE ON THE 2ND WEDNESDAY IN THE MONTH – **WEDNESDAY 9TH JANUARY.**

Wednesday 9th JANUARY 2013 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Jim Hayward, Vice Chairman