

CUDDINGTON PARISH COUNCIL

**Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 3rd November at 7.30pm**

PRESENT: Cllrs: Sherry Scott (**SS**), Ken Birkby (**KB**), Frank Crowdy (**FC**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**) Venetia Davies (**Clerk**).
Parishioners: Two parishioners present.

NB: Action points highlighted

1. Apologies

Cllr Michael Edmonds, AVDC, BCC & David Smith, AVDC.

2. Minutes of previous meeting held on Wednesday 6th October 2010

Correction from CPC to CPCC re installation of drain at Church doors. Minutes accepted as true record and duly signed by Chairman SS.

3. Matters Arising

Minutes 6th October 2010. 3. Matters Arising. 7. Correspondence. Chestnut Trees. Ref: 295506, Contact: Rachel 0845 2302882. **ACTION: SS to chase report.**
15. Any Other Business. New road signs reported for Bernard Close. **10. Tree Stumps – Playing Fields. ACTION: SS to chase Dickon Johnston, JSdJ and KB to obtain alternative quotes for removal of tree stumps. 13. Precept. ACTION: Clerk awaiting response from AVHT re condition of garages. 16. Any Other Business. Award Cabinet in Bernard Hall.** Tony Picot will raise at Management meeting 04/11/2010.

4. Declaration of Interest

There were no interests declared.

5. Planning

10/02080/ATC – 2 Great Stone, Cuddington, Bucks, HP18 0AZ

20% crown reduction and crown lift 3m of one Sycamore.

10/02163/APP – 36 Bernard Close, Cuddington, Bucks, HP18 0AJ

Replacement single storey front extension.

Grant Consent: 10/01635 Dadbroke House, Dadbrook, Cuddington, HP18 0AT.

Re-pollard two Horse Chestnut trees (T1 and T2) and crown thin two Horse Chestnut trees (T3 and T4) by 10% and reduce by 15% to shape.

Refuse Consent: 10/01290/ALB Upper Green Cottage, The Green, Cuddington HP18 0AN

Replacement windows – retrospective.

ACTION: Clerk to return 'no objections' comments to AVDC.

6. Skittles Green

It was agreed that the Parish Council would make a one off payment for the materials to surface the access of Skittles Green but would not take ongoing responsibility for future maintenance. **ACTION: Clerk** to write with that effect thanking Gareth Anderson and Richard Winnicott for volunteering to cut the grass (Parish Council to meet ongoing cost of green bags). **Clerk** to order material as agreed.

7. Grass Cutting

Concerns were stressed over the recent quality of grass cutting. This was due to the use of a new mower.

8. Correspondence

- **Dial a Ride.** Letter received requesting financial support. **ACTION: Clerk** to write explaining CPC policy on donations – support can only be given to Village causes (this to include Remembrance Day wreath)
- **Use of Notice Boards for Advertising.** Several requests received. **ACTION: Clerk** to inform all of CPC policy - notice boards are for the Parish Council and other public bodies and village events only. Advertising opportunities for profit making organisations are available in the Shop window.

9. Finance

a. Balance of Bank Account: £16,756.77 (less unrepresented Mazars £334.88 and British Legion £55.00) **£16,366.89**

b. Orders for Payment: **£658.12**

- Clerks Salary **£231.66** (26 hours, training course)
- Stationery – Laminating Pouches (£11.00 + £1.92 VAT) **£12.92**
- Penn Flowers (JH) **£31.15**
- Petrol Expenses (JH: 30 miles @ 46.9p) **£14.07**
- Petrol Expenses (Clerk: 60 miles @ 40p) **£24.00**
- Cartridge World (Website User Guide Printing) **£13.75**
- S Brown – Grass Cutting **£250.00**
- Build Base (Skittles Green) (£64.74 + £11.33 VAT) **£76.07**
- Gareth Anderson (Skittles Green) **£4.50**

BALANCE = £15,708.77

c. **Lloyds TSB Bank Account**

ACTION: Clerk to ensure account name reads as *Cuddington Parish Council* and to ensure address is that of the Clerk's. **SS and Clerk** to ensure application is processed.

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10. Website

Disclaimer produced by ST and agreed by all. ST reported the Website its now in its 3rd phase; the launch of the website to Editors. This was extremely well received by Editors on the evening of 1st November. Live date reported as 22nd November 2010. Phase 4 will be the launch of the website to the Village. £300 agreed for ongoing maintenance costs of new website. **ACTION: All Councillors to review Parish pages on existing website and provide comment for additional material at next meeting.**

11. Register of Electors

MP reported that the Electoral Register of Cuddington residents, used by Parish Councillors, is now out of date and that a new and up-to-date list would be available after the 1st December 2010.

ACTION: Clerk to write to Andrew Grant, the Electoral Registration Officer at AVDC and request copies of new list for all Councillors.

12. Draft Budget 2011/2012

SS stressed that budget for forthcoming year, particularly given the economic climate, must be for maintenance only. MP also asked for Councillors to support David Smith, Area Technician at AVDC as many employees have to reapply for their jobs. First budget draft produced with precept at existing £9,500. **ACTION: Clerk to circulate prior to December meeting. Councillors to amend and approve at this meeting.**

13. Parish Council Christmas Card

First draft has been circulated by JSdJ. **ACTION JSdJ to circulate in final form for comments.**

14. Contributions from AVDC and BCC Cllrs

There were no contributions

15. Items for Information

BALC 62nd AGM 12th November 2010. ACTION: JH to attend. Footpaths. Problems have been reported to the County Council and an article prepared for Village Voice by Alan & Stella Marsh encouraging walkers to do minor by essential clearance work.

Road to Clubhouse. Repairs complete though concern emphasis over drain.

ACTION: SS to write letter of thanks to AVHT. Apologies for Absence. MP and KB.

16. Date and Time of Next Meeting:

Wednesday 1st December at 7.30pm
Cuddington School

Circulation: all Cllrs by email, Website, Notice Boards (2)
CPC Minutes: 12/10

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Sherry Scott, Chairman