

CUDDINGTON PARISH COUNCIL

**Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 2nd March at 7.30pm**

PRESENT: Cllrs: Sherry Scott (SS), Ken Birkby (KB), Frank Crowdy (FC)
Jim Hayward (JH), Jennifer Schram de Jong (JSdJ), Stephen Turner (ST)
Venetia Davies (Clerk).

Parishioners: One parishioners present.

NB: Action points highlighted

Parishioners Question Time

Mr Giorgi of No. 14 Aylesbury Road expressed concern over minuted reference (02/02/11 -Items for Information, Boules Piste) re location of picnic benches particularly if permanently sited. As Project Manager, KB confirmed there were no plans to have benches concreted down (due to mowing of grass) and that benches would be sited on road side or Club House side and not on bank between Mr Giorgi's property and the Boules Piste. ST suggested that Mr Giorgi write to the CPFA expressing his concerns. As Club House representative, JSdJ will raise concern at next CPFA meeting. JH highlighted that anything planned to be permanently sited on the planning fields must be brought to a Parish Council meeting and formally approved.

1. Apologies

Michael Pegge (MP), David Smith, AVDC

2. Minutes of previous meeting held on Wednesday 2nd February 2011

Minutes were accepted as true record and duly signed by Chairman SS.

3. Matters Arising

Minutes 2nd February 2011. Matters Arising. Award Cabinet in Bernard Hall.

ACTION: JH & Clerk to source and seek of approval of Bernard Hall Committee.

8. Skittles Green – Insurance Claim. ACTION: Clerk to forward quotations to Insurers.

10. Annual Parish Council Meeting. As this is a prime meeting for the village, disappointment was expressed concerning the rescheduling of the Annual Parish Meeting, particularly as the date had been scheduled for some months and advertised widely in the Minutes. JH suggested the Annual Parish Meeting, together with the meetings for the year are set at the first meeting of the new Council and subsequently at the start of each financial year. **ACTION: Clerk to list for May meeting.**

12. Items for Information. Green Park Meeting Aston Clinton. JH confirmed attendance. **Thames & Chiltern in Bloom.** JH confirmed charges will be left as previous year but a membership scheme will be introduced at some time in the future. SS thanked JH for representing Cuddington so well in the competitions to date.

2011/09

ACTION: Clerk to list Best Kept Village and Thames and Chiltern in Bloom as Agenda item for next meeting. **Grass Cutting.** New quotation of £55 per cut approved.

ACTION: Clerk to advise Simon Brown. **Children's Play Area – Maintenance.**

ACTION: SS to provide list of monthly requirements for Spring/Summer 2011 so quotations can be sought. **The Queen Elizabeth II Fields Challenge.** **ACTION: Clerk** to ascertain if requirement to participate in Challenge is to register a field in trust, in order to be part of Scheme.

4. Declaration of Interest

KB declared an interest in 11/00132/ATC - Wayside, Bridgeway, HP18 0AW.

5. Planning

11/00132/ATC – Wayside, Bridgeway, Cuddington, HP18 0AW

Fell on Cherry and One Hawthorn tree

11/00188/APP – 9 Bernard Close, Cuddington, HP18 0AJ

Rear Conservatory

11/00259/APP – Mill Cottage, Bridgeway, Cuddington, HP18 0BP

Front Porch

ACTION: Clerk to return 'no objections' to AVDC.

6. Correspondence

Emailed correspondence will continue to be forwarded by email by Clerk to Parish Councillors. Councillors required to 'flag up' any items to Clerk, so that these can be placed on Agenda for discussion at next meeting.

Letter received from Campaign to Protect Rural England inviting membership to CPRE. Agreed. **ACTION: Clerk** to list under Orders for Payment in April.

Email received from Michael and Sylvan Thompson thanking Parish Council for tree planting ceremony in memory of Leslie Jole.

7. Finance

a. Balance of Bank Account: **£8,437.86** (less unrepresented cheques Gareth Anderson £4.50, The Bernard Hall Committee £37.50 and Mazars £334.88) = **£8,060.98**

b. Orders for Payment: **£229.70**

- Clerks Salary **£204.93** (23 hours – 3 hours Census)
- V Davies (Ink Cartridge) £20.64 (VAT £4.13) **£24.77**

NOTE: Formal acknowledgement – Glasdon UK Ltd (Litter Bins) £1,000.85 (VAT £200.17), £1,201.02.

