

DRAFT MINUTES

2012/13

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council
held in Cuddington and Dinton School, Infant Site
Wednesday 6th June 2012 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**) Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Stephen Turner (**ST**) Venetia Davies (**Clerk**).

Parishioners: There were four Parishioners present.

NB: Action points highlighted

Parishioners Question Time

Request for additional visibility mirror to be installed. **ACTION: KB to enquire (Terry Newton).**

1. Apologies for Absence

Cllr Jennifer Schram de Jong (**JSdJ**), Cllr Michael Hawkett

2. Approval of Minutes

Amendments made to Item 3. Declarations of Interest amended to read 'Acceptance' and Item 13. provisions amended to read 'provision'.

3. Matters Arising

There were no matters arising that were outside the Agenda.

4. Declarations of Interest

Cllr KB declared an interest in Planning Application **12/00630/APP**

5. Planning

12/01020/ATP - Seven Stars, Spurt Street. Thin reduce section of crown of one Bird Cherry tree by shortening in length sub laterals by 1m approx.

12/00905/APP - 13 Hillside Cottages, Dadbrook. Single storey rear extension.

12/00909/APP - 5 Dadbrook Close. Single storey rear extension.

12/00630/APP - Cowley Farm Aylesbury Road. Change of use of outbuilding to form residential dwelling with dormer window at front, and erection of single storey extension including garage.

ACTION: Clerk to return 'no objections' to AVDC for each application.

Permit:

12/00741/APP – In Between, Holly Tree Lane. Rear Conservatory

11/01403/APP – Hollywell Farm, Aylesbury Road. Equestrian development. **ACTION: Clerk to**

circulate conditions.

6. Cuddington and Dinton School

School Foundation Governor, David Cumberbatch informed the Council that planning permission for the Dinton site had been permitted and the contractor selected. The School are aiming for all Junior children to return to the Dinton site in September. Thanks were paid to Cuddington residents for their continued support. KB requested, as per the Parish Council comments submitted on the planning application, that trees removed to make access for temporary classrooms are replaced with a planting scheme. Appreciation was expressed for keeping the Parish Council informed throughout.

7. Contributions from AVDC and BCC Cllrs

Cllr Michael Edmonds gave apologies for absence over past meetings and gave Councillors an update from AVDC and BCC. **Budget.** Freeze on Council tax but, as much as possible, services being retained.

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AVDC. 4 major planning applications in hand. **Vale of Aylesbury Plan.** Projected numbers for future growth within Aylesbury Vale 9,000 over 30 years, 64% of which will be in or around Aylesbury. Others will include Buckingham, Winslow and Haddenham. It is expected some villages will take development of 10 houses. **Refuse Collection.** New refuse collection rolled out including recycling scheme and new vehicles. **Future Development** including new East/West rail through Winslow. 2,500 letters of objection received. **Major Projects** including new offices and conference centre, both considered a great asset to Aylesbury town. **Vale of Aylesbury Housing Trust** maintained and retained by AVDC. **Corporate Plans** in place for redevelopment of empty offices/building. **BCC.** Incinerator at Calvet approved. **LAF.** All encouraged to attend. **Enterprise Partnerships.** Including improvement in broadband by 2014. **New College/Academy for Aylesbury** (next to Theatre, Walton Street). Concerns expressed from Parish Council primarily on increases in number of houses resulting in major increase in traffic on minor roads.

8. Correspondence.

Email received from Parishioner Peter Bradbury highlighting concerns with AVDC new Garden Waste Collection Service and inability to access smaller village roads. Advised from AVDC, that a smaller vehicle will be available to narrow access roads, when scheme rolls out later in year.

9. Finance

a. Balance from Minutes of previous meeting (2nd May 2012) : **£15,006.97**

- Receipts: £100 (CPFA)
- Debits: £6 (paid to Clerk in error in May)
- Plus unrepresented cheques: **£55.00** - £10.00 (BALC) £45.00 (JE Book Keeping)
Balance of Bank Account: £15,155.97

Available Funds: £15,100.97 (balance of bank account less unrepresented cheques)

b. Orders for Payment: **£1,201.05**

- Clerks Salary **£214.57** (less £6 paid to Clerk in error in May plus additional 2 meetings re Jubilee – 3 hours)
- Penn Flowers **£70.16**
- Postage (04/04/2012) **£6.00** (12 2nd Class Stamps)
- Stationery (Folders – 15/05/2012) **£11.56** (£9.63, VAT £1.93)
- Stationery (Laminating Pouches and Paper – 29/05/2012) **£8.76**
- Carl Small – Maintenance of Children's Playground (May – 4 sessions) - **£120.00**
- Simon Brown – Grass cutting (May – 4 sessions) **£220.00**
- AVDC – Play Around the Parishes **£50.00**
- Children's Playground Repairs – Labour (Clayton Woodwork) **£500.00**
BALANCE: £13,899.92 (Available Funds less Orders for Payment)

- c. **Audit 2012/13.** Approved and Signed by Ken Birkby, Chairman and Venetia Davies, Responsible Finance Officer. **ACTION: Clerk to obtain Myles Saker's, Internal Auditor, signature and return form to Mazars for External Audit. KB to formally thank Myles Saker for help, year on year, with Internal Audit.**

10. Queen's Diamond Jubilee and Playground Equipment

Special thanks were paid to Jennifer Schram de Jong and the Jubilee working party for the magnificent job in organising a complete weekend of celebrations for the Queen's Diamond Jubilee, all of which were very well received. Special mention was given to the Open Gardens and thanks registered to all garden owners who participated in the scheme. Afternoon teas in the much needed marquee were also acknowledged along with the fun day. **ACTION: JSdJ to provide budget.**

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Refurbishment of the playground equipment now complete. Thanks were paid to Ben Clayton for a thoroughly professional job. **ACTION: KB** to source preservative for wood. **JSdJ** to liaise with Carl Small re replacement logs and chippings.

11. Cutting of Verges

The results of a survey to maintain a wild flower verge in Hollytree Lane, showed seven out of the ten houses affected would prefer it to be maintained for wild flowers. The remaining three were indifferent. In the absence of JSdJ, Spicketts Lane was not discussed. **ACTION: ST** to draft letter to AVDC requesting verge to be maintained for wild flowers, suggesting a cut in March but then to be left until end July/early August. Dual purpose sign to also be constructed as a polite reminder to AVDC contractors but also to inform Parishioners that the verge can look untidy whilst flowers are given time to seed. **Clerk** to note timing of a reminder letter each April to AVDC.

12. LAF Review.

June meeting attended by KB, JH, DK and ST. JH to step down as representative. KB to represent Cuddington Parish Council at future meetings. Next meeting 26th June. Although funding up to £10K available, priority hasn't been given to public transport. Cuddington Parish Council felt this vital.

13. Play Around the Parishes

Dates confirmed as Tuesday 31st July – 10-12pm and Friday 24th August 10-12pm on playing fields or Bernard Hall in event of wet weather. **ACTION: Clerk** to widely advertise event. This to include the reduction of A4 poster to A5 for circulation in School book bags.

14. Items for Information

Bernard Close. Excess water not draining. **ACTION: KB** to liaise with Dave Smith.
Obstructive parking. **ACTION: FC** to liaise with Sue Jones, PCSO.

15. Date and Time of Next Meeting:

Wednesday 4th July 2012 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed:
Ken Birkby, Chairman