

DRAFT MINUTES

2011/40

CUDDINGTON PARISH COUNCIL

Draft Minutes of Meeting of Parish Council
held in Cuddington and Dinton School, Infant Site
Wednesday 7th December 2011 at 7.30pm

PRESENT: Cllrs: Ken Birkby (**KB**), Matthew Giorgi (**MG**), Jim Hayward (**JH**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**) Venetia Davies (**Clerk**).

Parishioners: There was one Parishioner present.

NB: Action points highlighted

Parishioners Questions Time

There were no questions.

1. Apologies for Absence

Cllr Doug Kennedy (**DK**), Cllr Michael Edmonds (**ME**)

2. Minutes of previous meeting held on Wednesday 2nd November 2011

Draft minutes were accepted as a true record and signed by Chairman KB.

3. Matters Arising

- **Insurance of Trophies.** **ACTION: KB** to ascertain quote from trophy specialist re Tindall Cup.
- **AVDC 2012 Olympic and Paralympic Games.** Stoke Mandeville – Special Ceremony to bring together the four flames to create the Paralympic Flame – Tuesday 28th August 2012.
ACTION: Clerk to circulate date.
- **Lower Church Street Parking Proposals/Suggestions.** **ACTION: KB** to draft a note for **February issue** of Village Voice to encourage off street parking particularly when building works are in progress.
- **AVDC Horticultural and Street Cleansing Services.** Changes to current service noted.
- **The Parish Plan.** **ACTION: ST** to prepare draft 'vision' on social issues for February/March meeting.

4. Declarations of Interest

There were no interests declared.

5. Planning

11/02284/ACL – Middle Path Cottage, Aylesbury Road, Cuddington, HP18 0AE

Certificate for an existing use of dwelling without compliance with Condition 4 of planning permission AV/911/76 relating to agricultural occupancy.

ACTION: Clerk to omit ticking 'no objections' and simply respond to AVDC "Cuddington Parish Council have read the document and have no comments to make on its submission."

6. Contributions from AVDC and BCC Cllrs

There were no contributions.

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7. Correspondence

- **AVDC – Dog Waste Bins and Collection Service.** **ACTION: Clerk** to respond with “We have an existing agreement managed by AVDC and are intending to continue with this service. We are pleased with the efficiency of the service to date and hope it will continue at a reasonable rate.”
- **Parish Meeting with Dave Smith, AVDC.** **ACTION: Clerk** to give provisional dates to Dave Smith and liaise with JSdJ, JH, ST.
- **Music in Quiet Places, AVDC.** Clerk passed to JSdJ for circulation to Church.
- **Switching off Street Lights to save energy trial, BCC.** **ACTION: Clerk** to forward to DK for response on behalf of CPC.

8. Transport Delegated Budget Funding for 2012/13

Letter received of intention to put forward schemes submitted last year for consideration for next year’s funding. **ACTION: Clerk** to write confirming 2010/11 proposal of refurbishment of bus shelters to be considered again this year, highlighting the importance for residents of Cuddington.

9. National Planning and Vale of Aylesbury Plan

ACTION: Clerk to resubmit questionnaire to AVDC to ensure Cuddington is included, with amendment made to indicate the existence of a Parish Plan, and highlight that the view of the Parish Council has not changed regarding the Vale of Aylesbury Plan, since its initial response.

10. Finance

a. Balance from Minutes of previous meeting (2nd November 2011) : **£8,404.13**

- Receipts: £4,750
- Debits: £0.00
- Plus unpresented cheques: £55.00 (*amendment)

Balance of Bank Account: £13,209.13

Available Funds: £13,154.13 (balance of bank account less unpresented cheques)

b. Orders for Payment: **£410.42**

- Clerks Salary - **£191.80**
- Simon Brown - Grass cutting - **£55.00**
- Oxford IT Solutions – Website **£125.00**
- LAF Refreshments (Clerk) – **£8.62**
- Cartridge World, Parish Council Christmas Card - **£30.00** (*amendment)

BALANCE: £12,743.71 (Available Funds less Orders for Payment)

NOTE: Unpresented Cheque £55.00 (British Legion) and additional Orders for Payment for £30, (Cartridge World, Parish Council Christmas Card.

11. Budget

Budget for this year presented by Clerk. Election costs to be moved under Election on current budget. Outline budget for 2012/13 proposed by KB. **ACTION: Councillors** to consider proposed budget for next meeting. **Clerk** to list Budget and Parish Precept on next month’s Agenda.

12. Queen’s Diamond Jubilee including Cuddington Gardening Club 20th Anniversary

Due to prior booking, the Bernard Hall will not be available during the Jubilee weekend. It was suggested the Church could be considered as a possible venue. JSdJ outlined the proposed celebrations by way of a family fun day on the recreation ground with BBQ/Cream Teas. Marquee costs being researched as well as a gift for the children of Cuddington. Suggestions regarding planting received from Cuddington Gardening Club to mark its 20th Anniversary and the Diamond Jubilee. Concerns expressed over suggested planting area (daffodils in the triangle on the Aylesbury Road at the top of Holly Tree Lane) particularly as ground is rocky and unsuitable. **ACTION: JH** to liaise with Gardening Club.

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13. Items for Information

JH thanked ST, MG and Clerk for their help at the LAF meeting hosted by Cuddington. JSdJ advised the Parish Council Christmas Card had been circulated in the December issue of Village Voice and that a cheque for £950 would be sent to the British Legion as a result of collections and donations from the Poppy Appeal. Thanks were paid to all collectors. JSdJ also reported that the Neighbourhood Watch Scheme is now up and running. JH outlined the new refuse collection services and schedule which will include a fortnightly collection of the green bin, a brown bin for garden waste and cardboard, recycling of glass and plastics together and a slop bucket for kitchen waste.

14. Date and Time of Next Meeting:

Wednesday 4th January 2012 at 7.30pm in Cuddington and Dinton School – Infant Site

Circulation:

all Cllrs by email, Website, Notice Boards (2)

Signed:
Ken Birkby, Chairman