Balance = £7,831.28. Excludes LAF contribution for Litter Bins of £1,600 & VAT return (approximately £1,000).

NOTE: The cost of £566.00 to LetsCare re Litter Bins was agreed in principle and authorised for payment prior to the April Meeting. This is so that the terms and conditions presented by LAF for the contribution towards Litter Bins can be met by 31st March 2011.

2011/10

c. Budget Report

Clerk presented Budget to date. Areas of overspend include Clerk Salary, Grass Cutting, Administration, Website, Donations, CPFA and Recreational Facilities/Young People. It was estimated Orders for Payment for April 2011 would be in the region of £500-£600 for remaining month of financial year. VAT confirmed as submitted.

NOTE: Bank Account. Application now completed for new account; Nat West Bank, Thames. **ACTION: Clerk to inform AVDC of new bank account details for Precept and advise on amount to be transferred from Bank of Ireland account to Nat West account.**

8. Elections 2011 (Parish Elections – 5th May 2011)

SS confirmed herself and Michael Pegge will be retiring from the Parish Council. It was agreed a flyer encouraging Parishioners to stand for Election would be prepared and delivered to all households on Friday 18th March. **ACTION: KB to prepare and print.**

9. Annual Parish Meeting – Monday 18th April 2011

Content to be finalised. Nicholas Almond Trust to be included. KB suggested major achievements of Parish Council be highlighted together with items that are a matter of routine. Parishioners to be encouraged to use the evening as a Forum, so that wishes/thoughts can be put forward to the Parish Council. **ACTION: Clerk to ensure notification of Annual Parish Meeting 21 days prior. All Councillors to finalise Agenda at next meeting.**

10. Website Progress Report

ST informed PC of two campaigns running to encourage website use:

1. a leaflet encouraging village & local businesses to register a business.
2. a quiz encouraging membership. Sponsorship by way of a small prize was requested.

It was suggested businesses should be charged to advertise on the website, in a similar way to that of Village Voice. A lengthy discussion followed and it was agreed to temporarily stop the campaign to recruit new businesses (but leave existing businesses active) until an informal meeting to discuss advertising with both facilities (Village Voice and Website) takes place between Village Voice and Website Working Party. **ACTION: ST to arrange meeting and report to Parish Council in April.**

11. Contributions from AVDC and BCC Cllrs

ME updated Councillors on the developments to the North side of Aylesbury Town including the National Enterprise Academy and Waitrose. The Aylesbury Vale Incinerator has been given approval by BCC. Parish Councils are becoming involved in the Vale of Aylesbury Plan and there continues to be a 0% increase in budgets with pay increases frozen. Availability of additional capital expenditure has meant more money is available for road maintenance.

12. Items for Information

- **County Archives.** JH confirmed correspondence received confirming deposit of Cuddington Parish Council Minutes.
- **Bucks Herald – News from Villages article.** **ACTION: Clerk to ascertain involvement required to include Cuddington in these pages.**
- **Boules Piste.** Launch date confirmed as Sunday 1st May at 12.30pm. It was agreed the grant of £750 from Bucks Playing Field Association will be held by CPFA and expenditure for purchase of boules, picnic benches etc (approximately £800) be met by CPFA from awarded grant.
- **Village Census.** The final draft will be promoted in Shop and any amends will be taken by Les.
- **Spicketts Lane.** JSdJ reported broken stile.
- **Royal Wedding Celebration.** To be incorporated in CPFA BBQ/Boules Piste launch.
- **Neighbourhood Watch Public Meeting.** CPC to sponsor hire of Bernard Hall.
- **Thame Town Council Parish Meetings.** Due to poor attendance by other Parish Councils, no meeting is schedule for foreseeable future. **ACTION: Clerk to write letter of thanks for previous meetings on behalf of CPC.**
- **High Speed 2 Summit.** 15th April. **ACTION: JSdJ to attend.**
- **May meeting of Parish Council.** Due to the date of Elections, the first meeting of the newly elected Parish Council will take place on Wednesday 11th May.

13. Date and Time of Next Meeting:

Wednesday 6th April at **7.30pm**
Cuddington School

Circulation: all Cllrs by email, Website, Notice Boards (2)

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Sherry Scott, Chairman