

CUDDINGTON PARISH COUNCIL

**Minutes of Meeting of Parish Council
held in Cuddington School
Thursday 14th January 2010 at 7.30pm**

PRESENT: Cllrs: Sherry Scott (**SS**), Frank Crowdy (**FC**), Jim Hayward (**JH**), Michael Pegge (**MP**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

NB: Action points highlighted

1. Apologies

Cllrs Ken Birkby (**KB**) Jennifer Schram de Jong (**JSdJ**) and Michael Edmonds (**MP**)
BCC.

2. Minutes of previous meeting held on Wednesday 2nd December 2009

Minutes accepted as true record and duly signed by the Chairman.

3. Declarations of Interest

There were no interests declared.

4. Matters Arising

- Thames and Chiltern in Bloom Competition. No further action.
- Christmas tree. Letter of thanks to be sent to Mr & Mrs Cox and Ken Tomes.
ACTION: Clerk.
- Planning. 6 Hillside Cottages. Confirmed as within acceptable variance.

5. Planning

There were no planning applications to consider.

6. Correspondence

- **The Royal British Legion Poppy Appeal.** Letter of thanks received for Parish Council's donation to this year's poppy appeal.
- **Windmill Landscapes.** Letter received requesting opportunity to tender for grass cutting in the Parish for 2010. **ACTION: Clerk to invite Windmill Landscapes to quote per cut and provide specification of grass cutting area.**
- **Maggie Walters.** Letter received requesting additional grit bin in Lower Church Street. Content noted. **ACTION: Clerk to reply confirming budget restraints.**
- **Cuddington Gardening Club.** Email received enquiring of shortfall, if any, between grants obtained for Playing Field Clubhouse refurbishment and expenses incurred. **ACTION: Clerk to reply and refer as CPFA matter.**

7. Finance

a. Orders for Payment: Total £1024.89 (£97.34 VAT) - £1122.23

Website maintenance and development - £600.00 (£90.00 VAT) - **£690.00**
P&DDecor - **£22.00**
~~CPRE membership - £29.00~~
John Lockett Gift, re help with financial reporting - £48.96 (£7.34 VAT) **£56.30**
Arborite Landscaping - **£168.00**
Clerks Salary - **£142.56**
Stationery - **£14.37**

b. Financial Reporting

- **Balance of Account.** Reported.
- **Precept.** £9,500 confirmed as requested.
- **VAT Return.** All copy invoices received from JSdJ re. CPFA. **ACTION: Clerk to complete VAT return and include all VAT paid on invoices relevant to CPFA refurbishment.**
- **Approval of Grass Cutting - £450 per annum.** Not agreed as opportunity to tender from business agreed to be given to alternative supplier. **ACTION: Clerk.**

8. Contribution from AVDC and BCC Cllrs

There were no contributions.

9. CPFA

- **VAT return on refurbishment invoices.** JSdJ has provided all invoices for VAT return. **ACTION: Clerk to complete VAT return.**
- **Boules pitch.** On behalf of KB, MP presented proposed Boules pitch with location map. The PC had no objection to the proposal.

10. Traffic Action Group (TAG)

- **Salt/Grit Bins.** MP reported on the success of the salt/grit bins. SS thanked MP.
- **Countrywide Speed Review.** MP informed the PC that the proposed Speed Review had not been sent to the Review Committee, requesting instead that the original proposal of 2005 goes before the Committee. He also expressed his disappointment in the lack of support from parishioners following his request in Village Voice. **ACTION: MP to keep PC updated.**

11. Local Area Forum (LAF)

MP reported Cycle Path between Haddenham and Thame was proposed at last meeting. MP and JH will attend the next meeting on 24th February 2010.

12. Website

ST informed the PC that plans were well underway in providing an updated website for the village, which will encompass support from organisations and village societies. **ACTION: ST to update PC at February meeting.**

13. Clerk

- **Approval of Contract.** Formally approved by Cllrs and Clerk.
- **Training Course.** Councillors agreed to pay cost of tuition of training course. **ACTION: Clerk to provide details of appropriate course/s from SLCC (Society of Local Council Clerks) for approval by Cllrs.**

14. BALC

Benefits of Membership. JH and Clerk presented benefits of BALC, NALC and AVALC. Briefly, the annual subscription of BALC is 15p per elector. The annual subscription paid to BALC includes a 5.19p per elector affiliation fee which is paid directly from BALC. Through annual subscription of BALC, the PC is entitled to membership of AVALC at no extra cost. The figure paid from BALC is a total fee to NALC on the total cost per elector of member council, so not a separate cost but included in the 15p per elector subscription fee. It was agreed that the total cost of membership (£67.62 in 2009) in terms of benefits provided, was excellent value.

15. Touring Arts and Holiday Programme

ACTION: JSdJ and SS to investigate and book as in previous years.

16. Any Other Business

Date of Annual Parish Meeting. Proposed as Wednesday 21st April (subject to availability of Bernard Hall. **ACTION: Clerk to enquire**) or Wednesday 28th April. **ACTION: ST to advertise confirmed date in Village Voice and on Website.**

17. Date of Next Meeting:

Wednesday 3rd February 2010 at 7.30pm
Cuddington School

Circulation: all Cllrs by email
Website
Notice Boards (2)

CPC Minutes: 01/10