

**CUDDINGTON PARISH COUNCIL**

**Minutes of Meeting of Parish Council  
held in Cuddington School  
Wednesday 4<sup>th</sup> August at 7.30pm**

**PRESENT:** Cllrs: Sherry Scott (**SS**), Ken Birkby (**KB**), Jim Hayward (**JH**), Michael Pegge (**MP**), Jennifer Schram de Jong (**JSdJ**), Stephen Turner (**ST**), Venetia Davies (**Clerk**).

Cllr David Smith, AVDC

**Parishioners:** two Parishioners present.

**NB: Action points highlighted**

**1. Apologies**

Frank Crowdy (FC)

**2. Minutes of previous meeting held on Wednesday 7<sup>th</sup> July 2010**

Minutes accepted as true record and duly signed by Chairman SS.

**NOTE:** JH raised concerns of amending draft minutes once posted. He reinforced Council policy that draft minutes remain draft until approval/amendment at the next Council meeting. **ACTION: Clerk** to highlight the words 'draft' more prominently on all future minutes. Cllrs to accept the minutes as accurate or request amendment/s at the start of the next meeting.

**3. Matters Arising**

**Minutes 7<sup>th</sup> July 2010. 3. Matters Arising. Litter Bins.** Grant application submitted for litter bins to include a recycling bin. **Bank Account.** Application still in progress.

**Byelaws.** Laminated. **ACTION: KB** to site in Bus Shelter. **JH** to laminate further copies and position. **Clerk** to list costs on Orders for Payment next month. **Chearsley Parish Council. ACTION: Clerk** to obtain September date. **8. Best Kept Village.**

**ACTION: Clerk** to advertise presentation on Notice Boards. **10. Meetings.** Having a Good Day questionnaire. **ACTION: SS, JSdJ, ST** to complete by 25<sup>th</sup> August 2010.

**16. Any Other Business. Cuddington/Chearsley Tug of War. ACTION: Clerk** to obtain confirmation for 19<sup>th</sup> September 2010.

**4. Website**

ST presented costs from 6 website suppliers and highlighted the strengths of the recommended supplier; Oxford IT Solutions. It was unanimously agreed that the Council should support the recommendation of the Website Working Party and appoint Oxford IT Solutions at the cost of £2,100. ST stressed the considerable amount of work

both Simon Shaw and Chris Long have contributed to the design and technical specification of the new website and highlighted the real cost of such a design to be in the region of £10,000/£15,000. It was noted how fortunate Cuddington has been in having the skills and expertise to be able to develop such a site from Simon and Chris, both of who reside in the Village. It is genuinely felt the Website will be a real asset to the residents of Cuddington. **NOTE:** Allocated 2010/11 budget for website £700. Actual £2,100. **ACTION: Clerk to ensure the £1,400 difference is taken from the contingency fund and amend the budget accordingly. Clerk to list the required 25% deposit on Orders for Payment for next month.**

## 5. Declarations of Interest

JSdJ (left the room) and ST.

**NOTE:** KB made a point of principle that on every occasion where a Councillor has an immediate planning interest, they must leave the room.

## 6. Planning

**10/01413/ATC** Larden, Spicketts Lane, Cuddington, HP18 0AY.

Fell 18 Leylandii Trees.

**ACTION: Clerk to return 'no objections' to Development Control at AVDC.**

**AVALC Meeting held on Tuesday 20<sup>th</sup> July attended by JH and KB.** KB reported feedback from meeting conducted by Jim Canal, Head of Development Control.

- New Government's commitment to return decision-making powers on housing and planning to local councils.
- Regional housing targets scrapped.
- Changes to Section 106 Agreements (in particular development control on 4 houses or more and residential gardens/brown field sites).

