

DRAFT MINUTES

2012/11

CUDDINGTON PARISH COUNCIL

Minutes of ANNUAL GENERAL MEETING of Parish Council held in Cuddington and Dinton School, Infant Site Wednesday 2nd May 2012 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**) Frank Crowdy (**FC**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**) Venetia Davies (**Clerk**).

Parishioners: There were two Parishioners present.

NB: Action points highlighted

1. Election of Chairman

Ken Birkby elected Chairman. Proposed by Cllr JH. Seconded by Cllr ST.

2. Apologies for Absence

Cllr Doug Kennedy.

3. Election of Vice Chairman

Jim Hayward elected Vice Chairman. Proposed by Cllr JSdJ. Seconded by Cllr FC.

NOTE: Cllr MG agreed to be Parish Council representative for Cuddington Playing Fields.

4. Declaration of Interest

Duly signed by Ken Birkby, Chairman.

Parishioners Question Time

Applicant Richard Coupe spoke of design and access proposal for In Between, Holly Tree Lane.

5. Approval of Minutes

Draft Minutes were accepted as a true record and signed by Chairman Ken Birkby.

6. Matters Arising

AVALC. Request for donation declined.

7. Declarations of Interest

There were no interests declared.

8. Planning

12/00741/APP - In Between, Holly Tree Lane, Cuddington, Bucks, HP18 0BA
Rear Conservatory.

ACTION: Clerk to return 'no objections' to AVDC.

9. Contributions from AVDC and BCC Cllrs

There were no contributions.

10. Correspondence

- Verges in Holly Tree Lane and Spicketts Lane. Concerns expressed to AVDC over strimming of wild flowers on verges. Suggestions made to preserve wild flowers during growing/flowering season. **ACTION: ST to mark on village map proposed verges to be left during season (March-July) and circulate to Councillors for consensus. Clerk to Agenda for next meeting.**

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11. Finance

a. Balance from Minutes of previous meeting (7th March 2012) : **£10,802.21**

- Receipts: £5,000 (Precept – April)
- Debits: £0.00
- Plus unrepresented cheques: £0.00

Balance of Bank Account: £15,802.21

Available Funds: £15,802.21 (balance of bank account less unrepresented cheques)

b. Orders for Payment: **£795.24**

- Clerks Salary - **£220.57** (additional 3 hours re Annual Village Meeting & Jubilee)
- Stationery – toner, paper and laminating pockets - **£21.40**
- JE Bookkeeping Services – Payroll Administration (Oct 2011–March 2012) - **£45.00**
- S Brown Grass Cutting – 6/4, 13/4, 21/4, 28/4 - **£220.00**
- Carl Small – Maintenance of Children’s Playground (March and April) - **£60.00**
- Annual Village Meeting – KB Refreshments - **£42.01**
- AVDC – Dog Bag Empties (£155.22 VAT £31.04) - **£186.26**

BALANCE: £15,006.97 (Available Funds less Orders for Payment)

c. Year End Financial Report and Budget 2012/13

Annual return to be completed by 30th June 2012 for Audit.

NOTE: Peppercorn rent from CPFA not received. **ACTION: Clerk to ascertain last year of payment.**

12. Queen’s Diamond Jubilee including Church Service, Cllr JSdJ

JSdJ reported approximately £450 raised from second Quiz evening. A total of £1,447 raised to date towards expenses of Fun Day, Monday 4th June. Plans well underway for weekend celebrations. **ACTION: JSdJ to investigate offer of memorial Jubilee tree from AVDC. Clerk to confirm attendance of two Councillors at Jubilee Church Service on Sunday 3rd June.**

13. Playground Equipment, Cllr JSdJ

Concern expressed over delay in works. **ACTION: KB to contact Ben Clayton re dates for repairs to equipment.**

14. Annual Village Meeting – follow-up

It was agreed new format and layout worked well. As an extension of village issues, it was suggested an Extraordinary Meeting, would provide a good forum to encourage and debate local issues/hot topics, such as provisions for the elderly. Date to be set for September inviting representatives of village relevant groups (dependent on topic). Annual Parish Meeting to be discussed at meeting in February 2013 in time for topics to be circulated to Parishioners.

15. Matters Arising from Annual Village Meeting – to include Dog Fouling, Vehicle Damage and Speeding. In hand and to be placed on Agenda as necessary.

16. LAF Review, Cllr JH

Disappointment expressed re LAF meetings. Cllrs to attend next meeting.

17. Items for Information

- Maintenance of garages in Wellford Way. **ACTION: Clerk to write to Aylesbury Vale Housing Association for maintenance/paint works.**
- Best Kept Village – Village ‘tidy up’ schedule for Sunday 20th May, 10.30am on Upper Green.

18. Date and Time of Next Meeting:

Wednesday 6th June 2012 at 7.30pm in Cuddington and Dinton School – Infant Site

Signed:
Ken Birkby, Chairman