

CUDDINGTON PARISH COUNCIL

**Minutes of Meeting of Parish Council
held in Cuddington School
Wednesday 3rd March 2010 at 7.30pm**

PRESENT: Cllrs: Sherry Scott (**SS**) Ken Birkby (**KB**), Frank Crowdy (**FC**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Cllr: Michael Edmonds (**ME**), BCC

Parishioners: one Parishioner present.

NB: Action points highlighted

1. **Apologies**
Cllr David Smith, AVDC.
2. **Minutes of previous meeting held on Thursday 14th January 2010**
Minutes accepted as true record and duly signed by Chairman SS.
3. **Declarations of Interest**
There were no interests declared.
4. **Matters Arising**
Minutes: 3rd February 2010. Matters Arising: JH reported that Windmill Landscapes has not yet arranged a meeting re. grass cutting quote. SS confirmed Simon Brown will provide written quote for same.
8. Finance (c) VAT return. Clerk confirmed VAT return complete bar one invoice, Playground Facilities. **ACTION: Clerk to check that VAT on this invoice was not submitted on return of 31st March 2009. Clerk to then submit.** **12. Bernard Hall Committee.** Clerk circulated letter received from Markus Bolton, Chairman requesting donation and financial breakdown of project.
5. **Planning**
10/00133/APP: Franklin Cottage, Bridgeway, Cuddington, HP18 0AW.
10/00120/APP: Cowley Barn, Cowley Farm, Aylesbury Road, HP18 0BG
ACTION: Clerk to return 'no objections' comment to Development Control at AVDC.

6. Correspondence

- **Robert Bates, Winchendon Mill footbridge.** Request to approach the Estate to reinstate grounds and banks to original positions. **ACTION: SS to contact Estate and reply to Mr Bates.**
- **Letters of thanks.** Letter of thanks from John Lockett, Myles Saker and Coombe Hill Monument Appeal.
- **Deborah Bottomley, Parish Youth Councils.** Letter received encouraging Parish Councils to set up a Parish Youth Council. It was agreed to invite younger residents to give their views at the Annual Parish meeting and hold an additional meeting as necessary. **ACTION: KB to produce flyer.**
- **Touring Arts and Holiday Activities Programme.** 2nd, 12th and 19th August to be published in Village Voice and Website. **ACTION: JSDJ to confirm. Clerk to confirm dates with CPFA secretary and provisionally book Bernard Hall in event of wet weather.**
- **Nicholas Almond Charity.** JSDJ notified Councillors that due to commitments, the Vicar was unable to become a trustee of the Nicholas Almond Charity. It was noted that the Vicar would very much like to attend a Parish Council Meeting. **ACTION: JSDJ to invite Margot Hodson and advised date to Clerk so attendance can be publicised.**
- **Thames and Chiltern in Bloom.** Participation in this year's event was agreed. Entry fee of £20 to be listed under Orders for Payment, April Agenda. **ACTION: Clerk.**
- **Best Kept Village Competition.** Clerk to apply for form. Entry fee of £10 to be listed under Orders for Payment, April Agenda. **ACTION: Clerk to contact Bucks Association of Local Councils for entry form and list payment on Agenda.**
- **'We're Working on It (WWOI) campaign.** Letter received from BCC alerting Parish Council that the WWOI programme will go ahead this year. A Local Area Technician will put forward suggestions for roads that are appropriate for priority works. A list will follow for the Parish Council to consider.

7. Finance:

- a. **Balance of Account.** Less Orders for Payment below and uncleared cheques (reimbursed Ken Birkby, Christmas Tree Electricity £25 and Doors CPFA £75), reported as £7,447.15.

- b. **Orders for Payment:**

Clerks Salary (16 hours) - **£142.56**

Trade Exchange (TV for CPFA - £340.43 (VAT £59.57) **£400.00**

JSDJ confirmed £246.76 transferred by WREN to Parish Council Account. (This figure is included in reported £7,447.15).

JSDJ requested Parish Council hold payment of £1,226.77 to CPFA until furniture complete. This was agreed and amount now ring fenced for CPFA. This figure has been deducted in the **Balance of Account** together with the £1,000 donation committed to the Bernard Hall Committee.

NOTE: Petty Cash book required. **ACTION: Clerk**

c. Budgets

2010/2011. KB/Clerk presented Budget for 2010/2011. This to be approved at meeting on 7th April 2010 when accounts for March, and thereby year end, are presented. **ACTION: Clerk to prepare final accounts for year ending 09/10 and re-present Budget.**

8. Contribution from AVDC and BCC Cllrs

Cllr ME informed all present that Aylesbury Theatre and Conference Centre are on track (Conference Centre opens 26 March 2010; Theatre opens 12 October 2010). Wage freeze and tight budgets were reported resulting in a reduction of services. Cllr ME reported the Local Development framework was in process and final decisions would be known by September. Affordable housing is showing an excellent record with major development sites identified. Cllr ME urged the Parsih Council to support the BCC Winter Maintenance programme by way of a survey, which is now well underway with 400 pot holes being repaired a day. MP confirmed he had completed the survey on behalf of the Parish Council. ME confirmed to JSDJ that there was a programme for road maintenance and that the upkeep of ditches are the responsibility of the adjacent landowner. He urged every Parish Council and individual to write and apply for re-surfacing of roads. **ACTION: MP and KB to draft response.**

9. Traffic Action Group (TAG)

MP confirmed response to Winter Maintenance Survey had been completed and sent. MP also reported water leak in Spurt Street. SS confirmed the leak would be fixed on Friday 5th March and confirmed water service works to repair the leak will take place in May.

10. BCC Winter Maintenance Survey for Parishes

Reported under 9. TAG

11. Clerk

Clerk advised April/May course is fully booked due to size of venue. **ACTION: Clerk to book course in Buckinghamshire, Wednesday 6th October and Wednesday 3rd November and place name on cancellation list for April/May course.**

12. Annual Parish Meeting – Wednesday 21st April, 7.30pm in Bernard Hall

KB confirmed article has been prepared for March issue of Village Voice, asking residents to contribute ideas for the Agenda and attend the meeting, so views can be heard. JH requested Nicholas Almond Charity to be included on Agenda and JSDJ requested the inclusion a 'decade' census (to follow on from 2000 census).

13. Any Other Business

Hedge. ACTION: SS to contact Jean Oake reference hedge obstructing sign.
Solar System. ACTION: KB to contact Planning to ascertain permission required for solar system in conservation area.

Hedge at Three Cottages. ACTION: Clerk to write requesting overhanging hedge be cut back.

2010/13

Pot Holes, Bernard Close. SS confirmed this is the responsibility of The Housing Trust. **ACTION: SS to send letter.**

14. Date of Next Meeting:

Wednesday 7th April 2010 at **7.30pm**
Cuddington School

Circulation: all Cllrs by email
Website
Notice Boards (2)

CPC Minutes: 04/10

Signed:
Sherry Scott, Chairman