## 7. Correspondence

- **Peggy Catell, Village Voice.** Letter received thanking CPC for donation of £300.
- **Caroline Thompson, Skittle Green Cottage.** Letter received in response to proposed planting of tree on the Lower Green (Tim Ecott, July 2010) opposing idea.
- **Helen Keeping, Wichert Cottage.** As above.  
**NOTE:** Residents who will be affected the most are against.  
**ACTION: SS/Clerk to send letter rejecting planting of tree to all concerned.**
- **Michael and Sylvan Thompson** (gift of tree in memory of Leslie Jole). Agreed planting on current bare boundary near football pitch on Playing Fields.  
**ACTION: KB to mark proposed planting area. SS/Clerk to write letter of thanks to Mr & Mrs Thompson highlighting requirement for fencing and maintenance to be included in gift of tree. Clerk to inform CPFA.**
- **Sonia Storey** (bird mess on equipment at Playground). Agreed Villagers to wipe as necessary. No further action from CPC. **ACTION: Clerk to write to that effect.**

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- **Community Engagement Team, AVDC.** Note received from Lynne Maddock's informing landowners of Bernard Close is VAHT and Lisa Riseley is the contact. David Smith, Highways, BCC (01296 393916) is the contact for road surface.

**NOTE:** Concern raised over Chestnut Trees located near Shop. Although CPC want to desperately retain the trees, they must be safe. In the event of the removal of these trees being necessary, replanting must be considered. **ACTION: Clerk to request tree survey from BCC.** Concern over upkeep of Playground area. **ACTION: SS to contact Dickon Johnson.**

## 8. Finance

### a. **Balance of Bank Account: £16,916.04**

(less un-presented cheques: Bernard Hall £24.00, Bernard Hall £1,000)

**£15,892.04**

### b. **Orders for Payment:**

- Clerk's Salary - **£178.20** (20 hours)
- Stationery - **£5.97** (files for archive – JH)
- S Brown – Grass Cutting - **£100**
- CPFA – C Perrin £438.96 (VAT £76.82) **£515.78**
- CPFA - **£787.81** (remainder of ring fenced £1,226.77)
- Village Voice Donation - **£300**
- Gommes Forge (Best Kept Village Sign) £25.00 (VAT £4.38) **£29.38**

**BALANCE: £13,974.90**

## 9. **Best Kept Village Presentation** – Saturday 4<sup>th</sup> September

Awaiting confirmation of time. **ACTION: Clerk to advertise event on Notice Boards and Upper Green.**

## 10. **Boules Ground – Update**

KB reported that the maximum grant of £750 has been awarded from Bucks Play Association. Still awaiting news on grants from Aylesbury Vale Community Chest (£1,000 - should hear August) and Luton Community Foundation (£2,000 – will not hear until mid September). It was agreed that construction should wait until then. It was also agreed that in the event that all grants are awarded, the budgeted amount from the Parish Council funds should be held for other recreational projects and lodged as such so that funds are secured for this purpose.

## 11. **Census**

JSdJ confirmed article had been written for Village Voice. The Census will be minuted in future as the ***Village Record 2010***.

## 12. **CPFA**

Fun Day confirmed as 19<sup>th</sup> September 2010. Agreed to close CPFA on Agenda.

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**13. Meeting of Cuddington/Chearsley Parish Councils**

Meeting to discuss Council affairs. Awaiting date from Chearsley Parish Council.

**14. Contributions from AVDC and BCC Cllrs**

David Smith, AVDC confirmed Government's commitment to return decision-making powers on housing and planning to local councils. He also expressed concerns over the High Speed Rail proposals.

**15. Any Other Business**

**Footpaths, in particular Footpath No. 3 and Footpath No. 19 (from Dadbrook).**

**ACTION: SS to continue liaisons with BCC and landowners for maintenance and upkeep.**

**Sandbags located at Church entrance. ACTION: Clerk to write to CPC to request that unsightly sandbags be moved following several comments from Parishioners.**

**16. Date and Time of Next Meeting:**

Wednesday 1<sup>st</sup> September at 7.30pm  
Cuddington School

Circulation: all Cllrs by email  
Website  
Notice Boards (2)

CPC Minutes: 09/10

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Sherry Scott, Chairman