

DRAFT MINUTES

2012/24

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Cuddington and Dinton School, Infant Site
Wednesday 3rd October 2012 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**) Frank Crowdy (**FC**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Stephen Turner (**ST**), Jennifer Schram de Jong (**JSdJ**)

Parishioners: There were no Parishioners present.

NB: Action points highlighted

1. Apologies for Absence

Matthew Giorgi (**MG**)

2. Approval of Minutes – Wednesday 5th September 2012

Draft Minutes were accepted as a true record and signed by Chairman KB.

3. Matters Arising

- Cuddington and Dinton School – planting completed. **ACTION: JH to discuss with Chris Blumer suggestion of natural hedge to hid 'raw' chain link fence on outside boundary.**
- John Luckett, Cuddington Playing Fields Association: Awaiting response re Marquee details. Possible opportunity of purchasing marquee used for Diamond Jubilee. **ACTION: JSdJ to obtain costs. Clerk to agenda for November meeting.**
- Playground Grant. **ACTION: CLERK to submit grant application on receipt of wood chippings quotation.**
- Parish Council column in Village Voice. **ACTION: KB to provide copy for forthcoming issue.**

4. Declarations of Interest

There were no interests declared.

5. Planning: The Crown PH, Aylesbury Road, Cuddington, HP18 0BB

12/01989/ALB - Repainting of exterior building and removal of existing signs and lighting and replace with new including two illuminated fascia and one non illuminated fascia signs; signwritten house name and amenity text, door plaque, lantern, cartouches and floodlighting.

12/01993/ADD- Erection of signwritten house name and amenity text, new plague, lantern, cartouche and floodlighting.

ACTION: Clerk to return NO OBJECTIONS to above planning applications but comment that application omits reference to floodlights and usage. The Parish Council to request there is a restriction of illumination after close of business.

Permit - 12/01631/ACD and 12/01469/ALB - The Old Thatch, Frog Lane, HP18 0AX

Minor amendments - 12/01575/APP - Land off Bridle Track, Bridgeway, Cuddington

Recorded

as received.

Refusal – 12/01136/APP – Cowley Farmhouse, Aylebsury Road, HP18 0BG. ACTION: Clerk to circulate to Councillors for information.

6. Contributions from AVDC and BCC Cllrs

There were no contributions.

7. Correspondence.

- **Best Kept Village.** Letter of thanks received from BALC.
- **Dial-A-Ride.** Request for financial support. Due to small precept and funding criteria of CPC, Parish Council unable to support. **ACTION: Clerk to respond.**

DRAFT MINUTES

2012/25

- **Audit Commission.** Confirmation of Mazars LLP, as external auditor to audit annual return of CPC for five years from 2012/13, received. Due to Income/Expenditure band (0-£10,000), there will be no fee payable.
- **AVDC – Music in Quiet Places.** **ACTION: Clerk to circulate to St Nicholas Church.**
- **Britain in Bloom.** **ACTION: Clerk to circulate judging sheet in Councillor envelope.**

8. Finance

- a. Balance from Minutes of previous meeting (5th September 2012): £10,385.55
 - Receipts: £5,000 (AVDC Precept)
 - Debits: £30.00 (Gommes Forge - Best Kept Village Sign – approved September Minutes)
 - Plus unrepresented cheques: £0.00

Balance of Bank Account: £15,355.55

Available Funds: £15,355.55 (balance of bank account less unrepresented cheques)
- b. Orders for Payment: £716.80
 - Clerk's Salary - £191.80 (20 hours)
 - Carl Small - Maintenance of Children's Playground (2 additional sessions in August not charged) - £60.00
 - Carl Small – Maintenance of Children's Playground (September) £60.00
 - Simon Brown - Grass cutting (September – 4 sessions) - £220.00
 - AVDC – Play Around the Parishes (2 sessions 31/07/12 and 24/08/12) - £100.00
 - ~~Bernard Hall Committee (Play Around the Parishes) £30.00.~~

ACTION: Clerk to ascertain occasion of venue hire prior to payment

 - The Royal British Legion (Poppy Appeal) £55.00

BALANCE: £14,668.75 (Available Funds less Orders for Payment)
 - Mazars – External Audit. £144.00. **ACTION: Clerk to agenda for formal approval at November meeting.**

9. Website Update. Cllr ST

Information circulated to BALC re use of CPC website software for other Councils. Website receiving approximately 1,000 hits a month. As 2nd Anniversary of website approaches, suggestion for an Editors update session agreed. **ACTION: ST to liaise with Chris Long.**

10. Dog Fouling Signs, Cllr KB

ACTION: KB to order signage (3 at approximately £6) from AVDC to include penalty fines. Clerk to include on next Order of Payments.

11. Bus Shelters – costs to Repairs including seats, Cllr KB and Clerk

Resolved cost in region of £500 plus materials. Work to commence on receipt of quotations. **ACTION: Clerk to obtain two quotes for repair.**

12. Cutting of Verges in Village – suggestions, Cllr JSdJ

Possible change of Contractors noted for next year. **ACTION: JSdJ to draft letter to AVDC and contractors for distribution early next year. Clerk to Agenda for January meeting.**

13. Diamond Jubilee – distribution of profit, Cllr JSdJ

Article published in current issue of Village Voice. **ACTION: CLERK to include suggestions for distribution of profit on November Agenda.**

14. Items for Information

JH: Daffodil bulbs planted. JSdJ: Remembrance Service: 10am on Sunday 11th November.

15. Date and Time of Next Meetings:

Wednesday 7th November 2012 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed: Ken Birkby, Chairman