

# DRAFT MINUTES

2011/37

## CUDDINGTON PARISH COUNCIL

### Minutes of Meeting of Parish Council held in Cuddington and Dinton School, Infant Site Wednesday 2<sup>nd</sup> November 2011 at 7.30pm

**PRESENT:** Cllrs: Ken Birkby (**KB**), Frank Crowdy (**FC**), Jim Hayward (**JH**), Doug Kennedy (**DK**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**) Venetia Davies (**Clerk**).

**Parishioners:** There was one Parishioner present.

**NB:** Action points highlighted

#### **Parishioners Questions Time**

There were no questions.

#### **1. Apologies for Absence**

Cllr Matthew Giorgi (**MG**), Cllr Michael Edmonds (**ME**).

#### **2. Minutes of previous meeting held on Wednesday 5<sup>th</sup> October 2011**

Draft Minutes under Matters Arising from October amended to read: **Boules** – KB informed all that following AGM of Bucks Playing Field Association, a match between Cuddington Boules Club and Aston Clinton Bowls Club had been *suggested* (instead of *invited*). Minutes and accepted as a true record and signed by Chairman KB.

#### **3. Matters Arising**

- **Insurance of Trophies.** **ACTION: KB** to ascertain quote from trophy specialist re Tindall Cup.
- **AVDC 2012 Olympic and Paralympic Games.** Stoke Mandeville – Special Ceremony to bring together the four flames to create the Paralympic Flame – Tuesday 28<sup>th</sup> August 2012. **ACTION: Clerk** to circulate date.
- **Village Bulk Refuse Collection** – next collection, 21<sup>st</sup> February 2012. From April 2012, AVDC will make a charge for this service, in the region of £600 pa for 3 collections during the year. Given the limited use from Residents, it was unanimously agreed not to proceed with this service from 2012. **ACTION: DK** to notify AVDC of decision. **KB** to draft a note for Village Voice.
- **Lower Church Street Parking Proposals/Suggestions.** **ACTION: KB** to draft a note for Village Voice to encourage off street parking particularly when building works are in progress.
- **Diamond Jubilee.** Meeting with Working Party scheduled for end November 2011. **ACTION: Clerk** to contact Mark Bindall, AVDC re bunting and list Diamond Jubilee update on the December Agenda.
- **Children's Playground.** Meeting scheduled for New Year with Ben Clayton and JSdJ.
- **Christmas Tree.** **ACTION: KB** to assess, Friday 4<sup>th</sup> November 2011.

#### **4. Declarations of Interest**

**KB** declared an interest in 11/02137/APP – Wayside, Bridgeway, Cuddington, HP18 0AW.

#### **5. Planning**

**11/02137/APP - Wayside, Bridgeway, Cuddington, HP18 0AW.**

Demolition of existing rear single storey and two storey rear extensions, erection of replacement two storey rear extension and alterations to access.

**ACTION: Clerk** to return 'No Objections' to AVDC.

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### 6. Contributions from AVDC and BCC Cllrs

There were no contributions. **ACTION: Clerk to ensure Cllr Michael Edmonds and Cllr Michael Hawket are invited to each Parish Council meeting.**

### 7. Cuddington Parish Council and PAYE – Parish Council as an employer.

In line with legislation, Cuddington Parish Council now registered with HMRC as Employer. Clerk's hours to be paid via PAYE with a payslip produced to show the amount paid. It was agreed to make payment on 7<sup>th</sup> of every month. Councillors agreed for JE Bookkeeping Services to operate a PAYE system on the Parish Councils behalf for a proposed fee of £45 to include payslips and completion of all monthly and year end returns as required. **ACTION: Clerk to notify JE Bookkeeping Services.**

### 8. Correspondence

- **AVDC Horticultural and Street Cleansing Service** re comments in connection with the current service provided. **ACTION: Clerk to call AVDC for complete breakdown of current service and circulate to Councillors for comment to AVDC before Friday 2<sup>nd</sup> December.**

### 9. Finance

#### a. Balance from Minutes of previous meeting (5<sup>th</sup> October 2011) : £8,945.83

- Receipts: £0.00 (Note: £4,750 Precept to be credited to account during November)
- Debits: £0.00
- Plus unrepresented cheques: 000097 (Carl Small) £60.00, 000099 and 000100 (The Bernard Hall Committee) £30.00 and £37.50

**Balance of Bank Account: £9,073.33**

**Available Funds: £8,945.83 (balance of bank account less unrepresented cheques)**

#### b. Orders for Payment: £486.70

- Clerks Salary - **£191.80**
- Simon Brown - Grass cutting - **£55.00**
- Carl Small - **£30.00**
- JH Expenses – Petrol 40 miles at 40p - **£16.00**
- Penn Flowers re Winter Planting £51.58 (£10.32 VAT) **£61.90**
- Arrow Packaging – Dog Bags £110.00 (VAT £22.00) **£132.00**
- **Remembrance Wreath - £55.00** (agreed at this meeting).

**BALANCE: £8,404.13 (Available Funds less Orders for Payment)**

#### **NOTE: 2012/13 Parish Precept**

Requirements and payment details to be returned to AVDC by **Friday 20<sup>th</sup> January 2012.** **ACTION: Clerk to list Budget and Parish Precept on next month's Agenda.**

**NOTE:** Best Kept Village Expenses from JSdJ still outstanding.

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## 10. Aylesbury Vale Neighbourhood Plan and Parish Plan

The proposed Aylesbury Vale Neighbourhood Plan was discussed at length together with the 2005 Parish Plan which included Housing, Amenities, Traffic, Public Transport & Cycle Routes and Environment, Footpaths & Bridleways. It was resolved that:

**Aylesbury Vale Neighbourhood Plan.** All Councillors would keep abreast of developments concerning the AV Neighbourhood Plan but Cuddington would not produce a plan.

**The Parish Plan.** The Parish Council would look to add and update certain sections and remove/edit were appropriate during 2012.

It was agreed all Councillors to prepare 'vision' on any issues they feel strong about. **ACTION: ST to prepare a draft 'vision' on social issues and report in early 2012.**

Under Environment, Footpaths & Bridleways, ST proposed, on behalf of a Parishioner, a footpath from Dadbrook to the A418. The matter of cost and space were expressed as concerns.

## 11. Items for Information

- **Dog Bins.** Given the expense of dog bags, DK suggested dog walkers could help reduce this cost to the Council by using their own recycled bags.

## 12. Date and Time of Next Meeting:

Wednesday 7<sup>th</sup> December 2011 at 7.30pm in Cuddington and Dinton School – Infant Site

### Circulation:

all Cllrs by email, Website, Notice Boards (2)

Signed: .....  
Ken Birkby, Chairman