

DRAFT MINUTES

2010/50

CUDDINGTON PARISH COUNCIL

**Draft Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 1st December at 7.30pm**

PRESENT: Cllrs: Sherry Scott (**SS**), Frank Crowdy (**FC**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**) Venetia Davies (**Clerk**).
Parishioners: One parishioner present.

NB: Action points highlighted

1. Apologies

Cllr Ken Birkby, Cllr Michael Edmonds, AVDC, BCC.

2. Minutes of previous meeting held on Wednesday 3rd November 2010

Minutes accepted as true record and duly signed by Chairman SS.

3. Matters Arising

Minutes 3rd November 2010. 3. Matters Arising. Tree Stumps – Playing Fields.

ACTION: SS to continue to chase Dickon Johnston. Note: JSdJ awaiting 2nd quote for removal of tree stumps. **AVHT Garages.** Cuddington may be included in second phase of maintenance programme in Spring. **ACTION: Clerk to make a note to contact AVHT in early Spring.** **Award Cabinet in Bernard Hall.** It is understood the Bernard Hall Committee would like an award cabinet placed in the Clubhouse. **ACTION: Clerk to contact Marcus Bolton to ascertain if the Committee will reconsider positioning award cabinet in Bernard Hall, where there will be a greater number of visitors to view the display.**

9c. Finance. SS reported new application forms had been misplaced by Lloyds TSB.

ACTION: SS & JH to re submit forms. SS to write a formal letter of complaint. **15.**

Items for Information. JH attended BALC 62nd AGM. The Chairman spoke of the 'Big Society' programme; the cross-government policy programme.

4. Declaration of Interest

There were no interests declared.

5. Planning

10/02346/APP & 10/02347/ALB – Beam Cottage, Lower Church Street, HP18 0AS.

Amendment to planning permission 10/00620/APP windows – retrospective.

ACTION: Clerk to return 'no objections' comments to AVDC.

6. Correspondence

Letter received from Nibby White, Chairman of CPFA re. Shed erected on Playing Fields for storage of items for the fete and other village events expressing concern over the height of the new shed. **ACTION: Clerk to write to 1. Ken Tomes (copied to CPFA)**

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expressing disappointment that the base of the new shed was not to the same specification as the existing one, and 2. to the CPFA, appreciating disappointment but noting that the cost to the village to rectify the height cannot be justified.

NOTE: If the land is owned by the Parish Council, the Council must be approached in the first instance, before any agreement is made between other parties (as in this case, the Fete Committee).

AVDC – Touring Arts and Holiday Activities Programme. ACTION: Clerk to circulate to Cllrs and send copy of Music in Quiet Places to CPC.

Phone Call to SS from Long Crendon Parish Council re support for Long Crendon Library.

7. Finance

a. Balance of Bank Account: **£16,116.91** (less unrepresented Mazars £334.88, British Legion £55.00, Cartridge World £13.75, Gareth Anderson £4.50) **£15,708.78**

b. Orders for Payment: **£4549.29**

- Clerks Salary **£231.66** (26 hours, training course)
- Petrol Expenses (Clerk: 60 miles @ 40p) **£24.00**
- Venetia Davies (Wine & Nibbles – Website Launch to Editors) **£37.66**
- Cuddington & Dinton School Fund (Hire of Premises 2008 & 2010) **£140.00**
- Oxford IT Solutions **£1,575.00**
- Oxford IT Solutions **£100.00**
- Cartridge World (Christmas Card) **£30.00**
- AVDC (Emptying of Dog Bins) ~~£315.01~~ **£182.38**
- Arrow (10,000 Dog Bags) £106.00 (VAT £18.55) **£124.55**
- Buckingham Aggregates Ltd (Boules Piste) **£1,457.00**
- Briants of Risborough Ltd (Boules Piste) **£514.41**

BALANCE = £11,292.12

Note:

The £315.01 paid in error to AVDC was immediately rectified with a personal cheque to the value of £315.01 from **SS**.

Cuddington & Dinton School Fund. **JH** confirmed the 2008 cost had not been processed. The hire of the School Hall will be £70 per annum and that a policy for hiring the School Hall was currently being written by Headteacher, Kim Price.

8. Draft Budget/2011 Precept

The Budget was agreed and the Parish resolved to set a precept for 2011/12 of £9,500. Delegated Budget for Litter Bins will be known at the end of March 2011.

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9. Website

ST circulated a website progress report by email to all Councillors. At the meeting, **ST** highlighted the strength of the website - the 22 Editors and the 4 Administrators who will be able to keep the content of the website up to date. Specific thanks were given to the Editors for their tremendous support in uploading content on the website. As owners of the Website, **ST** recommended the appointment of the website group (Chris Long, Simon Shaw, Stephen Turner, Venetia Davies) for one calendar year, which would particularly ease the transition when Council is elected in May 2011. A housekeeping review by the Administrators will also take place twice yearly involving Editors. This, together with the appointment of the website group, was unanimously agreed. **ST** also confirmed that the costs incurred to date were *capital* costs and that running costs associated with the website will be relatively inexpensive. Ways to encourage usage would be discussed as an Agenda item at the next meeting. **ACTION: Clerk to list on Agenda and formally invite Chris Long and Simon Shaw to the January meeting.**

10. Parish Council Christmas Card

JSdJ confirmed the Parish Council Christmas Card will be in the December issue of Village Voice and expressed her thanks to Sarah Dyckhoff and Chris Bulmer for their help. **ACTION: Clerk to write and formally thank both.**

11. Contributions from AVDC and BCC Cllrs

There were no contributions.

12. Items for Information

SS enquired as to whether a tree plaque was erected to mark the occasion of the official opening of the playing fields by the Duke of Edinburgh. **ACTION: SS to recommend as appropriate.** **JSdJ** informed the repairs to the 'island' of Holly Tree Lane were 'on the list' but cutbacks were resulting in order of work. Works were in hand for the hedge at Jean Oakes. Concern was expressed over the safety of the trees in Spicketts Lane, particularly with a hard winter forecast. **ACTION: Clerk to contact David Smith, AVDC.** **JSdJ** was delighted to report the generous donation of £320 for the Poppy Appeal. This exceeded last year's total. **JSdJ** has been appointed acting secretary of the new Fete Committee and requested papers from **SS**.

16. Date and Time of Next Meeting:

Wednesday **5th January 2011** at **7.30pm**
Cuddington School

Circulation: all Cllrs by email, Website, Notice Boards (2)
CPC Minutes: 13/10

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Sherry Scott, Chairman